

**Guide to Reconstituting the Governing Body of a Community School/Nursery  
Schools  
Under the Revised DfE Constitution of Maintained Schools 2014**

The Governing Body cannot be smaller than 7 members and must consist of:

Category of Governor
Headteacher (by virtue of his office)
Parent Governors – at least 2 (to be elected)
Staff Governor – <b>1 and only 1</b> (to be elected)
Local Authority Governor – <b>1 and only 1</b> (to be appointed)
Co-opted Governors – 2 (to be appointed)

**NB:** Local Authority Governors are nominated by the LA for appointment by the governing body. Nominations from schools need to be approved by the LA.

### **Co-opted Governors**

The Governing Body may appoint as many co-opted governors as they consider necessary. However, the total number of staff co-opted governors when counted with the one elected staff governor and the head teacher must not exceed one-third of the total membership of the governing body.

**Please see below a list of suggested skills that Governing Bodies may like to use:**

- Willingness to Learn
- Commitment
- Active Engagement with Governance
- Good Interpersonal Skills
- Willingness to take in responsibilities
- Commitment to own development
- General Interest in Children's Education

*Please fill in the attached Model Instrument of Government and return this to  
governors@northamptonshire.gov.uk*

## MODEL INSTRUMENT OF GOVERNMENT

### INSTRUMENT OF GOVERNMENT: COMMUNITY AND COMMUNITY SPECIAL SCHOOLS

1. The name of the school is.....
2. The school is a community/community special school.\*
3. The name of the governing body is "The governing body of....."  
*[insert the name of the school as set out in paragraph 1. above].*
4. The governing body shall consist of:
  - a. 1 Head teacher
  - b. X Parent governors, to be elected
  - c. 1 Staff governor, and only one, to be elected
  - d. 1 Local Authority governor, and only one, to be nominated by the LA
  - e. X Co-opted governors
5. Total number of governors [.....].
6. *[applicable if the term of office of one or more categories of governor is shorter than four years:]* The term of office of [x category of governor] is *[insert period between one and four years]*.
7. This instrument of government comes into effect on *[insert date]*
8. This instrument was made by order of Northamptonshire County Council on *[insert date]*.
9. A copy of this Instrument will be supplied to every member of the governor body (and the head teacher if not a governor).

\* delete as appropriate.