

Local Offer Governance Group



Date 27th June 2018

Location One Angel Square - -Second Floor-213

Time 10.30 to 12.00

Present: Nikki Taylor, Jane Smith, Zoe Robinson, David and Shannon Johnson and Kathy Forsdyke

Apologies: Liz Sagi, Heidi Redmond, Rachel Akers, Jo Bradley,

1. Matters Arising From the Last Meeting

a. Local Offer awareness raising:

Kathy reported that over 400 people spoken to this year – market places can be slow but are a good way to reach some families. Useful ones include Social Work Academy, Customer Services Workers, GP's and parent groups.

b. 20 Useful Links

These have been shared and are published on the Local Offer.

c. Personal Assistant guide

Kathy is meeting with Jill Buchannan Huck to agree a Local Offer guide, but it should be noted that the LA is not keen on using social media as a means of finding a carer. David reported that were a small number of parents using the forums as a means of finding PA's.

d. Transitions pathway planning

As Liz was unable to attend, there was no update to the pathway planning

e. Terms of reference review (attached)

All agreed the new terms of reference

2. Election of Chairperson for September start

Kathy reported that she had not been able to contact Sandra in Corby, but under the terms of reference, we elect a new chair each year. David Johnson volunteered and his appointment was agreed by the group.

3. Feedback to the Local Offer (attached)

Feedback that has been received over the last period was shared with the agenda. No comments were made

4. Report from Education

Kathy reported that the project to offer an online application for a Request for Statutory Assessment is in the live testing stage with Northampton East schools. It is hoped to be able to offer this to all schools in the next academic year and that there will be plans for a parent online form and annual reviews.

The student EHC survey is also ready to go live.

5. Report from Health

Kathy had been invited to speak to a group of local GP's following a presentation to a parent group. The information was well received by the doctors.

6. Report from Social Care

Jo and Liz were not present to report.

7. Report from Specialist Support Services

Jane reported that the SSS had changed its description to make it clearer: , there are more courses for families available to book. Kathy reported that parents value the support of SSS and they publicly state how helpful the team are.

8. Any Other Business

a. Summer play activities

The summer play schemes were too late to be published in SNIX, but they are now on the What's On page of the Local Offer.

Zoe explained the offer from NAYC this year and Kathy agreed to share the Splash event as there were still some places.

b. Short breaks contracts

The details of the Short Breaks contract will be made available by the Commissioner for the August start. David reported that the residential short breaks meeting was very emotional when it was confirmed that the NHS would continue to offer it for the short term.

c. Annual audit plans

Kathy reported that the annual audit of the Local Offer would start in the summer and this year would include schools and EY settings and that they would be invited to share their quality assurance accreditations eg CQC and Ofsted.

9. Date of Next Meeting

22nd November 2018 at 10.30 until 12.00

Kathy to book a room