Applying for a Secondary School Place in Northamptonshire 2021-2022

Including UTC information

Northamptonshire County Council’s Composite Prospectus containing admissions information for all Community and Voluntary Controlled Schools, as well as admission arrangements for Academies, Voluntary Aided, Free and Foundation Schools.

Deadline for Secondary Applications:

5pm on Saturday 31 October 2020
Contents

Introduction ........................................................................................................... 4

Section 1 – Making Your Application .................................................................. 5
Timetable for Secondary Application Process ................................................... 6
Who can apply for a Secondary school place? ..................................................... 7
When is the deadline for Secondary applications? .............................................. 7
How do I decide which schools to apply for? ...................................................... 7
What are the different types of school? ............................................................... 8
How do I apply? .................................................................................................... 9
Why should I state three preferences and what is ‘equal preferencing’? .......... 11
Can I apply for the same school more than once? ............................................. 12
How do I include a school outside of Northamptonshire in my preferences? ... 12
What are the chances of getting a place for my child at one of my preferred schools?... 13
What is Banding and how does it work? ............................................................. 13
What happens if the Council cannot offer me any of my preferred schools? .... 14
Can I change my preferences once they have been submitted? ....................... 14
Do I need to send any other paperwork (e.g. Supplementary Information Form)? .... 15
What is the position relating to twins/multiple births? ...................................... 15
Why is my child’s home address important? ...................................................... 15
What if I move during the application process? ............................................... 17
What happens if I do not live with my child’s other parent and our child spends time at each address? .............................................................. 18
What happens if two adults who have parental responsibility for a child both submit an application with a different address and different preferences? ... 18
When will I hear about the school place allocated to my child? ....................... 19
What if I am unhappy with the school place I am offered? ............................. 19
Can a school place be withdrawn? ................................................................. 19
How do waiting lists work? .............................................................................. 20
What is a late application? .............................................................................. 21
What do I need to do if my child is being educated out of their normal age group? ...... 22

Section 2 – Additional Useful Information ........................................................... 23
In-Year Applications .......................................................................................... 23
Education, Health and Care (EHC) Plans ......................................................... 26
School Admission Appeals .............................................................................. 27
Home to school transport .............................................................................. 28
Introduction

Moving from primary school to secondary school is an important stage in every child’s life. The information provided in this prospectus aims to make it as easy as possible for parent(s)/carer(s) to understand the process of applying for a Secondary school place.

If you have any queries you can:

- Email admissions@childrenfirstnorthamptonshire.co.uk
- Visit our website www.northamptonshire.gov.uk/admissions
- Telephone our Customer Service Centre on 0300 126 1000

If you are unsure about any of the terms used in this prospectus, please refer to the Glossary on pages 128-137.

Important:

The deadline for applying for a place at a Secondary school for September 2021 is:

5pm on Saturday 31 October 2020

Some common abbreviations used in this prospectus:

LA – Local Authority
NCC – Northamptonshire County Council
Section 1 – Making Your Application

This section gives you all the basic information about how to apply for a school place and about the way in which we allocate places at Secondary schools in Northamptonshire.

The information provided aims to make it as easy as possible to understand the process but if you have any queries after reading this prospectus, you can:

- **Email** admissions@childrenfirstnorthamptonshire.co.uk
- **Visit our website**: www.northamptonshire.gov.uk/admissions
- **Telephone** our Customer Service Centre on 0300 126 1000

There are several types of Secondary schools in Northamptonshire. A school’s type affects the way in which decisions about admissions are made but places at all schools must be applied for through Northamptonshire County Council.

If you are unsure of any of the terms used in this prospectus, please refer to the **Glossary** on pages 128-137.

**Important:**

You **must** make an application even if you have an older child already attending your preferred school. Places will not be allocated automatically to a younger sibling.

All Northamptonshire secondary schools are comprehensive and do not allocate places according to ability. Some Secondary schools however, do admit up to 10% of their intake according to an aptitude in their respective specialism. For more information see the individual school information on pages 33-127.

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**STAGES OF SCHOOL EDUCATION**

<table>
<thead>
<tr>
<th>Age 4-5</th>
<th>Age 5-6</th>
<th>Age 6-7</th>
<th>Age 7-8</th>
<th>Age 8-9</th>
<th>Age 9-10</th>
<th>Age 10-11</th>
<th>Age 11-12</th>
<th>Age 12-13</th>
<th>Age 13-14</th>
<th>Age 14-15</th>
<th>Age 15-16</th>
<th>Age 16-17</th>
<th>Age 17-18</th>
</tr>
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<tbody>
<tr>
<td>Year R</td>
<td>Year 1</td>
<td>Year 2</td>
<td>Year 3</td>
<td>Year 4</td>
<td>Year 5</td>
<td>Year 6</td>
<td>Year 7</td>
<td>Year 8</td>
<td>Year 9</td>
<td>Year 10</td>
<td>Year 11</td>
<td>Year 12</td>
<td>Year 13</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Primary School</strong></th>
<th><strong>Secondary School</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Infant School</td>
<td>Junior School</td>
</tr>
<tr>
<td></td>
<td>Sixth Form</td>
</tr>
<tr>
<td></td>
<td>UTC</td>
</tr>
</tbody>
</table>
# Timetable for Secondary Application Process

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>10 September 2020 onwards</strong></td>
<td><strong>Prepare</strong></td>
</tr>
<tr>
<td></td>
<td>- Read this booklet carefully as it contains important information;</td>
</tr>
<tr>
<td></td>
<td>- Visit school virtual open evenings and read school prospectuses;</td>
</tr>
<tr>
<td></td>
<td>- Read each school’s oversubscription criteria (see pages 33-127);</td>
</tr>
<tr>
<td></td>
<td>- Contact the School Admissions Team if you have any queries (our</td>
</tr>
<tr>
<td></td>
<td>contact details are at the end of this prospectus);</td>
</tr>
<tr>
<td><strong>Before the deadline:</strong> 5pm on</td>
<td><strong>Apply before the closing date</strong></td>
</tr>
<tr>
<td>Saturday 31 October 2020</td>
<td>- Make sure that your application form reaches the School Admissions</td>
</tr>
<tr>
<td></td>
<td>Team by the deadline;</td>
</tr>
<tr>
<td></td>
<td>- Send your additional letters, Supplementary Information Forms (SIFs)</td>
</tr>
<tr>
<td></td>
<td>and other documents (if any) to the preferred school(s) in support</td>
</tr>
<tr>
<td></td>
<td>of your application(s) (see page 15).</td>
</tr>
<tr>
<td>Note: if we receive your application form after 5pm on 31 October 2020, your application will be considered as a late application and will be processed in our additional rounds of allocations (see below).</td>
<td></td>
</tr>
<tr>
<td>**National Offer Day Monday 1</td>
<td><strong>Offer of school place</strong></td>
</tr>
<tr>
<td>March 2021**</td>
<td>- Offer emails sent by Local Authority to all applicants who applied</td>
</tr>
<tr>
<td></td>
<td>online.</td>
</tr>
<tr>
<td></td>
<td>- View your offer online (online applications only);</td>
</tr>
<tr>
<td></td>
<td>- Offer letters posted to applicants who sent in an on-time paper</td>
</tr>
<tr>
<td></td>
<td>application.</td>
</tr>
<tr>
<td><strong>From: 1 March 2021 onwards</strong></td>
<td>- We will assume that you have accepted the allocated place unless you</td>
</tr>
<tr>
<td></td>
<td>let us know otherwise (check the rules on acceptance directly with the</td>
</tr>
<tr>
<td></td>
<td>school if you are offered a school place in another county);</td>
</tr>
<tr>
<td></td>
<td>- Apply to join a waiting list by sending us an email or a letter;</td>
</tr>
<tr>
<td></td>
<td>- Submit an appeal for a school at which you have been refused a place</td>
</tr>
<tr>
<td></td>
<td>(by <strong>5pm on 29 March 2021</strong>) to ensure your appeal is heard before</td>
</tr>
<tr>
<td></td>
<td>the end of the summer term).</td>
</tr>
<tr>
<td>Note: we will not withdraw a school place solely because you are dissatisfied and decline the offer. We must have written confirmation that your child has secured a school place elsewhere as we have a duty to ensure that all children are receiving their education entitlement.</td>
<td></td>
</tr>
<tr>
<td>**Late applications will be</td>
<td><strong>Emails will be sent to all late applicants who apply online. We will only inform parents of children on the waiting list if we are able to offer a place. Please be aware that this is a lengthy process and it can take a number of weeks to complete each round of reallocations.</strong></td>
</tr>
<tr>
<td>processed in rounds starting on</td>
<td>For applications received:</td>
</tr>
<tr>
<td>the following dates:**</td>
<td>after 5pm on 31 October 2020 but before 5pm on 2 April 2021</td>
</tr>
<tr>
<td>29 April 2021</td>
<td>after 5pm on 2 April 2021 but before 5pm on 14 May 2021</td>
</tr>
<tr>
<td>1 June 2021</td>
<td>after 5pm on 14 May 2021 but before 5pm on 25 June 2021</td>
</tr>
<tr>
<td>2 July 2021</td>
<td><strong>Applications received after 5pm on 25 June 2021:</strong></td>
</tr>
<tr>
<td></td>
<td>Any applications received after 5pm on 25 June 2021 will be dealt with in accordance with our in-year procedures (see pages 23-25).</td>
</tr>
</tbody>
</table>
Who can apply for a Secondary school place?

Parents/carers can apply for their child’s Secondary school place from September 2020 if their child:

- has their 11th birthday between 1 September 2020 and 31 August 2021 (usually Year 6 in primary school) and **lives in Northamptonshire at the time of application** or
- is applying for a place at a University Technical College (UTC). The entry point for a UTC is Year 10. You can apply for a place at a UTC if your child has their 14th birthday between 1 September 2020 and 31 August 2021 (Year 9 in Secondary/Upper school). See pages 123-125 for information on Silverstone UTC and page 32 for contact information for other UTCs outside Northamptonshire.

**Please note: different arrangements apply to:**

- Children with an Education, Health and Care Plan (EHC Plan) – see page 26;
- Children who live outside Northamptonshire – you should contact your home local authority. See page 31 for contact details of our neighbouring local authorities.

When is the deadline for Secondary applications?

We must receive your application form by **5pm on Saturday 31 October 2020** at the latest for your application to be considered ‘on time’.

If you send the form to us by post, make sure you allow enough time for it to get to us by this date. Ensure the correct postage is applied. NCC cannot take responsibility for a form reaching us after the closing date if this is due to insufficient postage being used.

How do I decide which schools to apply for?

When you apply for a Secondary school place for your child, you must tell us your three school preferences in order of priority.

To make these preferences you will need to find out more about the schools. You can:

- **use the online School Directory on our website at:**
  www.northamptonshire.gov.uk/admissions
  Search for schools by postcode/distance from your home. Please be aware that the distances you find stated here will not be as precise as the measurements used for admission purposes (which are calculated using a different mapping system);
- **view the websites of schools you are interested in;**
- **carefully read the oversubscription admission criteria on pages 33-127** for schools you are interested in to ascertain your chances of being able to gain a place. Putting a school as
first preference does not guarantee that you will get a place at that school. It is important for you to understand where your child will fall in the oversubscription criteria and whether the school was oversubscribed last year, as this will give you an indication of whether or not your child is likely to get a place;

- view the websites of Ofsted (Office for Standards in Education) and the Department for Education (DfE) for additional information regarding exam and inspection results;
- view our neighbouring local authority websites to find information about schools in areas outside Northamptonshire for which you may wish to apply.

**Before deciding on your three preferences, we advise you to:**

- read this prospectus carefully – Section 3 includes details about each secondary school, including their oversubscription admission criteria and whether you need to complete a SIF (Supplementary Information Form) for the school;
- pick up a prospectus. Most schools have a prospectus or booklet. These are available to view on the schools’ individual websites, or you can ask the school for a copy;
- visit the school – Secondary schools hold open evenings/days for parents/carers, although this year they make take place in a virtual format. These give you a good opportunity to ask questions. You can find details of proposed “open evenings” or the alternatives schools are offering on the schools’ individual websites;
- find out about your local or linked school (if applicable). If you live in a rural area/village, your local school may have a linked area. This may give you some priority if that school is oversubscribed. For a full list of towns and villages that have links to a local school, see pages 140-149. Please be aware that if you wish to apply for a place at your linked or local secondary school, you must include the school as a preference;
- find out about other schools in your local area;
- consider how you will get your child to and from school each day. If you will need a car to transport your child each day, this is a long-term commitment;
- be aware that just because a village or area may be linked to a school according to its admission criteria, this does not, on its own, mean that free transport will be provided by the council; or that you are guaranteed a place at that school;

**What if I have another child already at the Secondary school I would like my child to attend?**

If you want your child to be considered for a place at a school that their older brother or sister attends, you must still include that school as one of your preferences. It is your responsibility to tell us on the application form if your child has an older sibling at one of your preferred schools. Failure to do this may place you lower in the oversubscription criteria. Please note, there is no guarantee that your child will be offered a place at a school that an older sibling attends (please check individual schools’ criteria on pages 33-127 for more information).

**What are the different types of school?**

There are several types of school in Northamptonshire. A school’s type affects the way in which decisions about its admissions are made.
Community Schools and Voluntary Controlled Schools – The County Council is responsible for the oversubscription admission criteria and the allocation of places;
Voluntary Aided Schools and Foundation (Trust) Schools – School Governors are responsible for setting the oversubscription admission criteria and the allocation of places;
Academies and Free Schools – The Academy Trust is responsible for setting the oversubscription admission criteria and the allocation of places.

All schools must be applied for through Northamptonshire County Council (if you live in Northamptonshire) using NCC’s Common Application Form. Some schools require you to complete a Supplementary Information Form (SIF) (See individual school oversubscription criteria on pages 33-127 to see if a SIF is required).

**How do I apply?**

Northamptonshire County Council is responsible for coordinating the application process for entry into Secondary school for all children who live in the county.

If you live in Northamptonshire, your application is therefore made to NCC rather than the county where the preferred school/s is/are situated.

You must fill in our Common Application Form and should tell us the names of your three preferred schools.

