

## Local Offer Governance Group

3<sup>rd</sup> November 2016

**PRESENT; Nikki Taylor, Kathy Forsdyke, Lorraine Shute, Heidi Redman, Sandra Mole, David Johnson,**

**APOLOGIES: Jon Soros, Dan Newbolt, Rachel Akers,**

### **1. Matters Arising from the last meeting**

- a. Health guide for transferring from paediatric to adult health services  
As Rachel was absent there was no further information for publishing information available. There is also an issue identifying the process to transfer to adult services from paediatric audiology
- b. Local Offer annual developments to Web team – these have been put on hold due to financial restrictions within the Local Authority.
- c. SNIX policy – The SNIX data will now be available for the wider EHC team to view.  
The SNIX magazine will need to be self-sufficient financially but Kathy hopes to still be able to send it parents in the post. It was suggested that we ask over 18's if they wish to still continue to receive it or be removed from the data base.
- d. Inclusion Network – Kathy was invited to speak at the last Inclusion Network meetings in September to talk about the Local Offer and the opportunities it can give to schools.  
2020 Vision was also discussed during the presentation and schools were asked to be involved in this by inviting young people receiving SEN support to complete surveys
- e. Local Offer insert in Red Books – Rachel was not able to report back, but Sandra will ask new parents that she works with if it is in their books.
- f. Viewpoint Young people's survey  
Kathy explained that the Local Authority had ended the group license for Viewpoint in July 16 – therefore plans to share it with school age students had been cancelled.  
However, the EHC team has been given permission by the Assistant Director to have a single user license, at the Local Offer survey will be reinstated with this as soon as possible.

### **2. Peer Survey**

Kathy had been invited to audit the Lincolnshire Local Offer and they reviewed ours. They reported that ours was well laid out and easy to use, but has possibly too much information. During the annual audit of the Local Offer the team ended those services and provision on the Local Offer that are not solely special educational needs and can be found on FSD ( such as information about food banks). This has reduced the number of services on the Local Offer to 1879 from over 2100.

### **3. Annual report to DYCPDG**

Kathy had presented the annual report to the DCYDPDG and will forward a copy to the governance group with the minutes. The DCYDPDG had sent their congratulations to the Local

Offer team for their successes over the last year.

4. **Next Generation Working – outreach and groups:**

Kathy reported that one of the team has been attending Kingsthorpe Children's Centre as a trial to see if parents would use the Local Offer face to face as part of Next Generation Working practice. It would appear that this is not something that parents are especially interested in. A further session is planned, however it is unlikely to become a permanent feature.

Kathy reported that using the marketing stand at school events is successful, and the team will be at Weston Favell Centre as part of the Borough Council's event for the international day for the disabled, making sure that children are represented. Kathy prefers to present to targeted groups who are interested in finding out about what the Local Offer can provide.

5. **2020 vision of Local Offer**

A discussion took place around the plans that are taking place for the 2020 Vision for SEND strategy. Shooting Stars wish to film themselves explaining their careers to date, Sandra reported that Pen Green are to be involved in the Early Years Day and Nikki and Kathy are planning the school age event with partners. They had surveyed pupils in mainstream schools via their Sencos for ideas about what is working and what is not. Pupils value their support staff and friends. The plan is to have a drama group from Northgate perform.

It is expected that there will be a market place opportunity for the Local Offer and an opportunity to gather feedback from users about the Local Offer and SNIX

6. **Local Offer Ofsted Story Board**

Kathy presented the current Story Board for Local Area Inspection and the group agreed to add comments about the financial impact on web developments and the positive survey of schools' websites linking to the live Local Offer site and the up to date SEN policies.

7. **Feedback**

Three pieces of feedback had been received. One about organising the layout of the SNIX magazine, into age areas, one about the meaning of the name Local Offer, but with no suggestions about what to use, and the final one about the ease of using the Local Offer in Northamptonshire to find schools, that had been in a report to parliament.

8. **Summer SENDsation**

Plans are in place for the next Summer SENDsation. Invitations will be made to providers during November. Sandra will make contact with Corby Schools who may have signing choirs and other showcase opportunities.

It is hoped to ask colleagues in health care if they could also attend this year and do something fun while providing information. It might be helpful if they could hold workshops on relevant subjects.

9. **Ordinarily available provision – (descriptors)**

Sandra explained that she had attended a national event where "ordinarily available provision" was discussed and she wasn't aware that in Northamptonshire this is referred to as Descriptors. Heidi explained that our descriptors are currently being made into an interactive document ( at the moment they are a long word documents) and that they will be made available on the updated EHC webpages when they are live. It was agreed that the SENCO's who are preparing

this work will try to include terminology that explains to the non-professional what the descriptors contain. Links will be provided on the Local Offer.

**10. Report from Education**

Nothing further to report from education

**11. Report from Health**

nothing to report

**12. Report from Social Care**

Kathy explained that Dan Newbolt has been appointed as the manager for the Disabled Children's Team and he has been invited to attend this meeting or send a regular representative and Jon Soros has been appointed to the Transition Team as their manager and has also been invited to get involved in the Local Offer governance.

**13. Any Other Business**

None reported

**14. Date of next meeting.**

It was agreed to meet on 23<sup>rd</sup> February at 10.00 to 11.30. Kathy will book a meeting room. Lorraine let the group know that the Shooting Stars are keen to be involved at meeting level and would welcome attending in future. Lorraine will see if, therefore, we can use the meeting room at Children's Rights – especially as this would be convenient for the young people at college.