

## Corby Technical School Admissions 2012-2013

This admissions policy applies for the 2012-2013 academic year. In future years the Corby Technical School will participate in the coordinated admissions process operated by Northamptonshire County Council.

The Corby Technical School has an admission number of 75 in year 7.

The Corby Technical School will accordingly provide for the admission of 75 students to Year 7 if sufficient applications for entry are received. Where fewer applications than this published admission number are received, the Brooke Weston Academy Trust will offer places at the Corby Technical School to all those who have applied.

### Oversubscription criteria

When the Corby Technical School is oversubscribed, after the admission of Looked After Children and students with Statements of Special Educational Needs where the school is named in the Statement, all other applicants will take a suitable cognitive ability test which will be an NFER non-verbal reasoning test. This test is used to ensure that the Corby Technical School admits an intake that is representative of the national ability range and is comprehensive in its intake. This is not a tool to give priority to more able students.

Any applicants who do not sit the cognitive ability test will only be considered for a place at Corby Technical School once allocations have been made to all those who did.

The following process will occur:

- All applicants taking the test will be placed in one of nine ability stanines based on the results of the test. A number of places will be allocated from each band in a proportion that reflects the national ability range. This number will be determined within the testing process administered by GL Learning and will not be decided by Corby Technical School itself.
- The following criteria will be applied in priority order to determine those children who will be offered places.

#### (1) Proximity to the Corby Technical School.

The Corby Technical School is situated close to the centre of Corby and is intended primarily to serve the area "**Corby**" which means the town of Corby and the associated villages for Corby secondary schools, as defined in the Local Authority's Annual Information for Parents' booklet. The associated villages are currently: Brigstock, Cottingham, East Carlton, Great Oakley, Gretton, Harringworth, Little Oakley, Lyveden, Middleton, Rockingham, Stanion and Weldon.

#### (2) Sibling link.

The definition of a sibling in relation to this Admissions Policy is a full or half brother or sister living at the same address when the application is made (i.e. two children with the same father and mother or two children who share either the same father or the same mother) or adopted or fostered children living in the same household under the terms of a Residence Order.

### **(3) Other children.**

Other students based on the distance between home and school measured on a straight line basis from the front door of the home to the main school gate.

If, in categories 1 – 3 above, a tie-break is necessary to determine which child is admitted, the child whose permanent address is closest to the school will be given priority for admission. Distance is measured from the child's home to the front gates of the school in a straight line.

Random allocation will be used as a tie-break in categories 2 and 3 above to decide who has highest priority for admission if the distance between a child's home and the school is equidistant in any two or more cases.

The Corby Technical School has given primacy to proximity rather than sibling link within its oversubscription criteria so the school is able to offer opportunities to the maximum number of families within its catchment area.

For applications where the test has not been taken, all of the above criteria will still be applied once all those who have taken the test have been considered

### **Admissions Timetable**

All applications for a place at Corby Technical School must be received by December 31<sup>st</sup> 2011.

If the school is oversubscribed, parents will receive a letter early in 2012 inviting their child to attend a cognitive ability testing session. The letter will give the time and location for the test. The testing process will last approximately an hour.

### **March 2012 Declaration Week**

During this week the school will seek to notify parents whether their son/daughter has been offered a place at Corby Technical School. Parents will be asked to confirm they intend to accept the place they have been offered at Corby Technical School within 7 working days of the offer being made.

Parents of students with a statement of Special Educational Needs receive this information in late February and will be asked to confirm they intend to accept the place they have been offered at Corby Technical School by February 28<sup>th</sup> 2012.

### **Admissions information regarding students with statements of SEN**

#### **Phase transfer**

To enable parents, children and the receiving school to plan well in advance of transfer from primary to secondary phase, Part 4 of a student's statement of SEN must be amended no later than 15th February in the year of transfer. Consultation then follows with the school and the Local Authority has to make the final decision about placement, informing parents by 15th February. Parents are given their right of appeal to SENDIST at this stage, if they are not in agreement with the decision.

## **Waiting lists**

Where Corby Technical School receives more applications for places than there are places available, a waiting list will operate until the end of the first term after the beginning of the academic year. This will be maintained by the Brooke Weston Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

## **Appeals**

Parents will have the right to appeal to an independent appeal Panel if they are dissatisfied with the admission decision of Corby Technical School. The Appeal Panel will be independent of the Corby Technical School. The arrangements for appeals will be in line with the Code of Practice on School Admission Appeals published by the Department for Education. Corby Technical School will prepare guidance for parents about how the appeals process will work and provide parents with a named contact who can answer any queries parents may have about the process.

## **Co-operation with Northamptonshire County Council**

Corby Technical School and Northamptonshire County Council commit to work together to ensure a rapid and accurate exchange of relevant information occurs throughout the admissions process.