You do not apply directly to the schools themselves even if they have an Admission Authority other than the LA (see information on Academies, Foundation and Free Schools in the Glossary on pages 128-137), but be aware that you may need to complete a Supplementary Information Form (SIF) (see page 15 for more information on SIFs) which will need to be returned directly to the school concerned.

The easiest way to apply for your child’s Secondary school place is by completing the online application form via our website.

**Please note:** application procedures for UTCs are slightly different. if you are applying for a place at Silverstone UTC you should apply to them directly (see pages 123-125). If you are applying for a UTC in another county, you must check the individual UTC application procedures and follow their instructions (see page 32 for a list of neighbouring UTCs and their contact details).

**If you can access the internet at home:**

You can fill in an application form using our online application service at:
[www.northamptonshire.gov.uk/admissions](http://www.northamptonshire.gov.uk/admissions)

You will need an email address in order to apply. You, as parent/carer, will be asked to register using your email address and create a password (we advise you to make a note of this password as you will need it to access your application).

You must submit your application. Every time you open your online application you must press submit before you close it – even if you have not made any changes. An application must be submitted/resubmitted by the deadline (5pm on 31 October 2020) to be a valid, on time application. If you do not press submit, we will not receive your application and it will be invalid.
You will know if you have submitted your application because you will receive confirmation by email, and on the portal your application will have a green tick.

If you do not receive a confirmation email after submitting the application, check your spam, junk or deleted items and, if it is not there, log in to the portal again and check that the status of the application is “Submitted”. This is very important as applications which have not been submitted by the closing date cannot be considered. If the application status shows it is submitted and you have definitely not received a confirmation email, contact the School Admissions Team.

If you have no access to the internet at home:

You can apply online at any of the following libraries: Corby, Daventry, Kettering, Northampton Central, Rushden, Towcester, Wellingborough, Weston Favell, Brackley, Brixworth, Burton Latimer, Duston, Hunsbury, Irthlingborough, and Oundle. There will be no charge for using the computers to complete your application or for accessing the emails regarding your September 2021 school application. Please note that these Libraries offer free access to a range of websites, but they charge £1 for 20 minutes to access emails and for other computer services. One day each week in each of these libraries, there is no charge to use any of the computer services. If you do not have any access to emails you can create a free email address, for example using Hotmail, Gmail or Yahoo.

If you are not able to complete an online application:

You can fill in a paper application form. These are available from the School Admissions Team. The application can be emailed to you for you to print off and complete, or posted to you.

When you have filled in the paper application form, send it back to the School Admissions Team. The address and contact details for the School Admissions Team can be found on page 150.

Do not send your paper application form to the school

We highly recommend that you post your application form to us using recorded delivery.

- Please make sure that you place the correct postage on the envelope – if you are not sure, ask at the post office before you post the form to us. Incorrect postage may delay your application reaching us. It is not the responsibility of NCC to collect incorrectly stamped or addressed envelopes;
- If you want us to confirm that we have received your paper application form, enclose a stamped addressed envelope with your application form for us to send back to you once we receive your application form. Don’t forget to put a first or second class stamp on the envelope, otherwise we cannot send it back to you. You should contact the NCC School Admissions Team if you do not receive your confirmation within 10 days;
- If you hand in your form personally at Northamptonshire County Council offices, please ensure that you obtain a receipt. The address can be found on page 150.
Why should I state three preferences and what is ‘equal preferencing’?

When you apply for a Secondary school place, you are asked to list your three preferred schools in order of priority.

Every school has a specified number of places available for applicants. This is called the Published Admission Number (PAN) for the school.

- If fewer than this number of children apply for a place at the school, all of the children will be offered a place;
- If more than this number of children apply, then the school uses its ‘Oversubscription Admission Criteria’ to decide which children must be offered a place. The Oversubscription Criteria for all Secondary schools can be found on pages 33-127.

Equal preferencing

Equal preferencing ensures that your child is considered for a place at each of your three preferred schools by the admission authority of each of the schools applied for, regardless of whether the school is placed first, second or third on the application. Essentially each of your preferences is treated as if it was a separate application. Admission authorities will not be informed where parents/carers have placed the school in their list of three preferences. This ensures there is no possibility of favouring those who name the school as first preference or discounting those who placed it as second or third preference.

The LA sends each admission authority a list of all the children who have applied for a place at the school. If a school receives more applications than there are places available, the school's oversubscription criteria are used to decide who should be offered the places.

The school then ranks the children on the list according to the oversubscription criteria for that school and then returns the ranked list to the LA.

The LA must allocate a place at the highest preference school where the child can be offered a place.

- It may be that a child would rank high enough to qualify for a place at all three preferred schools. In this case, the LA will offer a place at the school that is ranked highest on the common application form and the child will then be removed from the second and third preference ranked lists, so that other children may be offered a place;
- If a child can be offered a place at only one of their preferred schools, they will be offered a place at that school regardless of the preference order on the common application form;
- If a child cannot be offered a place within the PAN (Published Admission Number) of any of their preferred schools, the LA will offer a place at the nearest school with a place available i.e. the nearest school which has not reached their PAN and therefore has a place/places available at the time;
- If a child is offered a place at a school which wasn’t their first preference, they can go on to the waiting list for any of the schools which were a higher preference than the school offered.

There is a right of appeal against the decision not to offer your child a place at the schools stated on your application, unless you have been allocated a higher preference.
**Can I apply for the same school more than once?**

The online application service will not let you choose a school more than once.

If you are filling in a paper application form, do not name the same school more than once in your preferences. Writing down the same school more than once will not increase your chances of getting a place at that school.

School Admissions legislation is clear that, if you only tell us one preference and it is not possible to offer a place at that school, your child will only be allocated an alternative school place after all the other applicants’ preferences (first, second and third) have been considered.

The result might be that your child is allocated a place at a school which is a long way from your home, and transport may not be available.

**How do I include a school outside of Northamptonshire in my preferences?**

Applications for Secondary school are coordinated nationally. All applicants must apply to the home local authority where they live, regardless of where their preferred school is situated.

If one or more of your preferences is for a state-funded school in another county, you can select these when you fill in your online or paper application form.

**If you live in Northamptonshire and you want to apply for a school outside the county:**

- you must apply through NCC’s admissions portal, or send your application form to Northamptonshire’s School Admissions Team, regardless of which local authority area your preferred schools are in.
- you should not apply or send an application form to the local authority where the school is situated. We will liaise with that authority to make sure your application is considered according to your preferred school’s oversubscription admission criteria (the exception to this is if you are applying for a UTC, in which case you should check with the actual UTC you are applying for (see page 32 for contact details of UTC’s outside of Northamptonshire and pages 123-125 for details about Silverstone UTC).
- you will need to find out from the school directly if you need to complete a Supplementary Information Form (SIF) to support your application for the school and you must return any SIFs directly to the schools concerned.
- you must contact that county’s local authority to apply for the 11+ if you want your child to sit the 11+ exam for a grammar school in another county. The contact details for school admissions in our neighbouring local authorities are shown on page 31. If you then choose to apply for a place at a grammar school, you will need to add this school to your application which you submit to NCC.
What are the chances of getting a place for my child at one of my preferred schools?

In 2020, 79% of applicants for a Secondary school place who applied on time were allocated their first preference. A further 17% were allocated either their second or third preference meaning a total of **96% of children were offered a place one of their preferred schools**.

It is important that you think about the likelihood of schools being oversubscribed. Many schools receive more applications than there are places available. When this happens, places are allocated according to the school's oversubscription admission criteria and different schools use different oversubscription admission criteria. We therefore recommend that before you apply, you read and consider each Northamptonshire Secondary school’s oversubscription admission criteria which can be found on pages 33-127.

- Some schools give priority to children living in their linked area – often a criterion used in rural areas. Remember, if you live in a school’s linked area and want to be considered for a place at that school, you must include it as one of your preferences. If you do not include a school linked to the area where you live in your preferences, and it is oversubscribed, your child will not be allocated a place at that school if we are unable to offer any of your preferred schools. Instead, your child will be offered a place at the closest school that has places after all applicants’ first, second and third preferences are considered which still may be quite far from your home.

- Some schools give priority to children who already have a sibling in the school. Please check individual schools’ definitions of sibling to work out if your child has a valid sibling link and ensure you name the sibling on your common application form. You must still apply for a place at the school even if you already have a child attending.

- The oversubscription admission criteria for faith schools may give priority to applicants on grounds of church attendance or commitment.

In some cases, we may not be able to offer applicants any of their three preferences. We will then offer a place at the nearest school to the child’s home address with places available at the time of allocation, following the allocation of all applicants first, second and third preferences. Please note that this may not be your local school.

Please also refer to the section on Equal Preferencing on page 11 for more information.

What is Banding and how does it work?

Some Secondary schools in Northamptonshire operate a policy of fair banding within their admission arrangements. These schools are as follows:

- Brooke Weston Academy
- Corby Business Academy
- Corby Technical School
- Kettering Buccleuch Academy
- Kettering Science Academy
- Northampton School for Boys
- Northampton School for Girls
- Sir Christopher Hatton Academy
Banding is not a process of selection. It is a preliminary grouping of children before a particular oversubscription criterion is considered. It is intended to ensure a proportionate spread of children of different abilities.

In order to “band” the children, applicants will be required to sit a Cognitive Ability Test (CAT) which will be arranged by the school or Admission Authority for the school.

This is not a test that a child can “pass” or “fail”. The results are used to place applicants into bands of ability either equally or according to local or national averages and may also be used to provide information for the grouping of students after admission.

You can find out more information about the type of banding each school uses, how it works, dates for tests and whether a Supplementary Information Form (SIF) is required by checking each school’s oversubscription criteria on pages 33-127 and on the school’s individual websites.

Please note:
Tests for banding purposes are different to Aptitude Tests. Aptitude Tests are carried out by schools that admit up to 10% of students according to their aptitude in a particular specialism. Please see information on individual schools’ admission arrangements on pages 33-127 to see which schools admit according to aptitude.

What happens if the Council cannot offer me any of my preferred schools?
If all your preferred schools are oversubscribed (i.e. they receive more applications than places available) and we cannot offer your child a place at any of them, we will offer a place at the school which is closest to your home address and which still has places available at the end of the allocation process, ie: when all 1st, 2nd and 3rd preferences have been considered for all on-time applicants.

Can I change my preferences once they have been submitted?

- If you apply online for a school place you can revisit your application and change your preferences up until the deadline of 5pm on Saturday 31 October 2020. Every time you open your application you MUST press SUBMIT before you close it – even if you have not made any changes. If you do not press submit, we will not receive your application and it will be invalid. You will know that your submission/resubmission has been successful because you will receive a confirmation email and the portal will show a green tick beside your application.
- If we are in receipt of more than one application either online or on paper, we will only consider the latest dated application received before the closing date. On-time applications will be processed before any applications received after the closing date.
- After the closing date, parents wishing to change their preferences will be asked to complete a late application form. Late applications will be considered in our additional rounds of allocations, which start in April 2021.
Do I need to send any other paperwork (e.g. Supplementary Information Form)?

In order to process your application, some schools require you to complete a Supplementary Information Form (SIF) which must be returned directly to the school:

- Faith schools may ask for information about your allegiance to a religion;
- Schools with a specialism may need information to assess whether your child has an aptitude for the school's specialism (if you wish to apply on those grounds);
- Some schools require you to apply for your child to sit a test for banding purposes before being considered.

Please refer to the individual school pages (33-127) or contact the school directly to find out if any of your preferred schools need you to provide extra information.

If you have included one or more of these schools amongst your preferences, you must get the SIF directly from the school or download it from our website: [www.northamptonshire.gov.uk/admissions](http://www.northamptonshire.gov.uk/admissions)

Please note some schools ask you to complete the SIF via a webform on their website.

When you have completed your SIF, you must return it directly to the school concerned. **Do not** send it to the School Admissions Team. NCC is not responsible for ensuring that these forms are sent to schools.

What is the position relating to twins/multiple births?

NCC’s multiple birth policy does not entitle applicants with twins or multiple births to gain their first preference but does, where possible, entitle them to be kept together if they so wish. If the last child to be allocated to a particular school is a twin or a child from a multiple birth group, all children in the group will be offered places at the school, even if it means exceeding the Published Admission Number.

In the case of siblings (see definition above) in the same year group, where there is only one place remaining, these too will both be offered places.

**Please note:** Other Admission Authorities may not have the same policy regarding twins and children from multiple birth groups. You can find out a school's position on the allocation of children from multiple birth groups on pages 33-127 or from the school’s own website.

Please be aware that if you make a preference for a school which uses random allocation as part of its oversubscription admission criteria, there is a chance that only one child will be allocated a place at the school. This could mean that twins, or other multiple birth groups, are allocated places at different schools.

Why is my child’s home address important?

NCC’s definition of the child’s home address is the address at which the child normally resides with their parent/carer on the closing date for applications: 5pm on Saturday 31 October 2020.

When we refer to a child’s home address, we mean the permanent residence of the child. This address should be the child’s only or main residence that is either:
• Owned by the child’s parent, parents or carer/guardian.
• Leased to or rented by the child’s parent, parents or carer/guardian under a lease or written rental agreement of not less than six months’ duration. The property leased should be that in which the family lives.

When parents live separately and the child spends time with each parent, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive).

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address before we can process the application.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.

The Admission Authority and/or LA may require written proof of ownership or a rental agreement and proof of actual permanent residence at the property. We cannot allocate places on the basis of intended future changes of address unless a house move has been confirmed through the exchange of contracts with a completion date, or the signing of a formal lease agreement.

If you change your address at any time during the admission process, please tell the School Admissions Team. Please note that we cannot allocate on the basis of a change of address after the closing date for applications. We use the address at which the child resided on the closing date to allocate places, but will use your new address for any correspondence.

We do not usually accept an address if:

• you keep a second home elsewhere as a main home. If you have two homes, we will check which your main home is. We may refuse to allocate a school place at an address which we consider to be a temporary or business address;
• only part of a family moves, unless this was as a result of a divorce or permanent separation arrangement. We will ask for proof of this.

An address used for childcare arrangements cannot be used as a home address when applying for a school place.

**Please note:**
Some admission authorities have a different definition of what constitutes the “Home Address”. Please check individual school information on pages 33-127.

The School Admissions Team reserves the right to seek further written proof to support an applicant’s claim to residence, and that an applicant’s child/ren are living at the stated address.

