

# Local Offer Governance Group

Thursday, 28 March 2019

In attendance: David Johnson, Zoe Robinson, Lorraine Flute, Rachel Akers and Kathy Forsdyke

Apologies received from Liz Sagi, Jane Smith, Nikki Taylor and Jo Bradley

## 1. **Matters Arising from the Last Meeting**

Kathy explained that the plans for the **PA register** for parents to find suitable personal assistants for their children have been delayed by the quality control process. The Commissioners will need to find a new medium. Carry forward to next meeting

**PFA event** in county. Nikki and Kathy had approached one of the special school heads to ask their opinion. They didn't think that parents would be willing to travel to offsite locations and would prefer their own school event.

David will ask NPFPG for parental opinion on this, as everyone feels that the PFA time is so important that parents need as much information as possible.

Lorraine explained that on **Take Over day** in 2018, the Shooting Stars met with the Commissioners to see how the commissioning process works. The Stars realised after the Short Breaks consultation that the services were for young people age under 18. When they did some brief research about services and clubs for 18+, they realised that these were adult services but not specifically for young people. They have suggested youth clubs 18 to 25 to the commissioners. Following on from this two of the youth clubs have been re-opened to the older age range. Sharon and Emile (from Commissioning) are attending the next meeting on 18<sup>th</sup> April with some feedback.

Kathy reported that the annual **audit** of providers concluded at the end of the year. The two man team impacted on how quickly this had been completed. The audit of the information articles was 65% completed so far.

## 2. **Feedback**

No formal feedback had been received, only "business as usual" comments and queries from parents. It was agreed that the "You said, We did" should be updated each month even with a negative results

An East Midlands peer review had been undertaken at the beginning of February with some comments from Derby City about the two tabs display on the LO. The group looked at the wording on the tabs and agreed that it would be improved by saying "services" instead of "Search results" and "More information" instead of information and articles. It was also agreed that the Local Offer team would embed supporting documents into the service description as well.

## 3. **Report from Education**

Kathy reported that a parents request for statutory assessment has been tested by NPFPG and is nearly ready to go live by Easter.

## 4. **Report for Health**

Rachel reported that the NHS children services have all been asked to check their LO details and to update as needed.

The teams are updating the health story boards which will be shared again. They have found it a constructive exercise. They have held parental workshops and training.

Rachel attended peer review regional inspection training, and informed the groups that they are planning on including young people as much as practically possible.

The Northamptonshire peer review is imminent, having been cancelled in May 2017, due to the real inspection by Ofsted and the Care Quality Commission.

Rachel explained that her role has changed and she now has extra time for the Designated Clinical Officer role for children with SEND and has less operational service management. This means that she can now attend the EHC assessment panel each week and is able to offer live health input

**5. Report from Social Care**

As both Jo and Liz were on annual leave there was no report from social care

**6. Report from Specialist Support Services**

No one had been able to attend in Jane's place so no report was received.

**7. Any Other Business**

Kathy mentioned that the next SNIX magazine would include holiday activities and any details would be appreciated.

The new logo from Shooting Stars is now in use and was on the last SNIX magazine. Lorraine and Zoe took a copy.

Lorraine confirmed that the Shooting Stars were attending a Making Participation Work conference in London.

**8. Next meeting will take place in the summer term.**