

Finance Matters

Where's the Latest Finance Information?

Keep up to date with information provided by the WNC Schools Finance team by logging on to our website. Go to:

[Schools Finance Latest Information](#)

Finance Calendar for Oct – Dec 2021

Action Required	Finance	School
Submission of the Quarterly VAT return (LB4) for all schools via old AVCO		1st Oct
Submission of the Monthly Payroll return for non WNC payroll schools (LB18)		1st Oct
Close Accounting Period 6 on FMS		1st Oct
Reconciliation file and ERP Gold reports for September (period 6) sent by expecting to be new AVCO (tbc) to FMS schools	8th Oct	
Submission of the monthly bank account reconciliation (LB6)		15th Oct
Deadline for receipt of journals and virements in WNC Schools Finance for processing in October		15th Oct
Submission of the SIMS to ERP GOLD Reconciliation (LB26)		15th Oct
7th Advance into bank accounts*	29th Oct	
Submission of the Monthly Payroll return for non WNC payroll schools (LB18)		1st Nov
Close Accounting Period 7 on FMS		1st Nov
2 nd Quarter VAT Reimbursement into schools bank accounts	8th Nov	
Reconciliation file and ERP Gold reports for October (Period 7) sent by AVCO to FMS schools	8th Nov	

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Submission of the SIMS to ERP Gold reconciliation (LB26)		15th Nov
Submission of the monthly bank account reconciliation (LB6)		15th Nov
Deadline for receipt of journals and virements in WNC Schools Finance for processing in November		15th Nov
8th Advance into bank accounts *	30th Nov	
Submission of the Monthly Payroll return for non WNC payroll schools (LB18) for November		1 st Dec
Reconciliation file and ERP Gold reports for November (period 8) sent by AVCO to FMS schools	6th Dec	
Submission of the SIMS to ERP Gold reconciliation (LB26)		15th Dec
Submission of the monthly bank account reconciliation (LB6)		15th Dec
Deadline for receipt of journals and virements in WNC Schools Finance for processing in December		15th Dec
9th Advance in to Bank Accounts *	30th Dec	

* The advance is based on the pay dates submitted at the start of the financial year.

Other updates

LB4 VAT Submittal Quarter 2 – Due 01/10/2021

[LB4 VAT Paperwork – Quarter 2](#)

Training Courses

BACS course Tuesday 19th October, please click on the link to book

[Bacs Training](#)



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Autumn Seminars

The dates for the Autumn Seminars are below. Please use the appropriate link to book your place.

[Primary Schools - Tuesday 16th November 2021 1:00pm – 3:00pm](#)

[Primary Schools - Wednesday 17th November 2021 10:00am – 12:00pm](#)

[Special Schools – Tuesday 23rd November 1:00pm – 3:00pm](#)

[Maintained Nursery Schools 24th November 10:00am – 12:00pm](#)

WNC Schools Finance Contacts

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Schools Financial Advisor	Charlotte Dennison	07500607933	Charlotte.Dennison@westnorthants.gov.uk

FMS 6 Helpdesk Rota

Monday	Andrea Botterill	07500606962	Fms6.helpdesk@westnorthants.gov.uk
Tuesday	Email Only	Email Only	Fms6.helpdesk@westnorthants.gov.uk
Wednesday	Charlotte Dennison	07500607933	Fms6.helpdesk@westnorthants.gov.uk
Thursday	Email Only	Email Only	Fms6.helpdesk@westnorthants.gov.uk
Friday	Rachel Awudu	07500607552	Fms6.helpdesk@westnorthants.gov.uk

Other Finance Related Contacts

Area	Name	Email Address
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