Each year, the Admissions Team will check a sample of addresses by asking the parents/carers to provide evidence of the address they have stated on their applications.

The admissions authority (or the LA processing an application on behalf of the admission authority) has the right to investigate any concerns we may have about an application and to withdraw the offer of a place if it is considered that there is evidence that an applicant has made a fraudulent claim or provided misleading information.
What if I move during the application process?

We allocate school places using the address at which your child is living on the closing date for applications (5pm on Saturday 31 October 2020).

Change of address before the closing date for:

Online applications

If you move house BEFORE the closing date for applications, you will be able to change your address and your preferences (if necessary) on your online application up to 5pm on 31 October 2020.

Paper applications

You will be able to provide your new address and/or change your preferences if you advise us by email or letter. We must receive any new information about your address or preferences before 5pm on 31 October 2020.

Alternatively, you can post a new application to us with the new address and/or preferences but we must receive it before 5pm on 31 October 2020 for the application to be considered as ‘on time’.

Please note that we may need to ask for documentary evidence of a new address e.g. a copy of signed lease/rental agreement (minimum six months) or copy of solicitor’s letter confirming exchange of contracts/completion date.

All applications received after the closing date will be considered as ‘late’ applications and will not be processed until after National Offer Day (see the table on page 6 for relevant dates).

Change of address after the closing date:

Please inform us of your new address, by email or letter, so that we can communicate with you.

If you move address AFTER the closing date and wish to change your preferences based on your new address, you should complete a new ‘late application’ form. This application must be accompanied by documentary evidence of your new address (e.g. a copy of signed lease/rental agreement (minimum six months) or copy of solicitor’s letter confirming exchange of contracts/completion date). Late applications are dealt with during our further rounds of allocation which start in April 2021.

We will still process your ‘on time’ application and a school place will be allocated based on the address we held on the closing date. If appropriate, we will then process any ‘late applications’ in the next allocation round, using your new address.

A school place may be withdrawn if it is proven that the address provided is fraudulent.
What happens if I do not live with my child’s other parent and our child spends time at each address?

Where more than one adult shares parental responsibility and if the adults live at different addresses, it is important that an agreement be reached on which schools to apply for, prior to making the application.

When parents live separately and the child spends time with each parent, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive).

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.

We will only respond to the parent/carer (the applicant) who has completed the application form. Where a parent has not shared information about the preference process with the other parent, we will use the following procedure if we receive a request for information from one of the parents:

- We will contact both parents to establish their right to view the information;
- Once parental responsibility has been confirmed, we will send the information they are entitled to.

What happens if two adults who have parental responsibility for a child both submit an application with a different address and different preferences?

The LA can only process one application. If multiple applications are received for the same child with conflicting address and/or preferences, or the School Admissions Team is made aware of a dispute between two parents, all applications will be placed on hold and will not be processed until:

- a new single application is made, signed by all parties; or
- written agreement is provided from both parents indicating which application they have agreed on; or
- a court order is provided confirming which parent’s application carries precedence.

If no agreement can be made, parents are recommended to seek legal advice. If an agreement cannot be reached before the closing date, this may affect the chances of your child being allocated a place at your preferred school/s.

Further information on parental responsibility can be found on the DfE website:

When will I hear about the school place allocated to my child?

On **National Offer Day – Monday 1 March 2021**.

All applicants who applied on-time online will receive an email advising them of the school at which their child has been allocated a place. The email will be sent to the email address you used when you applied. Alternatively, you can visit our website, [www.northamptonshire.gov.uk/admissions](http://www.northamptonshire.gov.uk/admissions) and log on to the application portal to find out where your child has been allocated a school place. **Remember to keep your password safe to enable you to do this.**

All applicants who made paper applications on time will be sent a letter, posted first class on 1 March 2021, informing them of the name of the school at which their child has been allocated a place. This offer letter will be sent to the address you have provided on your application form.

What if I am unhappy with the school place I am offered?

We understand that it can be disappointing for you and your child if your child is not allocated a place at one of your preferred schools.

If you have not been to visit the school where your child has been allocated a place, it would be a good idea to contact the school and arrange an appointment to find out more about the school if possible.

You can also:

- join a waiting list for schools for which you applied but were not offered a place. Details of how to do this will be in your offer email. Further information about waiting lists can be found on page 20.
- make a late application for schools for which you have not yet applied. A list of schools with places will be on our website, [www.northamptonshire.gov.uk/admissions](http://www.northamptonshire.gov.uk/admissions) from National Offer day but you can apply for schools which are already full if you wish and request to be added to their waiting list/s if a place is not available. Please be aware that other parents may also make late applications for the schools which still had places on National Offer Day and places offered may be subject to the application of the oversubscription criteria meaning a place is not guaranteed;

Please note: if a new application is made after National Offer Day and we are able to offer a place at one of your new preferred schools, your original allocation will be replaced with the newly allocated school. In other words, if you are originally offered school A, and you later apply for school B or school C, we will allocate school B or C and remove your place from school A. Your most recent application will always override previous applications.

- appeal against the decision not to offer a place at a school at which your child was not allocated a place. Details will be on your offer email and you can also refer to the section in this prospectus on appeals (page 27) or visit the website, [www.northamptonshire.gov.uk/appeals](http://www.northamptonshire.gov.uk/appeals)

Can a school place be withdrawn?

Yes. If you have provided us with fraudulent or misleading information on your application form (e.g. a false claim to be living at a certain address or a false claim to have a sibling link) which has
prevented us from giving a place to a child who should have been given the place, we may withdraw your offer of a place.

The admissions authority (or the LA processing an application on behalf of the admission authority) has the right to investigate any concerns we may have about an application and to withdraw the offer of a place if it is considered that there is evidence that an applicant has made a fraudulent claim or provided misleading information.

If a place is withdrawn, your child will be offered a place at an alternative school that still has places available.

**What happens after National Offer Day – 1 March 2021?**

If you are accepting the offered school place and the school you have been offered is in Northamptonshire, there is no need to contact us. We will assume that you have accepted the place.

If the school offered is outside of Northamptonshire, we recommend you contact the school directly to check whether you need to formally accept the offer.

If you have been refused a place at any of your preferences, you are entitled to be placed on the waiting list and/or appeal against the decision not to offer your child a place at that school. You cannot appeal or be placed on the waiting list for a school for which you have not applied or for a school which was a lower preference than that which you have been offered. You will need to first make a new late application.

**How do waiting lists work?**

From National Offer Day – 1 March 2021 – waiting lists are established for all schools that receive more applications than they have places available.

If you want us to add your child’s name to a waiting list, you must contact us in writing (by email or letter) from 1 March 2021 – details will be on your offer letter or alternatively, our contact details are on page 150. All requests must be made in writing (not over the phone).

If a place becomes available at a school which has a waiting list, all those on the waiting list will be considered, including those appealing for a place and any new/late applications.

Waiting lists are not run on a first come, first served basis. Instead, on reallocation dates (see page 6), we will start to allocate the available places using the schools’ oversubscription admission criteria, as shown in this prospectus on pages 33-127.

Please note, a child’s position on the waiting list can change if new applicants are added to the list who have a higher priority for admission in line with a school’s oversubscription admission criteria. We do not usually disclose waiting list positions and can only confirm the current total number of children on the waiting list at a given time.

All oversubscribed schools must maintain a waiting list for at least the first term of the academic year of admission (until December).

If you wish to remain on the waiting list for a Community or Voluntary Controlled school after December, you will need to contact the School Admissions Team by email or in writing in December and again at Easter. To remain on the waiting list after December for Voluntary Aided, Foundation, Academy, UTCs or Free schools, you must contact the schools directly.
What is a late application?

On-time applications will be processed before those received after the application deadline (5pm on 31 October 2020) and parents who apply on time will be notified of the school where a place has been allocated for their child on National Offer Day, 1 March 2021;

Applications received after the closing date are referred to as ‘late’ applications and these will be processed in the further rounds of allocations (see page 6 for details);

Parents who make a late application will not receive notification of the outcome of a late application on National Offer Day (1 March 2021);

If a late application is made for popular (oversubscribed) schools, it is possible that we will not be able to offer a place as the popular schools fill up with on time applicants. If we cannot offer a place at one of the preferred schools, we will offer a place at the closest school to your child’s home address that still has places;

We will consider an application to be late if we receive it after the deadline of 5pm on 31 October 2020, even if other children in the family attend the school, or if the children applying live in the linked area or if the applications are for children who have just moved into the area/county;

If you need to apply for a school place after the closing date, you will have to complete a late application (which will be on the NCC website after 31 October 2020) as the online application portal for co-ordinated admissions will be closed. Alternatively, a paper application form may be completed. Paper forms may be obtained from the School Admissions Team – contact details are on the back cover of this prospectus, or you can request to have a form emailed to you so that you can print it off and complete it.

Late applications are processed within our additional rounds of allocations between April and July 2021. The reallocation dates can be found on page 6. Depending on the number of applications received, it may take several weeks to process each round. Applicants will receive an offer via email where possible. Alternatively, offer letters will be posted.

In 2020, we received over 1000 late Secondary applications.

As a result of applying after the initial deadline, many of these applicants missed out on a place at their preferred schools. This is due to the fact that we are not able to consider any late applications for a school until the reconsideration dates, which are after all of the ‘on time’ applicants have been allocated school places.
What do I need to do if my child is being educated out of their normal age group?

Some children may be being educated out of their normal age group, for example, if they have been back-classed or if they are summer born and started in Reception at Compulsory School Age when the rest of their normal age group were moving into Year 1.

If these children are going to remain at Primary school until the end of their Year 6, this means that when they transfer to Secondary school, they will be the age of a Year 8 child.

Parents/carers will need to seek agreement from the Admission Authorities of their preferred school/s that they can apply for Year 7, rather than having to go straight into Year 8.

Prior to making your application you will need to put your request in writing to your preferred schools. They will pass your request to their Admission Authority to see if they agree. Essentially you are asking for your child to continue being educated out of their normal age group.

The Admission Authority of the school will consider the request and make a decision on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking account of:

- the parent’s/carer’s views;
- information about the child’s academic, social and emotional development;
- where relevant, the child’s medical history and the views of a medical professional;
- whether the child has previously been educated out of their normal age group;
- whether the child may naturally have fallen into a lower age group if it were not for being born prematurely;
- the views of the Head teacher of the school concerned.

The Admission Authority of the school MUST set out clearly for parents the reasons for their decision about the year group a child should be admitted to.

Parents/carers do not have a right to appeal if they are offered a place at the school but it is not in their preferred age group.

If the school agrees, you can make an application for your child’s Year 7 place at the same time as the rest of their year group. Please note, you will need written confirmation from the school that they will accept an application and this will need to be sent to the School Admissions team either before or at the same time as your application is submitted.
Section 2 – Additional Useful Information

This section contains additional information relating to schools which may be useful to you.

In-Year Applications

An in-year application refers to an application for a school place made during the school year or, an application for admission to a school made at the start of the school year for any year group other than the normal year of entry. The normal years of entry are: Reception for entry to Primary schools; Year 3 for entry to Junior schools; Year 7 for children moving into Secondary schools and Year 10 for entry to UTCs.

Northamptonshire County Council (NCC) co-ordinates in-year applications for the majority of Secondary schools in Northamptonshire, except for the following:

- Bishop Stopford School
- Northampton School for Boys
- Silverstone UTC

The schools listed above are responsible for the in-year admission process at their schools. Parents/carers wishing to apply for a place at any of the schools listed above should contact the school/s directly.

In-year applications for school places in Northamptonshire:

- should not be made more than one month before they are required. Applications outside of this timescale will not be processed;
- should be made by a person with parental responsibility;
- allow you to state up to three schools in order of preference.

The process can take up to 20 school days. Children living in the local area should continue to attend their current school until an admission date has been agreed at the new school.

School places cannot be reserved, therefore we process and allocate places, where possible, close to the date the school place is required.

Home Address (Child’s)

If families are moving into Northamptonshire, documentary evidence in the form of a solicitor’s letter to confirm exchange of contract or a copy of the signed tenancy or rental agreement may be required to verify the address.

Children moving to the UK from overseas:

We would expect children to be resident within the country before we process an application. Please note that a visitor’s visa does not entitle a child to a school place;

Documentary evidence to verify an address may be required if an application is made following a move to the UK. A copy of the rental agreement or an exchange of contract letter is usually
sufficient. The County Council reserves the right to seek further documentary evidence as necessary.

Children of UK Service Personnel (UK Armed Forces) and Crown Servants:

Special conditions apply to applications from UK Armed Service Personnel and Crown Servants. For families of service personnel with confirmed posting to the area, or crown servants returning from overseas to live in that area, Admission Authorities must allocate a place in advance of the family arriving in the area, provided the application is accompanied by an official letter that declares a relocation date and a Unit postal address or quartering area address.

Applications from Middle School children for a Year 9 place at a Secondary School:

Some children who live in Northamptonshire and attend a Middle school in another county may want to apply for a Year 9 place in a Northamptonshire Secondary school.

Such an application will be considered as an in-year application rather than a co-ordinated application. This is because the co-ordinated scheme only applies to applications for the normal year of entry to a school which, in a Secondary school, is year 7.

The in-year application form may be completed online and can be found on the website under the heading 'Moving into the Area or Changing Schools'. A paper application form can also be requested from the School Admissions Team.

Please note that we do not allocate an in-year school place more than one month in advance of the date the school place is required. Therefore, applications from children wanting a Year 9 place at a Secondary school will be considered as in-year applications and will be processed from the July onwards.

How do I find my nearest or linked school?

Many rural areas have a linked school. A list of towns and villages and any links to schools are shown on pages 140-149. Living in a school's linked area means that your child may rank higher when the oversubscription admission criteria are applied for that school but does not guarantee a place there. Urban areas do not often have links to schools.

You can find your nearest schools using the Online Schools Directory on our website www.northamptonshire.gov.uk/admissions

Please be aware that the distances stated on the Schools Directory are not as precise as the measurements used when we decide the outcome of a tiebreaker – these are calculated using a different mapping system.

What happens next?

