

## Local Offer Governance Group

### F5 John Dryden House 10.00 to 11.30

Minutes of the meeting held on 24<sup>th</sup> June 2016

Present:

Rachel Akers,(NHS) Sandra Mole, (Penn Green) Heidi Redman,(leading Senco) Kathy Forsdyke, (Local Offer Manager) David Johnson(NPFG) , Nikki Taylor( representing Anne Wakeling IASS ) Zoe Robinson (NAYC)

Apologies received from Ashley Poulton, who was going to bring along Tom Mortimer,, the current chair of Shooting Stars during his work experience at Children's Rights Service. Jodie Harrison also sent apologies from Social Care partners.

#### 1. **Matters Arising from the last meeting**

- a) Alternative formats for leaflets. Northampton University has agreed to use the Local Offer as a project for its second year students in autumn 2016 and will use the leaflet provided as a sample for an alternative format. It is anticipated that we will get some design ideas from the students, but if there are any costs in development or production these will need to be met by the LA.
- b) Overview to social care.  
Helen Middleton from Social Care had made some amendments to the simple overview to Local Offer which has now been published as an information and article document.
- c) Health guide for transferring from paediatric to adult health services  
Rachel reported that this is still in progress :it appears that the biggest issue is consistency among GP's as they are managed locally. Rachel is not yet confident that GP's are aware of their impact and involvement to the EHC process for patients over 18 : However Rachel has some information available which she will forward to Kathy. The challenge for families when leaving paediatrics is to engage with their GP's for ongoing services. It was noted that young people with a learning disability are managed with a referral to the community learning disability team. It was suggested using Corby as a model.
- a) Awareness raising of Local Offer:  
Gwyn had not approved the idea of a competition but had approved the purchase of marketing material when at events. If the local knowledge of the Local Offer was still in dispute in twelve months time, during the final year of the three year funding, then this can be considered again.
- d) Strap line.  
*"The Local Offer is a website that provides you with details of the services available in your area for children and young people between the ages 0–25 "*  
This is now being used on reprinted leaflets and information.

e) Transfer to adult services from paediatric audiology  
Kathy meeting with SIS SMT to discuss a number of things including transfer arrangements from paediatric audiology to adult services.

f) Short breaks youth clubs  
Kathy reported that Action for Children have now been awarded the contract to deliver youth group short breaks . Their remit is children age 11 – 18 . David reported that parents needed more. Kathy advised that they provide feedback via the Local Offer which will be reported to commissioners. David also reported that NCFG are also investigating parents needs for short breaks and youth clubs.

## 2. **Governance of Local Offer**

Sandra Mole volunteered to be Chair for the Local Offer Governance group for the next twelve months. This was seconded by Rachel and agreed by everyone present with thanks.

## 3. **Local Offer Ofsted Story Board**

Everyone was happy with Local Offer story board – and the evidence within it. Rachel suggested a regular review: agreed to look at in October to make changes at the next meeting with action taken to date.

## 4. **Local Offer annual developments to Web team**

The updates had been submitted to the Web team and are waiting for development prices. Rachel reported that NHS had completed in SEF : Kathy will look at report and find areas that Helen and Rachel had identified as missing.

## 5. **Feedback**

The formal feedback was shared with the agenda. It was noted that the feedback forms are summarized and [published on the Local Offer](#).

Two viewpoint surveys had been completed. David pointed out that he would have expected the child under 11 to have received support to complete, so there is some hesitation about the believability of the evidence from the surveys. The two students had not liked the Local Offer or used the information they had found.

It was agreed that Nikki will ask Northampton college if IASS could run a session with students looking at the Local offer and then filling in a Viewpoint survey and Heidi will take up with schools: there will hopefully be more feedback at next meeting. Kathy will re-contact the school council at Northgate School to see if she can meet with them. The group discussed the potential of using other mediums for young people to find the information on the Local Offer such as a regular blog from young people or a YouTube commentator and consider Young Northants as a more inviting website.

Sandra suggested initiating a hash tag for summer play schemes and asking people to share their summer activities. Kathy will plan with LO team

An article had been placed in the most recent SNIX asking parents to comment on

a) The SNIX policy about whether the Local Offer team can share the information with professionals within the Local Authority. Sandra commented that parents in Corby had expressed surprise that details weren't shared with partners in health and social care about their children, so would expect that parents are already expecting this to be taking place.

No comments have been received from parents and so it was agreed that the SNIX data should be shared with partners. Kathy will discuss mechanisms with Gwyn

- b) Parents were asked for any suggestions for a local name for Local Offer : none had been received and so we will continue to develop the awareness of Local Offer and its branding.
- c) and finally parents were asked if they would like the Local Offer to regularly attend in their area, disappointingly no comments were received, so the team will continue to work with colleagues at NCC as a base.

#### **6. Education section**

Parents have asked if schools could include Local Offer information in their information packs. Heidi agreed to take leaflets to share with SENCO colleagues when she visits them in their school and will suggest at the next round of Inclusion network meetings. Heidi will arrange with Michael to run a session at future Inclusion meeting to raise awareness for Sencos on how to use the Local Offer.

#### **7. News from Health partners**

Helen Adams had asked for a link to the CCG web pages adding to the Local Offer: Rachel suggested that something similar won't be available for Northampton and Corby at the present time, but that the NHFT website is being reviewed and updated.

Parental anecdotal evidence says that community paediatricians don't have Local Offer leaflets and information to share with parents. Rachel will see what she can find out and will contact universal services (school nurses and health visitors) as well and will also check if the Local Offer insert is still in the latest print of the Red Book

#### **8. Care Partners**

Social Care review of Local Offer details: Kathy explained that Allette Price is contracted to work within the EHC team and has asked colleagues within care services to review their entries on the Local Offer and check that they are accurate.

Kathy reported that Rob Fuller who represented the EHDC team on the Local Offer now has a new post and will no longer be attending. There are changes taking place in this team and so no representative has been asked to come in his place.

The Local Offer team have asked if we should consider changing the Social Care tile on the Local offer home page to another name? Eg support? Social care doesn't describe all the services, and is an unpopular terminology: Agreed to change to Support – Kathy will discuss with Gwyn and Web team.

#### **9. Updates about the SEN area inspection**

Rachel gave Zoe an overview of the area inspection plans and how it will happen

#### **10. Any Other Business**

- a. Peer survey with East Midlands – looking at Lincolnshire this year, and they are looking at us
- b. Marketing events: Umbrella Fair: Shooting Stars Fun Day: NCSB: Pen Green Centre,
- c. Summer Sensation 2017
- d. check Rockin Roadshow: David suggested that the Local Offer may be able to go to this too. Kathy will investigate.