
Local Offer

Governance Group

Date: 15th March 2018

Location: Meeting-Room-One Ange Square -SecondFloor-214

Time: 10.30 to 12.00

Present:

Kathy Forsdyke: Sonya Stringer, Lorraine Flute, Rachel Akers, Nikki Taylor, Jane Smith, Joanna Bradley, Zoe Robinson, David Johnson, Liz Sagi

Apologies: Heidi Redmond, Sandra Mole

1. Matters Arising From the Last Meeting

- a. Awareness raising of Local Offer with mainstream schools.

Kathy reported that all schools had been contacted to offer a contact with the Local Offer at a parents evening or at a parent group. So far there have been three schools who have asked for Kathy to attend their parent groups and a further four schools invited the Local Offer to their parents' evenings (2 evening per school). It is labour intensive, but able to reach parents who have not heard of the Local Offer before as well as raising awareness with class teachers.

- b. Top 20 list -see attachments

It was agreed to change the description to top 20 suggested listings and for Kathy to update and distribute as soon as possible **(KF)**

- c. Pathway to Transitions
(see report from Liz in minutes)

- d. Personal Assistant register

Kathy had investigated and had found that Leicester now provide a list of PA's and the link was shared with the agenda.

A local parent said " [It is certainly an area where we could do with more support /advice/ information](#) "

David agreed to check the parental requests on the social media sites that he follows with NPFG for a month and will report with some evidence to back up any proposals.
(DJ)

Liz said that CILS support with recruitment – advertise, support with cheques etc.

Personal Budget Support Service (PBSS) also provide help; Liz **(LS)** will send contact details to Kathy who can investigate Northamptonshire's position and all agreed that it will be better to do as joined up project across adult and children's care. And agreed that it is a large project to start.

Kathy will check if Northants Carers have list of PA's **(KF)**

It was suggested and agreed to create a " Local Offer quick guide to personal assistant " as something that is quickly achievable. **(KF)**

e. Short Breaks Consultation – progress

Kathy reported that the Tenders have gone out – various partners will be involved in the evaluation and moderation. It is of note that they will be locality based not specialism

2. Feedback to the Local Offer (attached)

Feedback that had been received over the last period was shared. There was nothing significant to report. (see attached)

3. Report from Education

Heidi was unable to attend but Kathy reported that the SEN annual review survey was still under construction and would be launched to all students with an EHC plan in the near future.

Capital funds have been confirmed by the Dept. for Education for Northamptonshire and the details are to be found on the Local Offer.

4. Report from Health

Rachel reported her involvement with the SEND strategy delivery plan: contributing to transitions PFA plan

A large area of work is the transfer for children with medical/physical and mental health services into adult health services. Transition will be reviewed at every stage, and depending on nature of child's needs, there may not be an adult health care service to be moved into. Interesting, but complicated piece of ongoing work. This will feed into SEND strategy

Locally, there is a process to improve and update the external website. It is being implemented in phases with individual services updating and providing links, leaflets etc. Clinical teams to provide information. The system will be ongoing and 1st phase already underway: There will be more services and use of more visual explanations.

Rachel has asked all of teams to make sure if they have updated their services, (with new elements and live chats etc.) to let Local Offer know as well so that these can be shared.

The EHC team have been asked for children's One Page Profiles to share across the NHS Children's Services/ . Getting more of them through and can be shared through NHS records. Really useful document.

Beginning in April 2018 there is to be a two year pilot on EHC tribunals (where appealing education,) health and social care can be appealed at the same time. Nikki sent a summary sheet to go on Local Offer along with the other documentation about it. **(NT)**.

5. Report from Social Care

Joanne reported that the DCT are continuing to establish a stable workforce – still using

short term contracts but are now fully staffed and aiming to ensure that assessments are timely and thorough. Working with commissioning to provide agency services to ensure that this is done in a timely way

Input to EHC plan is meaningful and timely.

The two year pilot Tribunal (as discussed by Rachel) also will affect social care and the recommendations may not be binding – but will have to justify what is happening instead. May impact on wider children and adult services, not just the Disabled Children's Team.

Liz and Jo have started to make plans for transitions from children's services to adult services

Transitions

The Pathway planning and process has started - Interface with Looked After Children's Team, Disabled Children's Team, Schools (EHC students but not services) carers for young people who may require support when they leave education.

Liz regrets that she has had to delay plans to incorporate young people with ASD and mental health issues (with no LD) due to current circumstances of adult social services. Having to use the social services mental health team instead for a temporary period of time.

She is still recruiting full time staff from Newly Qualified Social Worker cohorts. But still under- establishment allowance – around 70% capacity.

Feedback – anecdotally, seeing improvement to service.

David said that he had seen feedback from parents that were disappointed in their social care support. Liz and Jo would like to know more information. Especially if there has been an increase in the last six weeks?

There was an IT problem around phones with the withdrawal of the answer phone systems recently. But parents were reassured that there is always a duty social worker on the duty line and it is advisable to use this and not direct dial numbers.

Liz said that there are still some young people waiting to be allocated to a social worker. But she won't use locum social workers. Managing via the duty Social Worker.

Nikki talked about how IASS will be supporting parents going to Tribunal, IASS would like to be involved in the planning so that they can support parents.

SEND strategy and work streams are a positive experience with task and finish groups with commissioning, children and adult services employment, meaningful activities, using LIVE and Olympus Care.

6. Report from Specialist Support Services

Jane reported that the SSS are now 18 months in current form and are currently reviewing some processes

On-going workshops and parent training - minimal at the moment, but new member returning from maternity leave will be taking on this as their project.

Kathy reported that parents are very complimentary about the support they get from the SSS department and that the manager (Anne Wakeling) will be passing this onto the Compliments department of the Local Authority..

7. Terms of reference (attached)

Everyone looked at the TOR and a couple of amendments suggested. **(KF)**
Agreed to review and confirm the TOR at next meeting.

8. Any Other Business

- a. EHC staffing review - Locality structure: Kathy explained that the EHC team will be moving to a locality structure in the new financial year after a reorganisation process.
- b. Local Offer Structure – Leanne has opted for voluntary redundancy, and so the team will reduce to Kathy and Julia working full time on the Local Offer.
- c. Local Offer leaflet (see attached)
Kathy and Julia had created a new Local Offer leaflet designed to be printed in black and white. NPFG had been involved in the content.
Kathy will distribute to the group for wider sharing**(KF)**
- d. Zoe reported that the Deaf Connect youth group raised £200.00 from trampolining as part of a fund raising campaign of which 20% is given to NAYC.
- e. NPFG David reported that Young Health Watch have recently won an award.
- f. Shooting Stars
Shooting Stars are working alongside Young Health Watch and will be visiting Kettering General hospital Childrens ward. Poster being sent out in advance of inspection.

Sonya was pleased to report that the door access to One Angel Square now has a button at the right height – but need to test whether she can get out with as much ease

Shooting Stars meeting tonight, and are planning the Big Meeting. The young people wanted to invite all the young people who had got involved in the Short Breaks consultation, but are unable to accommodate everyone. The Big Meeting will be at Russell House on 19th April – invitations will be sent out as soon as the Shooting Stars agree them.

9. Date of Next Meeting

Agreed to meet on 27th June 2018 at One Angel Square. Kathy to book a meeting room. **(KF)**