When we receive your completed in-year application form and written proof of your new address (if necessary), we will contact your preferred schools to find out if they have any available places in your child’s year group. If we can offer a place at one of your preferred schools, we will send you a letter and ask you to contact the school’s Head teacher/Principal to confirm a start date for your child.
If you make a preference for a Foundation, Voluntary Aided, Academy, UTC or Free School, we will pass on your application to the school for consideration as these types of schools are their own Admission Authority and they will advise us if a place is available. If they are able to offer a place, we will then send you a letter and ask you to contact the school’s Head teacher/Principal to confirm a start date for your child.

If the Published Admission Number (PAN) of your preferred school(s) has been reached in your child’s year group, we will not be able to offer you a place at the school, though you may be able to put your child’s name on a waiting list if you wish. Contact the School Admissions Team to find out how to do this (see page 20 for general information on waiting lists).

If we cannot offer you a place at any of your preferred schools and your child does not have a school place, we will offer a place at the school which is the nearest to your home address with places available in your child’s year group.

A parent / carer has the right to appeal against refusal of a place at any school for which they have applied. Please refer to the NCC website: www.northamptonshire.gov.uk/appeals

More information about the in-year admissions process is available on our website: www.northamptonshire.gov.uk/admissions

Requests for admission outside the normal age group

Parents/carers may seek a place for their child out of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health. They must put their request in writing to the School Admissions Team (for Community and Voluntary Controlled Schools) and directly to the school for schools who are their Own Admission Authority, at the time of application.

The Admission Authority of the school will consider the request and make a decision on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking account of:

- the parent’s/carer’s views;
- information about the child’s academic, social and emotional development;
- where relevant, the child’s medical history and the views of a medical professional;
- whether the child has previously been educated out of their normal age group;
- whether the child may naturally have fallen into a lower age group if it were not for being born prematurely;
- the views of the Head teacher of the school concerned.

The Admission Authority of the school MUST set out clearly for parents the reasons for their decision about the year group a child should be admitted to.

Parents/carers do not have a right to appeal if they are offered a place at the school but it is not in their preferred age group.

Schools for which the Local Authority is not the Admission Authority may have a different process. Please check individual schools’ admission arrangements directly with the schools or on their websites to ensure you are following the correct procedure.
Education, Health and Care (EHC) Plans

How do I apply for a school place if my child has an Education, Health and Care Plan (EHCP)?

If your child has an Education, Health and Care Plan, you do not apply for a school place using the normal common application form. Instead you will receive a letter from the Education, Health and Care team, seeking details of your school preference.

You will be asked to return your preference within 15 days.

You will be informed of the outcome of this consultation by 15th February 2021.

If you disagree with this decision, you can then appeal to the Special Educational Needs and Disability Tribunal (SEND), not to the independent appeal panel.

If your child is under assessment for an Education Health & Care assessment, you will need to complete a common application form.

Please note: Throughout this booklet, in each school's oversubscription admission criteria, if reference is made to ‘pupils who have a Statement of Special Educational Needs’, this means pupils with Education, Health and Care (EHC) Plans.

Where can I get support?

If you need any further information or clarification please contact the Education, Health and Care Team, the contact details are:

Office Address: Education, Health and Care Team  
Northamptonshire County Council  
One Angel Square  
Angel Street  
Northampton  
NN1 1ED

Email: EHC@childrenfirstnorthamptonshire.co.uk

Tel: 01604 367125

Parents may wish to seek impartial advice from the Information Advice Support Service (IASS) for SEND in Northamptonshire (formerly Northamptonshire Parent Partnership Services) One Angel Square, Angel Street, Northampton NN1 1ED.

Website: http://www.iassnorthants.co.uk

Email: contact@iassnorthants.co.uk

Telephone: 01604 364772
School Admission Appeals

You have the right to appeal against the decision not to offer your child a place at the schools stated on your application, unless you have been allocated a higher preference.

Before submitting your appeal:

Read the on-line information about appeals and timescales on the School Admissions pages of the NCC website: www.northamptonshire.gov.uk/appeals.

How to submit your appeal:

Your offer email will inform you whether you need to lodge your appeal on the NCC website, or with the school directly. You can also visit the NCC website to find out this information.

You should then complete the online appeal form on the Council’s website, or make a written request for an appeal pack to the school’s admission authority.

If you complete the online appeal form on the NNC website and wish to submit supporting evidence after lodging your appeal, it should be e-mailed to: appealsteam@northamptonshire.gov.uk within the next 10 working days.

Please also use this e-mail address to notify us if you subsequently decide not to proceed with your appeal.

Appeals must be lodged in writing, giving the reasons for appeal, by 5pm on 29 March 2021. Appeals received after this date will still be heard, but there is no guarantee they will be heard before the end of the school year in which the application is made.

What happens next?

Contact School Admissions at the address below to have your child’s name added to the waiting list of any school at which it has not been possible to offer a place.: schoolallocations@childrenfirstnorthamptonshire.co.uk (Please note: if you want to be added to the waiting list for a school which was a lower preference than that which has been offered, you will need to submit a new late application).

Have a look on the School Admissions pages of the NCC website – there may be other schools you wish to apply for. This can be done alongside and independently from the appeal process. To do this, please submit a late secondary application.

The allocated place will remain until such time as a new place is offered or we receive notification from you that your child will be attending an independent school. This will ensure that if your appeal is unsuccessful, your child will not be left without a school place.

For further information on the appeal process, please go to the Council’s website – www.northamptonshire.gov.uk/appeals

Impartial free legal advice about appeals can be obtained from:

- Coram Children’s Legal Centre www.childlawadvice.org.uk
- Telephone: 0300 330 5485
- Advisory Centre for Education (ACE) website: www.ace-ed.org.uk
- Telephone: 0300 0115 142

The School Admissions Code Appeals Code can be found on the Department for Education’s website at www.gov.uk/dfe.
Home to school transport

Northamptonshire County Council can provide travel assistance to the nearest suitable or linked secondary school if they meet certain criterion:

Distance:

For children attending Secondary school who live more than three miles from their nearest, suitable or linked school until the 30th of June in the year they turn 16. This will be measured by the shortest available walking route. This route might include footpaths, bridleways and other tracks that are not passable by cars etc.

Low income:

Families on low incomes who are entitled to free school meals or the maximum Working Tax Credit or Universal Credit.

We can provide travel assistance if:

- Your child gets free school meals or you get the maximum Working Tax Credit or Universal Credit and
- Your child is aged between 11 to 16 and attends one of the three nearest or suitable or linked schools which is between 2 and 6 miles from their home
- Your child has a place at a Faith School, and is aged between 11 and 16, then the distance can be extended up to 15 miles, if your home is more than 2 miles from your home.

You should apply to Northamptonshire Highways for travel assistance. See below for contact details.

Please note: if your child gets travel assistance because of the benefits you receive, we will withdraw the transport at the end of the school year that you stop receiving those benefits.

Children allocated a place at a school not amongst their first three preferences

If we have to offer you a school place that is not amongst your three preferences and the school is more than the statutory distance from your home address, then we can provide travel assistance.

Unsafe Routes

If you live under the statutory distance from the school, but the Council has agreed that the route to the school is unsafe, then the Council can provide travel assistance. Unsafe routes are subject to review and this assistance may be withdrawn, if the review considers the route is safe.

Children with Education, Health and Care Plans (EHCP) in a mainstream school

Most children with an EHCP who live within the statutory distance will not need travel assistance, however we know that some children may need help. Parents need to apply to the Travel Co-ordination Unit who will assess what level of assistance is required, this is likely to change as your child matures and will be reviewed.
Please note: home to school travel assistance is not a door-to-door service and secondary school children may be expected to walk up to a mile to and from home to their nearest pick-up and set down points. All our pick up points have been selected to ensure the safety of pupils.

Where to get more information

For further information about home to school mainstream transport, you can get the full Northamptonshire County Council’s Home to School Transport Policy:

- Email: mainstreamtransport@kierwsp.co.uk

If transport information changes after publication of this booklet, up-to-date information is available on the website.

Free School Meals

You can apply for free school meals for older children in full-time education up to the age of 18 if you are in receipt of certain benefits.

If you are in receipt of any of the following, your child may be eligible for free school meals:

- Income Support
- Income based Job Seekers Allowance
- Income related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, with no element of Working Tax Credit, and a household income below £16,190 (as assessed by HM Revenue and Customs)
- Guarantee Element of State Pension Credit
- Universal Credit - income dependant

Children in care or children with special educational needs or an EHC Plan

Children in care or children with an EHC Plan do not automatically qualify for free school meals. No discretionary services are offered to these children as free school meals is a means tested scheme. The family will need to meet the eligibility criteria above.

If a child resides in a local authority care home they will not qualify for free school meals. This is because government funding has already been allocated to fund their meals.

For more information about entitlement to free school meals and instructions on how to apply and to make your application, please:

- Visit the website at www.northamptonshire.gov.uk/freeschoolmeals
- Email: freeschoolmeals@childrenfirstnorthamptonshire.co.uk

All applications for free school meals must now be made online.
Sixth Form Admissions (Year 12)

The Northamptonshire schools listed below all have sixth-form provision.

Please note that NCC is not responsible for the admissions process for sixth form places. If you wish to find out about applying for a place in a sixth form, please contact the school directly or visit the school's website for further details of their admission arrangements and how to apply.

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<tr>
<th>Corby</th>
<th>Northampton</th>
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<tr>
<td>Brooke Weston Academy</td>
<td>Abbeyfield School</td>
</tr>
<tr>
<td>Corby Business Academy</td>
<td>Kingsthorpe College</td>
</tr>
<tr>
<td>Corby Technical School</td>
<td>Malcolm Arnold Academy</td>
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<tr>
<td>Kingswood Secondary Academy</td>
<td>Northampton Academy</td>
</tr>
<tr>
<td>Lodge Park Academy</td>
<td>Northampton International Academy</td>
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<td>Northampton School for Boys</td>
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<td>Northampton School for Girls</td>
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<td>The Duston School</td>
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<td>Thomas Becket Catholic School</td>
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<td>Weston Favell Academy</td>
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<td>Kettering</td>
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<td>Bishop Stopford School</td>
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<td>Kettering Buccleuch Academy</td>
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<td>Kettering Science Academy</td>
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<td>Montsaye Academy</td>
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<tr>
<td>Southfield School for Girls</td>
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<td>The Latimer Arts College</td>
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<td>Weavers Academy</td>
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<td>Wollaston School</td>
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<td>Wrenn School</td>
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<tr>
<td>East Northamptonshire</td>
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<td>Huxlow Science College</td>
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<tr>
<td>Manor School Sports College</td>
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<td>Prince William School</td>
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<td>Rushden Academy</td>
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<td>The Ferrers School</td>
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<tr>
<td>Daventry &amp; South Northants</td>
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<td>Campion School</td>
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<td>Caroline Chisholm School</td>
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<td>Chenderit School</td>
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<tr>
<td>Danetre &amp; Southbrook Learning Village</td>
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<td>Elizabeth Woodville School</td>
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<td>Guilsborough Academy</td>
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<td>Magdalen College School</td>
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<td>Moulton School &amp; Science College</td>
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<td>Sponne School</td>
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<td>Silverstone UTC</td>
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<td>The Parker E-ACT Academy</td>
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Neighbouring Local Authorities

If you live in Northamptonshire and wish to apply for a school outside the county, you must include this preference on Northamptonshire’s application form. Do not send an application form to the local authority in which the school is situated.

If you would like details of schools in other local authorities please contact these authorities directly, see contact details below:

**Buckinghamshire (LA number 825)**
Tel: 0300 131 6000
www.bucksc.gov.uk/admissions
[secondaryadmissions@milton-keynes.gov.uk](mailto:secondaryadmissions@milton-keynes.gov.uk)

**Cambridgeshire (LA number 873)**
Tel: 0345 045 1370
www.cambridgeshire.gov.uk
[admissions.schools@oxfordshire.gov.uk](mailto:admissions.schools@oxfordshire.gov.uk)

**Central Bedfordshire (LA number 823)**
Tel: 0300 300 8037
[admissions@centralbedfordshire.gov.uk](mailto:admissions@centralbedfordshire.gov.uk)

**Leicester City (LA number 856)**
Tel: 0116 454 1009
[admissions.online@leicester.gov.uk](mailto:admissions.online@leicester.gov.uk)

**Leicestershire (LA number 855)**
Tel: 0116 305 6684
[admissions@leics.gov.uk](mailto:admissions@leics.gov.uk)

**Lincolnshire (LA number 925)**
Tel: 01522 782030
Email: [schooladmissions@lincolnshire.gov.uk](mailto:schooladmissions@lincolnshire.gov.uk)

**Lincolnshire (LA number 925)**
Tel: 01522 782030
Email: [schooladmissions@lincolnshire.gov.uk](mailto:schooladmissions@lincolnshire.gov.uk)

**Milton Keynes (LA Number 826)**
Tel: 01908 253338
[secondaryadmissions@milton-keynes.gov.uk](mailto:secondaryadmissions@milton-keynes.gov.uk)

**Oxfordshire (LA number 931)**
Tel: 0345 241 2487
[admissions.schools@oxfordshire.gov.uk](mailto:admissions.schools@oxfordshire.gov.uk)

**Peterborough (LA number 874)**
Tel: 01733 864007
Email: [admissions@peterborough.gov.uk](mailto:admissions@peterborough.gov.uk)

**Rutland (LA number 857)**
Tel: 01572 722577
Email: [admissions@rutland.gov.uk](mailto:admissions@rutland.gov.uk)

**Warwickshire (LA number 937)**
Tel: 01926 414143
Email: [admissions@warwickshire.gov.uk](mailto:admissions@warwickshire.gov.uk)

* Please note that Buckinghamshire and Warwickshire operate the 11+ system. Please contact these counties’ Admissions Teams if you wish to register your child for the test.
## UTCs in and around Northamptonshire

**Buckinghamshire UTC**
- Principal: Sarah Valentine
- Oxford Road
- Aylesbury
- Buckinghamshire
- HP21 8PB
- [www.buckinghamshireutc.co.uk](http://www.buckinghamshireutc.co.uk)
- Tel: 01296 388688
- Email: reception@buckinghamshireutc.co.uk

**UTC Oxfordshire**
- Principal: Owain Johns
- Greenwood Way
- Harwell
- Didcot
- OX11 6BZ
- [www.utcoxfordshire.org.uk](http://www.utcoxfordshire.org.uk)
- Tel: 01235 391587
- Email: enquiries@utcoxfordshire.org.uk

**Greater Peterborough UTC**
- Principal: David Bisley
- Park Crescent
- Peterborough
- PE1 4DZ
- [www.gputc.com](http://www.gputc.com)
- Tel: 01733 715950
- Email: info@gputc.com

**WMG Academy for Young Engineers**
- Principal: Mrs Kate Tague
- Mitchell Avenue
- Coventry
- CV4 8DY
- [www.wmgacademy.org.uk](http://www.wmgacademy.org.uk)
- Tel: 024 7646 4661
- Email: info@wmgacademy.org.uk

**Cambridge Academy for Science & Technology**
- Head Teacher: Sian Foreman
- UTC Cambridge
- Robinson Way
- Cambridge
- CB2 0SZ
- [www.cast.education](http://www.cast.education)
- Tel: 01223 271569
- Email: admissions@cap.education

**Silverstone UTC**
- See pages 123-125 for information about this UTC.

Details of other UTCs in the country can be found by using the following link: [www.utcolleges.org](http://www.utcolleges.org)
Section 3 – Individual School Information and Admission Arrangements – including Oversubscription Criteria

Schools in the Corby area – pages 35-47
Schools in the Kettering area – pages 48-62
Schools in the Wellingborough area – pages 63-71
Schools in the East of Northamptonshire – pages 72-81
Schools in the Northampton area – pages 82-103
Schools in Daventry & South Northamptonshire – pages 104-127
Each Secondary school in Northamptonshire has its own admission arrangements and therefore its own oversubscription criteria.

