

Local Offer Governance Meeting held on Monday 29th February 2016

Present: David Johnson , Anne Wakeling, Rachel Akers, Zoe Robinson Kathy Forsdyke

Apologies were received from: Ashley Poulton, Heidi Redman, Sandra Mole

Zoe was welcomed to the meeting as a representative from NAYC

1.	<p>What is outstanding from the last meeting?</p> <ul style="list-style-type: none"> a. Rachel reported that colleagues within the health service are preparing a guide to transferring from paediatric care to adult care and that this will be ready shortly b. Kathy reported that with only one LO development worker no progress had been made with different formats for leaflet about transferring to adult care c. The name suggestion is in the latest SNIX magazine d. Governance and terms of reference proposal the draft document was discussed and agreed in principal with amendments. See attached. The group now needs to consider who will stand as chair person e. Overview to Social Care Kathy had prepared a document that simply describes some of the functions of social care partners. The group agreed that this will be useful but we need someone from Social Care to approve it. Kathy will ask Allette Price if she will look at it, or refer to someone more suitable. f. New Short breaks statement has been published. It was noted that NCFG didn't get an opportunity to comment on it. NCFG have commented to Commissioners directly. 	<p>RA</p> <p>KF</p> <p>KF</p> <p>All</p> <p>KF</p>
2.	<p>What feedback has been received since the last meeting?</p> <ul style="list-style-type: none"> a. Feedback – report was attached with the agenda. There was limited feedback received since the last meeting. Kathy reported the slightly disconcerting reports from recent meeting with parents who were unaware of the Local Offer, despite receiving SNIX magazines which has published launch. It is proposed that we consider an awareness raising of Local Offer; offer a competition to name local offer, set up a competition to win a prize when completing a feedback and evaluation form: distribute new posters to schools , ask Mike Thompson for session at Inclusion network. Kathy is attending PVI Early Years inclusion sessions to talk to providers about the Local Offer. The Local Offer needs a “strap-line” describing it such as “One place for information about Special Needs and disabilities (SEND) in Northamptonshire” b. Viewpoint – none completed by young people up to 1st Feb 2016 It was agreed that is early days for online survey completion. A discussion took place about making it a planned activity and the benefits of using a paper survey to a targeted group, particularly at 	<p>KF</p> <p>KF</p> <p>KF</p> <p>all</p>

	<p>other meeting with partners.</p> <p>c. The link to the feedback page on the Local Offer was shared on the agenda feedback page</p>	
3.	<p>Early Years</p> <p>Dawn Crawford has been running children centre meetings with Corby providers, Action for Children and Spurgeons and have agreed that it will be useful for families to have the activities for under fives listed on one sheet, with links to websites so that it can be used online as well. A link was attached to the agenda for the Corby list and work is on the way to develop a list for Kettering and the north, Wellingborough and the East, Daventry and the south and Northampton. It has been agreed by the children centre providers that families can attend any group regardless of which children centre service provider they are using.</p>	LO team
4.	<p>Local Offer Live</p> <p>Kathy reported that the Local Offer team had been to the event hosted in Leicester city recently. It was a good experience to gather ideas for a future Summer SENDSation event. The workshops were a good option, offering practical guidance. The team had been to the augmentative assistive communication workshop and a legal advice workshop. It would be better to pre-book attendance to these to let the presenters know what to expect. It was felt that the venue was less convivial than the College premises due to parking, lighting, space and noise. The Local Offer Live had a vibrant and busy atmosphere.</p>	
5.	<p>Next Summer SENDsation event</p> <p>IASS and NCFG had recently met with Kathy to discuss hosting another event. It was agreed to pursue a date in the summer of 2017. It may be useful to host some Local Offer events in the meantime, especially in the outer reaches of the county.</p>	
6.	<p>Updates to Local Offer pages:</p> <p>Kathy needs to plan for next years updates to the web pages and it was agreed to get costs for:</p> <ul style="list-style-type: none"> • a map search option • an amendment to the information and articles tab, as this seems to be a difficult one for users to spot. • Changes to the layout of the back pages to make them easier to see and look at. <p>(NB feedback has come in since the last meeting, suggesting that Browse Aloud would be helpful on the home page as well as the search)</p>	
7.	<p>Who's New on the Team?</p> <p>Julia Smith was recruited with support from IASS and NCFG and started on the team on 18th January. Kathy thanked them for their help in the process. It was agreed that her style is already showing on the social media posting and that her marketing background will be an asset to the Local Offer.</p>	
8.	<p>SEN Inspection</p> <p>Anne and Rachel reported that there will be more information from the pilot inspections and that the Local Offer can plan the information when the lessons learnt from this can be known. More information will be provided Potential templates will be available. It was agreed to keep it on the agenda at future meetings</p>	AW and RA

9.	Information about transferring from paediatric audiology to adult audiology services and information about the results from the education provision needs to be sought from Gary Webster or Liz Sharman	KF
10.	Pinterest A pin board on autism had been produced by Julia –based on one of the LO leaflets. Kathy was really pleased. Agreed to make public. https://uk.pinterest.com/lonorthants/autism-northants/	
11.	Whats happening to the Shortbreaks youth clubs? A discussion took place about the commissioned short breaks service and the recent publicity about the youth clubs closing. It was made known that this is not due to LA cuts in funding but provider decisions at the end of their contracts. Zoe reported that NAYC had been supporting Papworth parents in planning for alternatives for the future. NPFG had been asked about it at their coffee morning information sessions. The commissioner will release a statement for publication on the Local Offer: it was agreed to share this with NPFG and IASS as soon as it is available.	KF
12.	AOB David commented that his name is not Thornton – as stated on the last minutes. Kathy apologised.	
13.	IASS are organising an event for young people called Moving ON up on 2 nd March and for their parents on 22 nd March 2016 called Bright Futures.	