

NEW BARCLAYS SORT CODE

Please note that this is only applicable to schools who bank with Barclays.

To amend the sort code

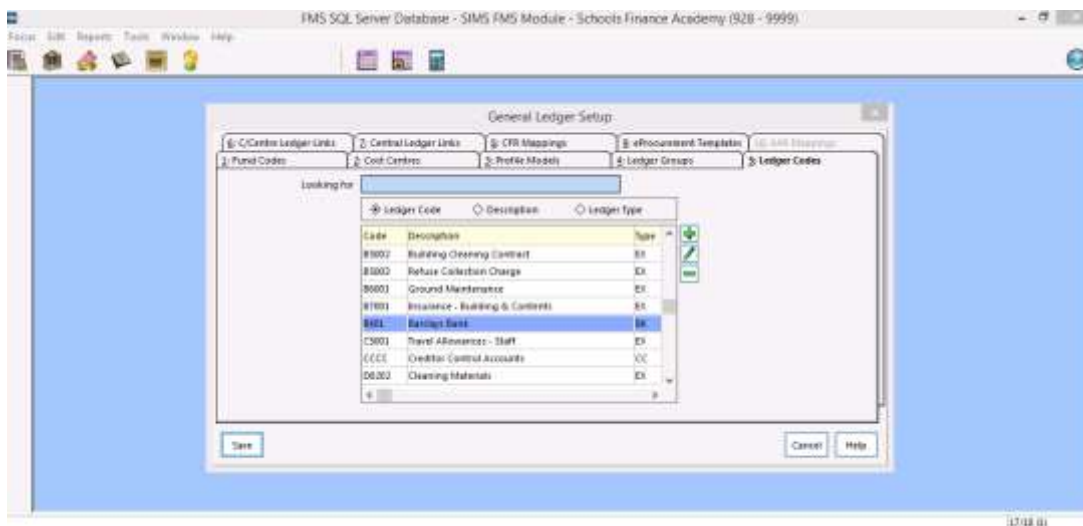
Route: Tools

General Ledger set up

Select Tab no 5 – Ledger codes

The list of ledger codes currently set up will be displayed.

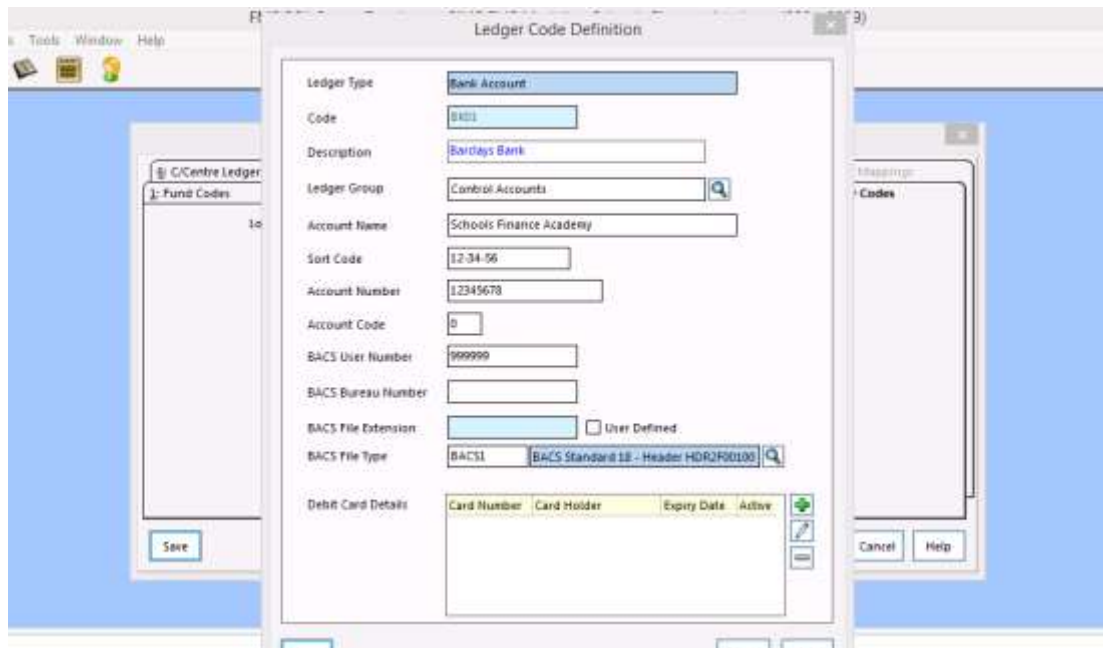
- 1 Scroll down and select the Barclays Bank ledger code (this will have the prefix BK).



- 2 Double click to open or click on the pencil icon.



3 Amend the sort code to 20-17-68.



4 Click on Save.

5 Click on Save.

Please contact the FMS Helpdesk by phone or email FMS6Helpdesk@northamptonshire.gov.uk if you experience any difficulties with the above