The oversubscription criteria for each secondary school can be found on pages 33-127.

If a school receives more applications than the number of places available (known as the Published Admission Number or PAN), places are allocated according to that school's oversubscription admission criteria. The criteria are applied in the order of priority stated in each school's entry on pages 33-127.

If the PAN is reached within one of the criteria, places will be allocated up to the PAN of that school according to either distance or random allocation depending on the school. More information on Allocation of Places up to PAN can be found on page 128.

Please note: If you live in Northamptonshire and are applying for a place in a school outside of Northamptonshire (i.e. a school not listed on pages 33-127), you must still apply for that school through Northamptonshire County Council, using the common application form.

Further advice:

The definitions in the Glossary are those used by Northamptonshire County Council for Community and Voluntary Controlled schools. Where a school which is its own admission authority (OAA) uses slightly different definitions, these can be found within the individual school's admission arrangements on the following pages. Please also check the school's admission policy for the appropriate year of entry on the school's own website.

We therefore advise parents to read definitions in the Glossary (pages 128-137) and within individual schools’ admissions arrangements regarding:

- Allocation to PAN
- Faith Schools
- Siblings
Schools in the Corby area

- Lodge Park Academy
- Corby Business Academy
- Corby Technical School
- Kingswood Secondary Academy
- Brooke Weston Academy
The Regional Schools Adjudicator has agreed to a variation to our admission arrangements for 2021 in response to the Covid-19 pandemic.

The admission policies will operate for 2021 entry without the requirement that applicants undertake a cognitive ability test. Where instances of oversubscription occur, admission will still be determined by the implementation of the current oversubscription criteria, minus the fair banding element.

When the Academy receives more applications for places than the planned admission number, and after the students with an EHC Plan where Brooke Weston Academy is named as the appropriate provision have been admitted, all other applicants will undertake a suitable cognitive ability test. This is used to ensure that the Academy admits an intake that is representative of the national ability range and is comprehensive in its profile. All applicants will be placed in one of nine ‘stanines’ based on the results of the ability test. Places will be allocated in a proportion that reflects the national ability range.

Students who do not take the ability test will only be considered if there are places remaining once allocations have been made to all those who did.

The test will take place on 5 December 2020.

After the admission of children with an EHC Plan where Brooke Weston Academy is named as the appropriate provision, the following criteria will be applied to determine those children that will be offered places within each stanine:

a) Looked After Children and all previously Looked After Children (see definition on page 138).

b) Children of staff where that member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the
member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage in the area. (Demonstrable skill shortage will only normally apply to qualified teacher positions, where the school has continually been unable to recruit).

c) Children who have a sibling link (See below for definition of ‘sibling’).

d) Children living in Corby and Kettering (see (i-ii) below).

e) Other children based on the distance between the home address and school. Measurements will be carried out on a straight-line basis from the child’s home to the address point of the school.

If the Admission Number is exceeded within criterion (b), (c) or (d) all places within that year group will be allocated at random in the priority order listed above. The random allocation will ensure that the correct proportions are allocated from each stanine. 50% of the places will be allocated to students from Corby and 50% to students from Kettering. The random allocation will be generated electronically and will be verified by an independent observer to guarantee fairness.

Where there is a large proportion of siblings in an individual stanine, it may not always be possible to admit all siblings within that stanine. It may also not be possible to ensure an exact 50% intake from Corby and 50% intake from Kettering. In this case the remaining places in a stanine will be allocated at random in order to get as close as possible to the 50% intake from Corby and 50% from Kettering.

i. "Kettering" means the town of Kettering and the associated towns and villages for Kettering secondary schools and Montsaye Academy.

The associated towns and villages are:

ii. "Corby" means the town of Corby and the associated villages for Corby secondary schools.

The associated villages are:
Brigstock, Cottingham, East Carlton, Great Oakley, Gretton, Harrington, Little Oakley, Little Stanion, Lyveden, Middleton, Rockingham, Stanion and Weldon.

Sibling link
A sibling link will arise where one of the conditions in each of A and B are satisfied.

Condition A
- A brother or sister living at the same address, who shares the same parents;
- A half-brother or half-sister living at the same address, where two children share one common parent;
- A step brother or step sister living at the same address, where two children are related by a parent’s marriage;
- Adopted or fostered children living in the same household.

Condition B
For the sibling link to apply, one of the siblings must be a registered pupil at the named Academy at the time of application and is expected to remain on roll at the point of admission.

Additional Sibling Link Information:
Although the definition of “Sibling” does not specify whether the Sibling should be younger or older, it should be noted that for admissions to the primary or secondary phases of education, the sibling
link will only be valid where the older sibling is on roll at the academy at the time of application and is expected to be still on roll at the time of admission.

**Home address:** Where a child lives or their “home address” will be determined at the time of application. The child’s home address is defined as the address at which the child normally resides with their parent/carer. If a child lives with their separated parents for different parts of the week, the Trust will treat their home address as the place the child sleeps for the majority of the school week. If the child spends equal periods at the two addresses, the parents must agree to nominate one address to be taken as the home address.
The Regional Schools Adjudicator has agreed to a variation to our admission arrangements for 2021 in response to the Covid-19 pandemic.

The admission policies will operate for 2021 entry without the requirement that applicants undertake a cognitive ability test. A minor clarification is also applied for Corby Business Academy to remove multiple references to fair banding and proximity measures.

Variation to oversubscription criteria at Corby Business Academy for September 2021 Year 7 intake:

a) Looked After Children and all previously Looked After Children.

b) Children of staff who have been employed at the named school for two or more years at the time at which the application for admission to the named school is made, and/or staff recruited to fill vacant posts for which there is a demonstrable skill shortage (demonstrable skill shortage will only normally apply to qualified teacher positions, where the school has continually been unable to recruit).

c) Children with a sibling link

d) The allocation of places to children who live closer to Corby Business Academy than any other school.

e) The allocation of places to children who live in the Academy’s linked villages.

f) Proximity to the Academy.

Should a 'tie-breaker' be required in criteria b, c, d, or e priority will be given to children whose home address is closest to the Academy as measured in a straight line (proximity to the Academy).

The Trust will consider all applications for places. Where fewer than 200 applications are received, the Trust will offer places to all those who have applied.
Places will be allocated to pupils who have an Education, Health and Care Plan (EHCP) that names the school as the appropriate provision.

When more than 200 applications are received and after the students with an EHC Plan have been admitted, all other applicants will undertake a suitable cognitive ability test. This is used to ensure that the Academy admits an intake that is representative of the national ability range and is comprehensive in intake. All applicants taking the test will be placed in one of nine bands (stanines) based on the results of the ability test. A number of places will be allocated from each band in a proportion that reflects the national ability range. **Students who do not sit the test will only be considered for places at Corby Business Academy once allocations have been made to all those who did.**

The test will take place on 5 December 2020.

When there are more applications for places than there are places available, priority will be given in the following order:

a) Looked After Children and previously Looked After Children (see page 138 for definition).

b) Children of staff who have been employed at the named school for two or more years at the time at which the application for admission to the named school is made, and/or staff recruited to fill vacant posts for which there is a demonstrable skill shortage. (Demonstrable skill shortage will only normally apply to qualified teacher positions, where the school has continually been unable to recruit).

c) Children with a sibling link (see below for definition of ‘sibling’).

d) Proximity to the Academy.

The procedure for allocating places in each band will be as follows:

i) The allocation of places to children who live closer to Corby Business Academy than any other school until 25% of the places in the band are allocated to these children.

ii) The allocation of places to children who live closer to the main site entrance of Tresham College (Corby) than any other school, until 25% of the places in the band are allocated to these children.

iii) The allocation of places to children who live in the Academy’s linked villages, until 25% of the places in the band are allocated to these children.

iv) Other children.

Should a ‘tie-breaker’ be required in criteria b) or c) priority will be given to children whose home address is closest to the Academy as measured in a straight line.

**Definitions**

‘Any other school’ does not include Brooke Weston Academy.

The Academy’s linked villages are the parishes of Brigstock, Gretton, Harringworth, Little Oakley, Little Stanion, Lyveden, Stanion and Weldon.

Pupils meeting criteria i, ii and iii but not allocated a place due to the 25% quotas will be regarded as ‘Other children’ for the purposes of allocating places under criterion iv.

Should there be insufficient applicants to fill the quotas 25% at c(i) c(ii) or c(iii), i, ii and iii the unfilled places will be available to ‘other children’, i.e. criterion c(iv).

Distances are measured from the nearest entrance to the home address to the nearest access point to the school grounds. It is measured on a straight line basis, using a geographical information system.
Sibling link
A sibling link will arise where one of the conditions in each of A and B are satisfied:

Condition A
- A brother or sister living at the same address, who shares the same parents;
- A half-brother or half-sister living at the same address, where two children share one common parent;
- A step brother or step sister living at the same address, where two children are related by a parent’s marriage;
- Adopted or fostered children living in the same household.

Condition B
For the sibling link to apply, one of the siblings must be a registered pupil at the named Academy at the time of application and is expected to remain on roll at the point of admission.

Additional Sibling Link Information:
Although the definition of “Sibling” does not specify whether the Sibling should be younger or older, it should be noted that for admissions to the primary or secondary phases of education, the sibling link will only be valid where the older sibling is on roll at the academy at the time of application and is expected to be still on roll at the time of admission.

Home address: Where a child lives or their “home address” will be determined at the time of application. The child’s home address is defined as the address at which the child normally resides with their parent/carer. If a child lives with their separated parents for different parts of the week, the Trust will treat their home address as the place the child sleeps for the majority of the school week. If the child spends equal periods at the two addresses, the parents must agree to nominate one address to be taken as the home address.
Corby Technical School

DfE Number: 928 4003

Cottingham Road, Corby, NN17 1TD

Principal: Mrs Angela Reynolds
Telephone: 01536 213100
Email: enquiries@corbytechnicalschool.org
Website: www.corbytechnicalschool.org
Type of School: Free School (age range 11-18)
Specialism: Technical
Denominational Affiliation: None

Published Admission Number (PAN): 234
Estimated Number on Roll (Sept 2020): 784
Was the school oversubscribed on National Offer Day, 02 March 2020? Yes
Total number of 1st, 2nd and 3rd preferences received by 31st October 2019: 648
Does my child have to sit a test for this school? Yes
Is there a Supplementary Information Form for this school? No

The Regional Schools Adjudicator has agreed to a variation to our admission arrangements for 2021 in response to the Covid-19 pandemic.

The admission policies will operate for 2021 entry without the requirement that applicants undertake a cognitive ability test. Where instances of oversubscription occur, admission will still be determined by the implementation of the current oversubscription criteria, minus the fair banding element.

Children who have an EHC Plan where Corby Technical School is named as the appropriate provision will be admitted.

The following oversubscription criterion applies to all other students:

- All applicants will take a suitable cognitive ability test which will be an NFER non-verbal reasoning test. This test is used to ensure that the Corby Technical School admits an intake that is representative of the national ability range and is comprehensive in its intake. This is not a tool to give priority to more able students. All applicants taking the test will be placed in one of nine stanines based on the results of the test. A number of places will be allocated from each stanine in a proportion that reflects the national ability range. This number will be determined within the testing process administered by GL Assessment and will not be decided by Corby Technical School itself.

Any applicants who do not sit the cognitive ability test will only be considered for a place at Corby Technical School once allocations have been made to all those who did take the test.

The test will take place on 5 December 2020.
The following criteria will be applied in priority order to determine those children who will be offered places:

a) Looked After Children and all previously Looked After Children (see page 13 for definition)

b) Children of staff who have been employed at the named school for two or more years at the time at which the application for admission to the named school is made, and/or staff recruited to fill vacant posts for which there is a demonstrable skill shortage. (Demonstrable skill shortage will only normally apply to qualified teacher positions, where the school has continually been unable to recruit).

c) Children who Live in Corby and the Named Linked Villages:

The Corby Technical School is situated close to the centre of Corby and is intended primarily to serve the area "Corby" which means the town of Corby and the associated villages for Corby secondary schools. The associated villages are currently: Brigstock, Cottingham, East Carlton, Great Oakley, Gretton, Harringworth, Little Oakley, Little Stanion, Lyveden, Middleton, Rockingham, Stanion and Weldon.

d) Children with a sibling link (see below for definition of ‘sibling’).

e) Other children

Distance Tiebreaker
If, in criteria a) - e) above, a tie break is necessary to determine which child is admitted, the child whose permanent address is closest to the school will be given priority for admission. Distance is measured from the child’s home to the address point of the school in a straight line. If the distance between a child’s home and the school is equidistant in any two or more cases, random allocation will be carried out by the school to determine who has highest priority for admission.

Sibling link
A sibling link will arise where one of the conditions in each of A and B are satisfied.

