The David Ross Education Trust is the Admission Authority for this Academy.

Malcolm Arnold Academy is a designated Church of England faith academy. Arrangements for applications for places in Reception at Malcolm Arnold Academy will be made in accordance with Northamptonshire’s co-ordinated admission arrangements; parents resident in Northamptonshire can apply online at:


Parents resident in other areas must apply through their home local authority (LA). Malcolm Arnold Academy will use Northamptonshire’s timetable published online for these applications and Northamptonshire will make the offers of places as required by the School Admissions Code (2014).

Published Admission Number (PAN)

The PAN for the Academy is 240. If there are fewer applicants than places available all applicants will be admitted.

Special Educational Needs

In accordance with legislation the allocation of places for children with an Education, Health and Care Plan (Children and Families Act 2014) naming the school in the plan will take place first. Remaining places will be allocated in accordance with this policy.

Oversubscription Criteria

If there are more applications than places available we will apply the oversubscription criteria listed below. The oversubscription criteria are listed in the order we apply them. If it is necessary to distinguish between more than one applicant in any criteria, the next criteria will be applied until the tie-breaker is used.

1) Looked after children and all previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Childrens Act 2002 (see section 46 adoption orders). Child arrangements orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a ‘special guardianship order’ as an order appointing one or more individuals to be a child’s special guardian (or special guardians).
2) **Group A** – Up to 60 places allocated to students who attend Malcolm Arnold Preparatory school at the time of application to Malcolm Arnold Academy.

3) **Group B** - Up to 120 places allocated to those expressing a preference for admission under Faith Grounds (as defined below in the Definitions section at the end of this policy), such places being awarded using the following sub- criteria in descending order:
   
   (i) Applicants who have demonstrated the required religious allegiance (as certified in a satisfactorily completed Form SIF/B) to the Church of England or any other church that is a member of Churches Together in England and the student is currently attending a designated link school. These following schools are defined as designated link schools: All Saints CEVA Primary School; Collingtree CEVA Primary School; St Andrew’s CEVA Primary School; St James’ CEVA Primary School; St Luke’s CEVA Primary School; Weston Favell CEVA Primary School.

   (ii) Other applicants who have demonstrated the required religious allegiance (as certified in a satisfactorily completed Form SIF/B) to the Church of England or any church that is a member of Churches Together in England.

   (iii) Applicants who have demonstrated the required religious allegiance (as certified in a satisfactorily completed Form SIF/B) to another faith, which is represented on the Interfaith Network for the UK.

   See Appendix A for a list of churches that are members of Churches together in England and those faiths represented in the Interfaith Network for the UK

4) **Group C** - Up to 24 students who display an aptitude for learning music. A child with aptitude is one who is identified as being able to benefit from the teaching in Music, or who demonstrates a particular capacity to succeed in this subject.

   The process is as follows:

   - Complete a Common Application Form (CAF) and return it to your local authority by 31 October.
   - Apply for a musical aptitude test and Beckwith scholarship by 16 October 2019.
   - Applications to be made online via https://forms.gle/TawtahbnHnoCKQh26.
   - Aptitude testing will take place at the academy on 20 October 2019.
   - There will be no further test days after the application deadline.
   - Parents will be notified of the result of aptitude testing by 22 October.

5) **Group D** – remaining places are allocated on Community Grounds as follows (and as defined further below in the Definitions section), with the remaining places being awarded using the following categories in descending order:

   (i) Admission of students whose siblings currently attend either Malcolm Arnold Preparatory school, or Malcolm Arnold Academy and who will continue to do so on the date of admission

   (ii) Admission of students currently attending a named feeder school. The named feeder schools of Malcolm Arnold Academy are: Briar Hill Primary School, Cedar Road Primary School, Eastfield Academy, Kings Heath Primary School, The Arbours Primary Academy.