Condition A
- A brother or sister living at the same address, who shares the same parents;
- A half-brother or half-sister living at the same address, where two children share one common parent;
- A step brother or step sister living at the same address, where two children are related by a parent’s marriage;
- Adopted or fostered children living in the same household.

Condition B
For the sibling link to apply, one of the siblings must be a registered pupil at the named Academy at the time of application and is expected to remain on roll at the point of admission.

Additional Sibling Link Information:
Although the definition of “Sibling” does not specify whether the Sibling should be younger or older, it should be noted that for admissions to the primary or secondary phases of education, the sibling link will only be valid where the older sibling is on roll at the academy at the time of application and is expected to be still on roll at the time of admission.

Home address
Where a child lives or their “home address” will be determined at the time of application. The child’s home address is defined as the address at which the child normally resides with their parent/carer. If a child lives with their separated parents for different parts of the week, the Trust will treat their home address as the place the child sleeps for the majority of the school week. If the child spends equal periods at the two addresses, the parents must agree to nominate one address to be taken as the home address.
The Kingswood Secondary Academy will first accept all pupils with a statutory right to a place through an Education Health and Care Plan (EHCP) naming the Academy.

After the admission of these pupils, criteria will be applied for the remaining places in the order in which they are set out below:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).
2. Children who live in Cottingham, Middleton, Rockingham and East Carlton
3. Children who will have an older sibling* continuing at the Kingswood Secondary Academy at the time of admission of the younger child.
4. Children who live closer to the Kingswood Secondary Academy than any other school.
5. Other children.

In the event of over-subscription within any of the above criteria, priority will be given to those who live closest to the school.

**Definition of Siblings and the position of twins**

Siblings are defined as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters or another child normally living for the majority of term time in the same household, where an adult in the household has parental responsibility as defined by the Children Act 1989, or any child in the household where an adult in the household is defined as a parent for the purposes of Section 576 of the Education Act 1996. This could include a person who is not a parent but who has responsibility for him/her.
In the case of twins or other siblings from a multiple birth, where there is only one place available in the Academy, these will be considered together as one application. The Academy’s admission number may be exceeded by one.

In the case of siblings in the same year group, where there is only one place available in the Academy, both will be considered together as one application. The Academy may go above its admission number as necessary to admit all the children.

**Definition of the straight line distance to an intended pupil’s home**

Distances will be measured on a straight line basis from the child’s home to the address point of the school using a geographical information system (GIS). Each address has a unique address point established by the Ordnance Survey and the Royal Mail address files. This address point does not change.

Where two applications cannot otherwise be separated, for example when two distances are equal or 2 or more children’s home addresses have the same address point (eg: in a block of flats), random allocation will be used to decide which child should be allocated the place.
In accordance with legislation the allocation of places for children with an Education, Health and Care Plan (Children and Families Act 2014) naming the school in the plan will take places first.

If there are more applications than places available we will apply the oversubscription criteria listed below. The oversubscription criteria are listed in the order we apply them.

1. Looked After Children and Previously Looked After Children (for full definition see page 138).

2. Children with an older sibling continuing at the Academy at the time of admission of the younger child. Sibling is defined in these arrangements as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters. NOTE: A brother or sister must be living at the same address when the application is made.

3. Children currently attending a named feeder school. The named feeder schools are: Rockingham Primary School, Corby, Greenfields Primary School, Kettering


5. Other children.

Allocation of Places up to PAN

In the event of oversubscription within any criteria, places will be allocated prioritising children who live closest to the Academy as measured from the address point of their home address to the address point of the Academy with distances measured using the NCC’s GIS system.
All distances are measured on a straight line basis from the child’s home address point to the address point of the school. Distances are provided by the Local Authority and are measured using a geographical information system.

**Tie-breaker**

Where there are two or more applications that cannot otherwise be separated, a randomiser will be used to decide who is allocated a place.

**Multiple Births and Brothers and Sisters in the Same Year Group**

If twins or multiple birth children are split by operation of the oversubscription criteria, the school will go above its published admission number to accommodate all children unless this would make the class too large and prejudice the education of the other children.

If brothers and sisters in the same year group are split by operation of the oversubscription criteria, the school will go above its published admission number to accommodate all children unless this would make the class too large and prejudice the education of the other children.

**Home Address**

Where a child lives normally during the school week with more than one parent at different addresses, the permanent home address for the purposes of school admissions will be the one where the child spends the majority of school nights Sunday – Thursday.

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address before we can process the application.
Schools in the Kettering area
The governors will allocate places to children who have an EHC Plan which names the school as the appropriate provision.

Parent (s) / Legal Guardians are required to complete a Bishop Stopford Supplementary Information Form (SIF) (A1) by ticking the box that most closely relates to their family situation. This form is available on the school website www.bishopstopford.com in the Admissions section or alternatively can be requested direct from the school as part of the admission pack.

This Supplementary Information Form (SIF) (A1) needs to be returned direct to Bishop Stopford School by 3:30pm Friday 30th October 2020.

All Supplementary Information Forms (A1) received after this date will be treated as late applications. The School issues receipts for all Supplementary Information Forms (A1) received. If you hand deliver your Form, a receipt will be issued by our Reception Team. If you post your Form, we ask that you enclose a stamped addressed envelope. If you do not receive a receipt, email admissions@bishopstopford.com before the deadline. It is the applicants’ responsibility to ensure a receipt is issued and kept.

If there are more applications than places available, the following oversubscription criteria will be used to allocate places:

1. **Looked after or previously looked after children**

   A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

2. **Social and Medical needs (Up to 4 places)**

   Children whom the governors accept have exceptional medical or social needs. Applications will only be considered under this category if they are supported by a written statement from a medical
consultant, senior social worker or educational psychologist. In each case there must be a clear connection between the child’s need and Bishop Stopford, and an explanation of the difficulties that would be caused if the child were to attend another school. If more than four students qualify under these criteria, then the tie-breaker will be used.

3. Religious Criteria (see below)

The faith leader will be asked to complete a similar form (sent out by the school) to corroborate information. If there is a discrepancy between the two forms, the Governors will accept the faith leader priority score. Governors must receive both forms (the parent form and the faith leader form) in order to assess the application. In the event of a tie, the tie-breaker will be used.

4. Other

Tie-breaker
Those with siblings who will be on the roll (including Sixth Form) at the school at the time of admission will be given first priority. Should there still be a tie; places will be awarded to those students who live nearest to the school at time of application. Distances are measured on a straight line basis from the address point of the child’s home address to the point of the school using NCC’s Geographical Information System.

Religious Criteria
Places in section 3 will be allocated on the basis of priorities 1-5 as listed below on the SIF A1. If all available places have been allocated and applicants of equal priority remain unplaced, then the tie-breaker will be used for all applicants (e.g. if priorities 1-4 are filled, but only 3 available spaces remain in priority 5 with 8 applicants, all 8 will be subject to the tie-breaker.)

Religious Affiliation – Parents’ Supplementary Information Form A1 (Please see Guidance Notes)

<table>
<thead>
<tr>
<th>PRIORITY</th>
<th>As a family…………</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please √ one of the priorities</td>
<td>As a family…………</td>
</tr>
<tr>
<td>1</td>
<td>…you frequently attend the Church of England or the Methodist Church.</td>
</tr>
<tr>
<td>2</td>
<td>…you frequently attend a Christian Church (other than Church of England or Methodist*) which has full membership of Churches Together in England, or …you frequently attend a Christian church which is a member of a Local churches together group or a religious group represented on the Interfaith Network for the UK.</td>
</tr>
<tr>
<td>3</td>
<td>…you regularly attend a Christian Church which has full membership of Churches Together in England (including Church of England or Methodist*) or …you regularly attend a Christian church which is a member of a Local churches together group or a religious group represented on the Interfaith Network for the UK.</td>
</tr>
<tr>
<td>4</td>
<td>…you occasionally attend a Christian Church which has full membership of Churches Together in England (including Church of England or Methodist*) or …you occasionally attend a Christian church which is a member of a Local churches together group or a religious group represented on the Interfaith Network for the UK.</td>
</tr>
<tr>
<td>5</td>
<td>Other</td>
</tr>
</tbody>
</table>

- * Due to the covenant between the Church of England and the Methodist church in Great Britain and Ireland
Definitions of terms

Attendance (at a public act of worship)

**Frequently**: you (they) have attended fortnightly - or more regularly – for a period of at least three consecutive years up to 20 March 2020 (due to the closing of places of worship caused by Covid).

**Regularly**: you (they) have attended less than monthly for a period of at least two consecutive years up to 20 March 2020 (due to the closing of places of worship caused by Covid).

**Occasionally**, you (they) occasionally attend – at least three times a year for a period of at least two consecutive years up to the date of application.

**Sibling** - a sibling, sometimes known as a brother/sister, is:

- A brother or sister sharing the same parents
- A half brother or half sister where 2 children share one common parent
- A step-brother or step-sister, where two children are related by a parent’s marriage/partnership
- Adopted children
- Foster children
- A sibling must be living at the same address when the application is made.

**Home Address** - this is the child’s permanent home and is the address of the parent/legal guardian with whom they spend the majority of time during the school week. Proof of residence can be asked for at any time during the admissions process. This will normally be in the form of a utility bill, (e.g. electricity, gas etc) fewer than 3 months old.

**Family** - the family is defined as the child for whom the application is made, and their biological parent(s), or the person(s) with legal responsibility for them. You may wish to supply copies of any legal documents to support your application if you are a legal guardian.

**Parents** - the biological parent(s), or the person(s) with legal responsibility for the child for whom the application is being made. You may wish to supply copies of any legal documents to support your application if you are a legal guardian.

**Churches Together in England (CTE)**
The following denominations are full members of Churches Together in England (CTE) (list correct as of 1.1.20 [www.cte.org.uk](http://www.cte.org.uk))

<table>
<thead>
<tr>
<th>Antiochian Orthodox Church</th>
<th>Indian Orthodox Church</th>
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<tbody>
<tr>
<td>Apostolic Pastoral Congress</td>
<td>International Ministerial Council of Great Britain</td>
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<td>Armenian Orthodox Church</td>
<td>Ixthus Church Council</td>
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<tr>
<td>Assemblies of God</td>
<td>Joint Council of Churches for All Nations</td>
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<tr>
<td>Baptist Union of Great Britain</td>
<td>Mar Thoma Church in Europe</td>
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<tr>
<td>Calvary Church of God in Christ</td>
<td>Methodist Church</td>
</tr>
<tr>
<td>Catholic Bishop’s Conference of England &amp; Wales</td>
<td>Moravian Church</td>
</tr>
<tr>
<td>Church of England</td>
<td>New Testament Assembly</td>
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<tr>
<td>Church of God of Prophecy</td>
<td>New Testament Church of God</td>
</tr>
<tr>
<td>Church of Scotland (Presbytery of England)</td>
<td>Oecumenical Patriarchate</td>
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<tr>
<td>Churches in Communities International</td>
<td>Pioneer</td>
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<tr>
<td>Congregational Federation</td>
<td>Redeemed Christian Church of God</td>
</tr>
<tr>
<td>Coptic Orthodox Church</td>
<td>Religious Society of Friends</td>
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<tr>
<td>Council of African and Caribbean Churches UK</td>
<td>Ruach Network of Churches</td>
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<tr>
<td>Council of Lutheran Churches</td>
<td>Roman Catholic Church</td>
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<tr>
<td>Council of Oriental Orthodox Christian Churches</td>
<td>Russian Orthodox Church (Moscow Patriarchate)</td>
</tr>
<tr>
<td>Elim Pentecostal Church</td>
<td>Salvation Army</td>
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<tr>
<td>Evangelical Lutheran Church of England</td>
<td>Transatlantic Pacific Alliance of Churches</td>
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<tr>
<td>Exarchate of Orthodox Parishes of the Russian Tradition</td>
<td>Unification Council of Cherubim &amp; Seraphim Churches</td>
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<tr>
<td>Free Church of England</td>
<td>United Kingdom World Evangelism Trust</td>
</tr>
<tr>
<td>Ground Level</td>
<td>United Reformed Church</td>
</tr>
<tr>
<td>Ichthus Christian Fellowship</td>
<td>Wesleyan Holiness Church</td>
</tr>
<tr>
<td>Independent Methodist Churches</td>
<td></td>
</tr>
</tbody>
</table>

Any additions to full membership of CTE, up to the closing date for admission will be recognised.

Local Churches Together groups

e.g. Churches Together in Northampton, Churches Together in Market Harborough, etc. Evidence of membership may be asked for in support of the application.

Interfaith Network

The following religious groups are examples of those represented on the Interfaith Network for the UK ([www.interfaith.org.uk](http://www.interfaith.org.uk))

- Baha’i
- Buddhist
- Hindu
- Jain
- Jewish
- Muslim
- Sikh
- Zoroastrian Communities
Where fewer than 180 external applications are received, the academy will offer places to all those who have applied.

Children with an Education, Health and Care Plan (EHCP) which names the school as appropriate provision will be admitted.

When more than 180 applications are received, all external applicants will undertake a suitable cognitive ability test.

Test takers will be divided into 9 equal bands based on the results of this test and places will be allocated to each band in proportion to national averages.

In the event of an individual band not being oversubscribed, places will be allocated to students from the nearest bands, taking equally from the band above and the band below (where relevant).

**Children who take the test will be given priority over children who do not.**

Applicants will be invited to attend for approximately two hours on **Saturday 5 December 2020**

Priority will be given in each band according to the criteria below, in the following order:

- **a)** Looked After Children and children who have been previously looked after. Looked after children are children who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) at the time of application to a school. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
b) To ensure the highest quality of teaching staff, priority will be given to children of staff where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage or where the member of staff has been employed at the academy for two or more years at the time at which the application for admission to the academy is made.

c) Children who are siblings of students who attend the academy, and will still be attending when the child starts, other than students who at the time are in the sixth form but were not previously in lower years. The term 'siblings' refers to full, step, half, adopted or fostered brothers or sisters living permanently at the same address. The academy reserves the right to ask for proof of relationship such as a short birth certificate.

d) Children whose home address is nearer the address point of the academy’s secondary site than any other secondary school as determined by the Local Authority’s mapping system. When we talk about a child’s home address we mean the permanent residence of the child. The address must be the child’s only or main residence that is either:
  * Owned by the child’s parent, parents or carer/guardian.
  * Leased to or rented by the child’s parent, parents or guardian under a lease or written rental agreement of not less than six months’ duration. The property leased should be that in which the family lives.

We may require written proof of ownership or a rental agreement and proof of actual permanent residence at the property. We cannot allocate places on the basis of intended future changes of address unless house moves have been confirmed through the exchange of contracts with a completion date, or the signing of a formal lease agreement.

e) Other children with priority being given to those whose permanent address is closest to the address point of the academy’s secondary site as determined by the Local Authority’s mapping system.

Distances are measured on a straight line bases from the child’s home address to the address point of the Academy, using a Geographical Information System.

**Tie Breaker**

In the event of a tie-break being necessary within the criteria b) to d), this will be conducted through process of random allocation, independently supervised. In criterion e) the tie-break of random allocation will be applied if 2 distance measurements are equal.
The Regional Schools Adjudicator has agreed to a variation to our admission arrangements for 2021 in response to the Covid-19 pandemic.

The admission policies will operate for 2021 entry without the requirement that applicants undertake a cognitive ability test. Where instances of oversubscription occur, admission will still be determined by the implementation of the current oversubscription criteria, minus the fair banding element.

Following the admission of pupils with an Education, Health and Care Plan (EHCP) which names the Academy as the appropriate provision, where the number of applications for admission is greater than the published admission number, places will be offered in the order of priority below.

All children will be required to undertake a cognitive ability test. Children who take the test will be divided into 9 stanines based on the results of the test and places will be allocated to each stanine in proportion to national averages.

The test will take place on 5 December 2020.

Children who take the test will be given priority over children who do not.

- a) Looked After Children and all previously Looked After Children (see page 138 for definition).
- b) Children with a sibling link (see below for definition of ‘sibling’).
- c) Children who live in the villages linked to the Academy - Broughton, Cransley, Mawsley and Pytchley.
- d) Children of staff who have been employed at the named school for two or more years at the time at which the application for admission to the named school is made, and/or staff recruited to fill vacant posts for which there is a demonstrable skill shortage. (Demonstrable
skill shortage will only normally apply to qualified teacher positions, where the school has continually been unable to recruit).

e) Children who live in the defined area – All houses within the area bordered by: Barton Road where it meets the River Ise, the A6900 London Road up to the A4300 to include Naseby Road where it borders the River Ise. This includes all roads leading from main roads directly feeding off Deeble Road.

f) Other children.

**Distance Tiebreaker**
If the admission number is exceeded within any criterion, priority will be given to those children who live closest to the school, as measured from their home address to the address point of the school. Although a Distance Tiebreaker applies, given the admissions test, this is only likely to be relevant when:
- A particular band is oversubscribed; and
- Two or more students have exactly the same admissions test score. In such circumstances, priority will go to children that live nearest the main entrance of the school. All applicants taking the test will be placed in one of nine bands based on the results of the ability test. A number of places will be allocated from each band in a proportion that reflects the national ability range.

**Sibling link**
A sibling link will arise where one of the conditions in each of A and B are satisfied.

**Condition A**
- A brother or sister living at the same address, who shares the same parents;
- A half-brother or half-sister living at the same address, where two children share one common parent;
- A step brother or step sister living at the same address, where two children are related by a parent’s marriage;
- Adopted or fostered children living in the same household.

**Condition B**
For the sibling link to apply, one of the siblings must be a registered pupil at the named Academy at the time of application and is expected to remain on roll at the point of admission.

**Additional Sibling Link Information:**
Although the definition of “Sibling” does not specify whether the Sibling should be younger or older, it should be noted that for admissions to the primary or secondary phases of education, the sibling link will only be valid where the older sibling is on roll at the academy at the time of application and is expected to be still on roll at the time of admission. For post-16 applicants only, the sibling link can arise where there is an older or younger sibling at the named Academy at the point of application and expected to be on roll at the point of admission.

**Home address**
Where a child lives or their “home address” will be determined at the time of application. The child’s home address is defined as the address at which the child normally resides with their parent/carer.
If a child lives with their separated parents for different parts of the week, the Trust will treat their home address as the place the child sleeps for the majority of the school week. If the child spends equal periods at the two addresses, the parents must agree to nominate one address to be taken as the home address.
Latimer Arts College, The | DfE Number: 928 4055

Castle Way, Barton Seagrave, Kettering, NN15 6SW

Principal: Ms Siobhan Hearne
Telephone: 01536 720300
Email: mail@latimer.org.uk
Website: www.latimer.org.uk
Type of School: Foundation (age range 11-18)
Denominal Affiliation: None

Published Admission Number (PAN): 203 | Estimated Number on Roll (Sept 2020): 1015

Was the school oversubscribed on National Offer Day, 02 March 2020? Yes

Total number of 1st, 2nd and 3rd preferences received by 31st October 2019 513

Does my child have to sit a test for this school? No

Is there a Supplementary Information Form for this school? Yes – to be considered under the Arts Aptitude criterion only

Places will first be allocated to students who have an Education, Health and Care (EHC) Plan, which names the school as appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).

2. Children who will have an older brother or sister continuing at The Latimer Arts College at the time of admission of the younger child. *

3. Children of staff where that member of staff has been employed at the College on a permanent contract for two or more years at the time at which the application for admission to the College is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage in the area.

4. 20 students will be selected for their aptitude in art, dance, drama or music. To be selected through workshops. **

5. Those students who live with their parents or carers at an address in Barton Seagrave or the linked town/villages of Burton Latimer, Cranford and Isham (using wards as according to Kettering Borough Council. Ward boundaries can be viewed at: www.maps.kettering.gov.uk.

6. Other students.
**Distance tiebreaker**

If the admission number is reached within any criterion (apart from criterion 4), priority will be given to those who live closest to the college. Distances are measured on a straight line basis from the child’s address to the address point of the school using NCC’s Geographical Information System.

* Siblings

A brother or sister living at the same address (within a family unit) including adopted children, step-brothers, step-sisters, half-brothers, half-sisters and children in foster care. The sibling must be in the school at the time of application and be likely to remain in the school at the proposed date of admission.

Note: checks may be made with the school to see if there is a realistic possibility of a sibling in Year 11 continuing into the sixth form.

For the sibling link to apply, a brother or sister must live at the same address when the application is made. If siblings live between two addresses, applicants must provide proof to show that the main address is the same for both children.

**Proof of Residence**

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned. Places cannot be allocated on the basis of intended future changes of address unless house moves have been confirmed through the exchange of contracts or the signing of a formal lease agreement. The College reserves the right to seek further documentary evidence to support your claim to residence. The College will withdraw any place allocated if the address is found to be false.

**Operation of the Arts Places Criteria**

Parents and carers complete both the Local Authority application form and the Arts College Supplementary Information Form (SIF) if applying for an ‘Arts College’ place (20 places). Completed Arts College SIFs should be returned to the College by **Monday 5 October 2020 at 9.00 am**.

During October, contact will be made with parents and carers of Arts College applicants selected on the basis of their SIF. Workshops with these students will then be held week commencing Monday 12 October 2020. The students will be required to take part in two workshops in their preferred art forms, as selected on the SIF. Final selection will occur after these workshops.
Places will be allocated to pupils who have an Education, Health and Care Plan (EHCP) that names the school as appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).

2. Children who attend a Pathfinder Schools primary / junior school (see below for list of Pathfinder Schools).

3. Children who live in the linked area:


4. Children with a sibling (see below for definition of ‘sibling’) continuing at Montsaye Academy at the time of the admission of the younger child.

5. Other children.

**Distance Tiebreaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school.

Measurements are carried out in a straight line basis from the child’s home address to the address point of the school using the NCC’s GIS System. In the case where multiple applications for the
same shared dwelling occurs (e.g. Flats), a randomiser will be used to decide the priority in which
the pupils within the shared dwelling are selected in the event of a tie. The random allocation
process will be subject to independent verification.

**Home address**

Where a child lives or their “home address” will be determined at the time of application. The
child’s home address is defined as the address at which the child normally resides with their
parent/carer.

If a child lives with their separated parents for different parts of the week, the Trust will treat their
home address as the place the child sleeps for the majority of the school week. If the child spends
equal periods at the two addresses, the parents must agree to nominate one address to be taken
as the home address.

Documentary evidence of ownership or rental agreement may be required together with proof of
actual permanent residence at the property concerned. Places cannot be allocated on the basis of
intended future changes of address unless house moves have been confirmed through the
exchange of contracts or the signing of a formal lease agreement. The Trust reserves the right to
seek further documentary evidence to support your claim to residence. The Trust will withdraw any
place allocated if the address is found to be false.

**Sibling link**

A sibling link will arise where one of the conditions below is satisfied.
- A brother or sister living at the same address, who shares the same parents;
- A half-brother or half-sister living at the same address, where two children share one
  common parent;
- A step brother or step sister living at the same address, where two children are related by a
  parent’s marriage;
- Adopted or fostered children living in the same household.

Additional Sibling Link Information:

Although the definition of “sibling” does not specify whether the sibling should be younger or older,
it should be noted that for admissions to the primary or secondary phases of education, the sibling
link will only be valid where the older sibling is on roll at the academy at the time of application and
is expected to be still on roll at the time of admission.

**Pathfinder Primary and Junior Schools:**

Havelock Junior School
Loatlands Primary School
Rothwell Junior School
Rushton Primary School
Wilbarston CoE Primary School
Hawthorn Primary School
Pupils with an Education, Health and Care Plan (EHCP) which names the school as appropriate provision will be admitted regardless of the number of applications received.

In the event of applications exceeding available places, the following criteria are used to determine successful applications:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).

2. Those who have a sibling attending the school at the time of application, and who will be continuing at the school for the next academic year.

3. Those children who have a parent who is a member of staff at Southfield School.
   a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
   b. where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

4. Up to a maximum of 30% of intake places will be allocated to girls living outside the towns and villages as listed in Criterion 5, with those closest to the school having priority. (See notes (b) (c) and (d) below).

5. The remaining places will be allocated to girls living within the boundaries of the towns and villages listed below, with the closest having priority:

In the event of oversubscription within criterion 1, 2 or 3, places will be allocated on the basis of proximity, priority will be given to those who live closest to the school.

The figure of 30% in criterion 4 above will include children allocated a place under criteria 1, 2 and 3 and those with an Education, Health and Care Plan.

Any places remaining after allocation under criterion 4 above will be included in the allocation of places under criterion 5.

Distance will be measured on a straight line basis from the address point of the school to the address point of the child’s home using a geographical information system.

**Tie – breaker:**
If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

**Siblings:**
A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:
- Half-brothers and half-sisters
- Step-brothers and step-sisters
- Adopted children
- Children in foster care
- Children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings

**Home Address (Child’s):**
The child’s home address is defined as the address at which the child normally resides with their parent/carer at the time of application. If a child lives with parents who are separated, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive)
If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address before we can process the application.
Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.
Schools in the Wellingborough area

- Sir Christopher Hatton School
- Weavers Academy
- Wrenn School
- Wollaston School
## Sir Christopher Hatton Academy

<table>
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<tr>
<th>DfE Number: 928 5409</th>
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The Pyghtle, Wellingborough, NN8 4RP

<table>
<thead>
<tr>
<th>Co-principals:</th>
<th>Mr Nick Salisbury and Mr Alastair Mitchell</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Telephone:</th>
<th>01933 226077</th>
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<tr>
<th>Email:</th>
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<table>
<thead>
<tr>
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</tr>
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<table>
<thead>
<tr>
<th>Total number of 1st, 2nd and 3rd preferences received by 31st October 2019</th>
<th>552</th>
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<table>
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<tr>
<th>Does my child have to sit a test for this school?</th>
<th>Yes</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Is there a Supplementary Information Form for this school?</th>
<th>Yes</th>
</tr>
</thead>
</table>

Students with an Education, Health and Care Plan (EHCP) naming the academy as appropriate provision will be admitted.

Where applications for admissions exceed the academy’s PAN, the following criteria will be applied, in the order set out below, to decide which students shall be admitted.

1. Looked after children and all previously looked after children (see Note A)

2. 10% (24 places) allocated on an aptitude test in ICT (see Note B)

3. Fair Banding allocation (see Note C) in the following order:

   a) Children of employees (see Note D)

   b) Children with an older sibling already in attendance and expected to continue at the academy at the time of admission of the younger child (see Note E)

   c) Children who attend Hatton Academies Trust Primary schools. Specifically, Oakway Academy, Victoria Primary Academy, Ecton Village Primary Academy. A total of 50 places i.e. 10 places in each band will be allocated on a random basis using this criterion. (See Note F).

   d) Any remaining places in each band will be allocated on a random basis to primary schools with a traditional link to Sir Christopher Hatton Academy (see Note G).

   e) Other children.

If there are remaining places after the Aptitude and Fair Banding allocations, then criterion 4 and 5 will apply.
4. Attendance at a primary school that has traditional links to Sir Christopher Hatton Academy (Note G)

5. Other children.

**Allocation of places**
In all criteria where there are more applicants than available places, priority will be determined through a process of random allocation. Names of applicants will be selected at random in the presence of an independent observer.

**Notes**

**A) Looked after Children and Previously Looked After Children**

A looked after child is one who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions at the time of making an application to the school.

A previously looked after child is a child who was looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.

**B) Aptitude test in ICT**

As a Specialist Mathematics and Computing Academy, the Board of Directors have decided that 10% (24) places are allocated on the basis of aptitude in Information Technology established by tests taken at the academy. Applicants are invited to take the ICT Aptitude Test at the academy from 4pm during weeks commencing 12 & 19 October 2020.

Applications to take the ICT Aptitude Test must be made on the supplementary information form. This form is available on the academy website, from the academy reception, and also provided in the information pack sent to Year 6 students via the local primary schools. The form must be returned to the academy by Friday 9 October 2020 at the latest. This form does not replace the Local Authority application requirements.

Applicants can sit the ICT aptitude test and the fair banding test as these are different criteria.

**C) Fair Banding applications**

All children under criteria 3 (i.e. 3a, 3b, 3c, 3d, 3e) will be required to undertake a fair banding test. The test will be used to place all applicants into five equal bands based on the results of the test, and places will be allocated equally to each band.

Children who take the test will be given priority over children who do not.

Applicants are invited to take the test at the Academy from 4pm week commencing 9 November 2020.