   (iii) Children of staff where that member of staff has been employed at for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage in the area.
**Allocation of Places up to PAN**

If there are more applicants that meet a given criterion or sub-criterion above, than there are remaining places available, excluding criterion 1 ‘Looked after children and previously looked after children’, distance from the child’s permanent home address point to the Academy address point will be used to determine which children are admitted. Those children living nearest to the Academy will be given preference. The distance will be measured using the NCC’s computerised measuring system.

**Home Address**

Where a child lives normally during the school week with more than one parent at different addresses, the permanent home address for the purposes of school admissions will be the one where the child spends the majority of school nights Sunday – Thursday. If the child spends an equal amount of time at two addresses, the parents must decide which address they wish to use as the child’s main address for the application.

**Tie Breaker**

If two or more children live the same distance from the Academy and there is only one place available random allocation will be used to decide which child is admitted.

**Fraudulent or Misleading Applications**

We reserve the right to check any address and other information provided so we can apply the oversubscription criteria accurately and fairly. As an admission authority we have the right to investigate any concerns we may have about your application and to withdraw the offer of a place if we consider there is evidence that you have made a fraudulent claim or provided misleading information, for example if a false address was given which denied a place to a child with a stronger claim.

**Fair Access Protocol**

Local Authorities are required to have Fair Access Protocols in order to make sure that unplaced children who live in the home local authority, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. This includes admitting children above the published admissions number to schools that are already full. Students allocated under fair access protocols will take precedence over those on a waiting list. Malcolm Arnold Academy will participate in Northamptonshire County Council’s fair access protocol.

**Admissions to the Sixth Form (Year 12)**

Malcolm Arnold Academy operates a sixth form for a total of 250 students (125 in each year group).

125 places overall will be available in year 12 (the year 12 ‘capacity’). 10 places will be made available for external applicants. The remaining 115 places will be made available for its own students progressing from year 11 and the academy will not admit additional external applicants to its sixth form unless undersubscribed by its own students.

The academy will apply the same academic entry requirements for external applicants and for students already on roll in the Academy. When there are more applicants that satisfy any academic entry requirements than the number of post-16 places available after the admission of students with an EHCP (where the Malcolm Arnold Academy is named on the EHCP), the oversubscription criteria set out above will be applied.

The Academy Trust will publish specific criteria in relation to minimum academic entrance requirements for admission or transfer to the post-16 provision. Both internal and external students wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form. In addition to the sixth form’s minimum academic entry requirements, students will need to satisfy minimum entrance requirements for the courses for which they are applying. If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum academic requirements.
There will be a right of appeal to an Independent Appeals Panel for internal students refused transfer and external applicants refused admission.

**Operation of waiting lists**

Having had regard to any provisions regarding waiting lists in the LA’s co-ordinated admission scheme, the Academy will operate a waiting list for each year group. Where in any year the Malcolm Arnold Academy receives more applications for places than there are places available, a waiting list will operate until 31 December. This will be maintained by the Academy and it will be open to any parent to ask for his or her child’s name to be placed on the waiting list, following an unsuccessful application.

Children’s position on the waiting list will be determined solely in accordance with the oversubscription criteria (or as amended following any future consultation on admission arrangements), or for post-16 as set out above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

**In Year Admissions**

Applications should be made via Northamptonshire County Council. MALCOLM ARNOLD ACADEMY will accept admissions up to the Published Admission Number of the respective year group at the point of entry. In the event that this would cause prejudice to the provision of efficient education or the efficient use of resources it may be necessary to refuse a place although the year group has not reached the school’s published admission number. If there are more applications than places then the oversubscription criteria will be used to decide who should be offered the place. If it is necessary to refuse a place then you will be informed of your right of appeal.


**Appeals**

If your child’s application for a place at the school is unsuccessful, you will be informed why admission was refused and given information about the process for hearing appeals. If you wish to appeal, you must set out the grounds for your appeal in writing. You are required to fill out an appeals form, details of which can be found on the Northamptonshire County Council website.

You can find details of the form and the appeals timetable on the following webpage:


**Definitions**

**Definitions relating to Group B – ‘Faith Grounds’**

‘Religious allegiance’ is demonstrated and defined as at least one of the parents or guardians of the child being regarded by the priest/minister/worship leader as part of the worshipping community at the church/worship centre. This would not necessarily mean that the parent or child is a ‘member’ in a technical sense (e.g. through baptism, confirmation or electoral roll) but would imply a pattern of attendance at worship (on Sunday or at other times) that is more than ‘occasional’ and has been sustained for more than a short, very recent period of time.

**Definitions relating to Group C – ‘Aptitude for the learning of Music’**

Up to 24 students who display an aptitude for learning music. A child with aptitude is one who is identified as being able to benefit from the teaching in Music, or who demonstrates a particular capacity to succeed in this subject. Admission of students on the basis of Musical Aptitude will be subject to completion by the applicant student’s parent of the Academy’s form SIF/3 and a musical ability test.

To apply for a place at Malcolm Arnold Academy through a Music Scholarship, parents/carers must complete a Musical Aptitude application form as well as the Common Application Form (CAF). The process is as follows:
Complete a Common Application Form (CAF) and return it to your local authority by 31 October.
Apply for a musical aptitude test and Beckwith scholarship by 16 October 2019.
Applications to be made online via https://forms.gle/TawtahbnHnoCkQhz6
Aptitude testing will take place at the academy on 20 October 2019
There will be no further test days after the application deadline.
Parents will be notified of the result of aptitude testing by 22 October.

Definitions relating to Group D – ‘Community Grounds’

The definition of a brother or sister referred to as a “sibling” is as follows:

- a brother or sister sharing the same parents
- a half brother or half sister where 2 children share one common parent
- a step-brother or step sister, where two children are related by a parent’s marriage/partnership
- adopted children

NOTE: A brother or sister must be living at the same address when the application is made.

The named feeder schools of Malcolm Arnold Academy are:
Briar Hill Primary School. Cedar Road Primary School, Eastfield Academy, Kings Heath Primary School, The Arbours Primary Academy.

The Borough of Northampton consists of the following Council ward districts:
Abington, Billing, Boughton Green, Castle, Delapre, East Hunsbury Eastfield, Ecton Brook, Headlands, Kingsley, Kingsthorpe, Lumbertubs, Nene Valley, New Duston, Old Duston, Parklands, Spencer, St James, St Crispin, St Davids, Thorplands, West Hunsbury, and Weston.

Appendix A The following denominations are affiliated to Churches Together in England

The Antiochian Orthodox Church; The Baptist Union of Great Britain; The Cherubim & Seraphim Council of Churches; The Church of England; The Church of God of Prophecy; The Church of Scotland (in England); The Congregational Federation; The Coptic Orthodox Church; The Council of African & Afro-Caribbean Churches; The Council of Oriental Orthodox Christian Churches; The Elim Pentecostal Church; Ichthus Christian Fellowship; The Independent Methodist Churches; The International Ministerial Council of Great Britain; The Joint Council for Anglo-Caribbean Churches; The Lutheran Council of Great Britain; The Mar Thoma Church; The Methodist Church; The Moravian Church; The New Testament Assembly; The New Testament Church of God; The Oecumenical Patriarchate (Archdiocese of Thyateira and GB); The Redeemed Christian Church of God; The Religious Society of Friends; The Roman Catholic Church; The Russian Orthodox Church (Moscow Patriarchate); The Orthodox Churches of the Russian Tradition (Ecumenical Patriarchate); The Salvation Army; The Transatlantic and Pacific Alliance of Churches; The United Reformed Church; The Wesleyan Holiness Church.

Member churches of the Free Churches Group not members of the CTE

The Assemblies of God Churches in Communities International; The Church of the Nazarene; The Countess of Huntingdon’s Connexion; The Fellowship of Churches of Christ; The Free Church of England; The Free Methodist Church; The Old Baptist Union; The Wesleyan Reform Union; The Baptist Union of Wales; The Presbyterian Church of Wales; The Union of Welsh Independents.

The following religious groups are represented on the Interfaith Network for the UK

Baha’i; Buddhist; Christian; Hindu; Jain; Jewish; Muslim; Sikh; Zoroastrian communities