Applications to take the fair banding test must be made on the supplementary information form. This form is available on the academy website, from the academy reception, and also provided in the information pack sent to Year 6 students via the local primary schools. The form must be returned to the academy by Friday 30 October 2020 at the latest. This form does not replace the Local Authority application requirements.

**D) Children of employees**

Priority will be given under this criterion where:
• The member of staff has been employed at the school for two or more years at the time at which the application for admission to the academy is made, or
• The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

E) Sibling Link

The presence of an older brother or sister at Sir Christopher Hatton Academy at the time of the student’s intended admission. For the purposes of this criterion, ‘sibling’ is taken to include a stepbrother/sister, half-brother/sister, or child who is adopted or fostered, in all cases provided they are living at the same address.

F) Trust Primary schools

The Directors have agreed to give a preference of 50 fair banding places to primary schools in Hatton Academies Trust:

Oakway Academy, Victoria Primary Academy, Ecton Village Primary Academy.

G) Schools with traditional feeder links

These are local schools that have developed closer links with the academy than other primary schools through shared staff, events and services:

All Saints CE Primary School; Croyland Primary School; Earls Barton Primary School; Ecton Village Primary Academy; Freemans Academy; Great Doddington Primary; Little Harrowden Community Primary School; Mears Ashby CE Endowed Primary; Oakway Academy; Our Lady’s Catholic Primary School; Park Junior School; Redwell Primary School; Victoria Primary Academy; Wilby Church of England Primary School.

Supplementary Information Forms

Supplementary Information Forms for the ICT Aptitude test and the fair banding test are available on the academy website and provided in the information pack sent to Year 6 students via the local primary schools. Alternatively, a copy can be requested by contacting the academy reception. The completed ICT Aptitude Test form must be returned to the academy by Friday 9 October 2020 and the completed fair banding test form by Friday 30 October 2020 at the latest.

Home Address

The address given must be where the child and parent / carer live permanently. It should not be the child minder’s, grandparent’s or other relative’s address. If parents share custody of a child, then we may request to see the court order, child tax credit letter, child benefit letter, medical card or other evidence to establish where the child is resident for the majority of the time during the weekdays.
The Academy will admit children with an Education, Health and Care (EHC) Plan where the Academy is named in the plan, without reference to the oversubscription criteria below.

In the event of oversubscription, where there are more applications that there are places available, places will be allocated in the following order of priority:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).

2. Children for whom Weavers Academy is the only school that is appropriate for the child to attend because of the child’s medical needs, or because of a serious and ongoing medical condition of one or both of their parents which would prevent the parents being able to make arrangements to take their child to and from any other school.

To be considered under this criterion, parents must complete a Supplementary Information Form (SIF), Part A of which must be completed by the parents before being provided to the child’s or parent’s GP or hospital consultant who must then complete Part B, sign and date the form. The GP or hospital consultant must expressly confirm, not only the nature of the medical condition of the child or the parent, but also the reason why it is appropriate for the child to attend the academy, why no other school is suitable and the medical reasons why this is the case. The completed, signed and stamped SIF must be returned directly to the school before deadline of 5pm on October 31 2020. This SIF does not replace the Local Authority application requirements.

A decision on whether to admit a child under this criterion will be made by the Admissions Panel of Weavers Academy, who will take care to apply a consistent approach to all applications received. Where an application is not successful under this criterion, the application will be considered under the next highest criterion into which it falls and will be considered along with all of the other applications falling within that criterion. The SIF is available on the school website.
3. Children who have a sibling at the academy who is expected to be on roll at the time of the child’s intended admission. Sibling is defined in these arrangements as children who live as brother and sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

4. Children attending a primary school that has traditional and geographic links to Weavers Academy:
   Croyland Primary School, Earls Barton Primary School, Ecton Village Primary Academy, Freeman’s Endowed CE Junior Academy, Little Harrowden Community Primary School, Mears Ashby CE Primary School, Olympic Primary School, Our Lady’s Catholic Primary School, Park Junior School, Redwell Primary School, Ruskin Academy and Wilby CEVA Primary School.

5. Other children.

Allocation of places up to PAN (Published Admission Number)
Where there are more children in a particular criterion than there are places remaining to take the school up to its PAN of 246, the children are ranked according to the distance from their home address to the Academy with priority being given to those children who live nearest to the school.

Distance Measurements
Distances are measured on a straight line basis from the address point of the child’s home to the address point of the school, using a geographical information system.

Tie-breaker
Where there are two or more applications that cannot otherwise be separated, a randomiser will be used to decide who is allocated a place.

Home Address
The child’s home address means the permanent residence of the child at the time of application. Parents/carers may be asked to provide proof of a claim of residence at any time during the admission process.

The address must be the child’s only or main residence that is either:
- Owned by the child’s parent or carer(s) OR
- Leased to or rented by the child’s parent(s) or carer(s) under a lease or written rental agreement of not less than 6 months’ duration. The property leased must be where the family lives.

Separated Parents
If a child lives with separated parents, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday to Thursday night inclusive). If the child spends an equal amount of time at 2 addresses, the parents must decide which address they wish to use as the child’s main address for the application.

Twins and Children from Multiple Births
Where a child who is a twin or a child from a multiple birth has achieved a place in the usual way, but there are no places remaining to admit their twin or siblings from a multiple birth, the Academy will admit the twin or siblings from a multiple birth over and above the Academy’s PAN.
### Wollaston School

<table>
<thead>
<tr>
<th>DfE Number: 928 4038</th>
</tr>
</thead>
<tbody>
<tr>
<td>Irchester Road, Wollaston, Northamptonshire, NN29 7PH</td>
</tr>
</tbody>
</table>

**Principal:** Mr James Birkett  
**Telephone:** 01933 663501  
**Email:** office@wollaston-school.net  
**Website:** www.wollastonschool.com  
**Type of School:** Academy (age range 11-18)  
**Denominal Affiliation:** None

<table>
<thead>
<tr>
<th>Published Admission Number (PAN):</th>
<th>240</th>
<th>Estimated Number on Roll (Sept 2020):</th>
<th>1201</th>
</tr>
</thead>
</table>

**Was the school oversubscribed on National Offer Day, 02 March 2020?** Yes

**Total number of 1st, 2nd and 3rd preferences received by 31st October 2019** 426

**Does my child have to sit a test for this school?** No

**Is there a Supplementary Information Form for this school?** No

Places will be allocated to pupils who have an Education, Health and Care Plan (EHCP) that names the school as appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care (looked after children) or previously in public care (see full definition on page 138).
2. Children who live in the defined area for Wollaston School:
3. Children who will have a brother or sister continuing at Wollaston School at the time of admission of the child.
4. Children attending Wollaston School’s designated contributory Primary Schools and continuing in attendance until the formal offer of places is made:
   - Bozeat Primary School, Cogenhoe Primary School, Denton Primary School, Grendon CE Primary School, Irchester Community Primary School, Little Houghton CEVA Primary School, Wollaston Primary School, Yardley Hastings Primary School.
5. Children who live in Wellingborough and the designated surrounding villages and contributory parishes for Wellingborough: Earls Barton, Ecton, Finedon Sidings (Furnace Lane), Great Doddington, Great Harrowden, Hardwick, Little Harrowden, Little Irchester, Mears Ashby, Orlingbury, Wilby.
6. Other children.

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school. Distances are measured on a straight-line basis using the NCC’s Geographical Information system. In the event that two applications cannot otherwise be separated, random allocation will be used to decide who the place should be offered to.
<table>
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<th>Wrenn School</th>
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<tbody>
<tr>
<td>London Road, Wellingborough, NN8 2DQ</td>
<td></td>
</tr>
<tr>
<td><strong>Principal:</strong></td>
<td>Mr Steve Elliott</td>
</tr>
<tr>
<td><strong>Telephone:</strong></td>
<td>01933 222039</td>
</tr>
<tr>
<td><strong>Email:</strong></td>
<td><a href="mailto:enquiries@wrennschool.org.uk">enquiries@wrennschool.org.uk</a></td>
</tr>
<tr>
<td><strong>Website:</strong></td>
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<td><strong>Type of School:</strong></td>
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**Was the school oversubscribed on National Offer Day, 02 March 2020?** No

**Total number of 1st, 2nd and 3rd preferences received by 31st October 2019** 445

**Does my child have to sit a test for this school?** No

**Is there a Supplementary Information Form for this school?** No

Following the allocation of places to pupils who have a EHC Plan which names the school as appropriate provision, when there are more applications for places than there are places available, priority will be given in the following order:

1. **Looked After Children and Previously Looked After Children**

   A 'looked after child' or a child who was previously looked-after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked-after child is a student who is (a) in the care of a local authority, or (b) being provided by accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 (1) of the Children’s Act 1989).

2. **Children with a Sibling link**

   A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion:

   - half-brothers and half-sisters
   - step-brothers and step-sisters
   - adopted children
   - children in foster care
   - children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Please note that cousins are not regarded as siblings.

Although the definition of 'sibling' does not specify whether the sibling should be younger or older, it should be noted that the sibling link will only be valid where the older sibling is on roll at the academy at the time of application and is expected to be still on roll at the time of admission.
A twin or children from a ‘multiple birth’ will be given a sibling link as soon as the first child is allocated a place. This is to avoid the situation where only one sibling of a multiple birth is successful in obtaining a place. The School will admit a twin (or other sibling from a multiple birth) even if this takes the number of admissions over the PAN, if to do otherwise would mean the twins would be separated.

3. Children attending traditional feeder schools

Students attending the following primary schools at the time of application:
- All Saints CEVA Primary School
- Croyland Primary School
- Earls Barton Primary School
- Freeman’s Endowed CE Junior Academy
- Little Harrowden Community Primary School
- Our Lady’s Catholic Primary School
- Park Junior School
- Redwell Primary School
- Warwick Academy
- Wilby CEVA Primary School

4. Children of school employees

Children of a parent employed at the School for more than two years at the time the application is made, living in the same family unit at the same address.

5. All other children

In the event of a ‘tie’, under a single criterion, allocation of a place will be decided by the proximity of the student’s home to the school, with those living nearer accorded the higher priority. Distances are measured on a straight line basis from the address point of the child’s home address to the address point of the school using NCC’s Geographical Information System. In the event of distances being equal, the priority will be decided randomly.
Schools in the East of Northamptonshire

- Prince William School
- Huxlow Science College
- Manor School Sports College
- The Ferrers School
- Rushden Community College
Places will first be allocated to children who have an Education, Health Care (EHC) Plan that names the school as offering the appropriate provision. Places will then be allocated in the order shown below:

1. Looked After Children and Previously Looked After Children (full definition on page 138).
2. Sibling link – where a brother or sister is continuing at The Ferrers School at the time of admission of the child
3. Children who attend Higham Ferrers Junior School or Henry Chichele Primary School and continue in attendance until the final offer of places is made.
4. Children who live within the designated area, i.e. Chelveston-cum-Caldecott, Higham Ferrers, Higham Park and Rushden, and who live closer to the Ferrers School than any other school.
5. Children who live within the designated area (see criterion 4).
6. Children who live outside the designated area.

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school. Distances are measured on a straight-line basis from the address point of the child’s home address to the address point of the school using NCC’s Geographical Information System.

**Tie Breaker:** If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

**Siblings** include step siblings, half siblings, foster siblings, adopted siblings and other children living permanently at the same address or siblings who are current students of the school.

**Home address:** The address used for the purpose of admission is the child’s usual place of residence. Applications based on future addresses can only be considered up to 6 teaching weeks before the child is expected to take up the place and upon confirmation of tenancy or exchange of contracts with details of the proposed completion date. Parents are expected to notify either the Academy or Northamptonshire County Council of any changes of address as this may affect the allocation of a place.
Places will first be allocated to children who have an Education, Health Care (EHC) Plan that names the school as offering the appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care (looked after children) or previously in public care in England (see definition on page 138).
2. Children in public care (looked after children) or previously in public care outside of England.
3. Children who live in the designated area and who will have an older sibling continuing at the school in September 2021.
4. Children who live within the designated area.
5. Children who live outside the designated area and who will have an older sibling continuing at the school in September 2021.
6. Children who live outside the designated area.

Allocation to PAN
If the admission number is exceeded within criterion 3 or 4, priority will be given to those who live furthest from the nearest alternative school. If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school. Distances are measured on a straight line basis from the address point of the child’s home address to the address point of the school using NCC’s Geographical Information System.

Tie-breaker
If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.
Sibling:
A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion.

For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings

Designated Area (also known as linked or defined area/village):
The designated area for the school is: Irthlingborough, Finedon, Great Addington, Little Addington and Woodford

Home Address (Child’s):
The child’s home address is defined as the address at which the child normally resides with their parent/carer at the time of application.

If a child lives with parents who are separated, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive) If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address before we can process the application.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.
Pupils who have an Education, Health and Care Plan (EHCP) which names Manor School Sports College as appropriate provision will be allocated a place in the Normal Admissions Round.

When there are more applications for places than there are places available, priority will be given in the following order:

A. Looked After Children and Previously Looked After Children;
B. Children residing in the **Priority Admission Area**
C. Children attending **Linked Feeder Primary Schools** within the **Priority Admission Area**
D. Children attending our **Trust Primary Schools**.
E. Children who have a sibling link where one of the conditions in each of A and B are satisfied:
   Condition A:
   i. A brother or sister living at the same address who shares the same parents.
   ii. A half-brother or half-sister living at the same address, where two children share a common parent.
   iii. A step-brother or step-sister living at the same address, where two children are related by a parent’s marriage.
   iv. Adopted or fostered children living in the same household.
   Condition B: For the sibling link to apply, one of the siblings must be registered student at Manor School Sports College at the time of application and is expected to remain on roll at the point of admission.
F. Children of staff where that member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrative skill shortage in the area.
G. Other children who live outside the designated **Priority Admission Area**.
Distance Tiebreaker:
If the admission number is exceeded within any criterion, priority will be given to those children who live closest to Manor School Sports College. If the admission number is exceeded by two children on the distance tiebreak, priority will be given to the child who lives furthest from the nearest Alternative School. An Alternative School is one at which a place could have been allocated as an alternative to Manor School Sports College. The nearest Alternative School does not have to be one of the stated preferences and may be different for each child depending on where they live. Applications are measured to the nearest Alternative School regardless of whether or not there are places remaining at that Alternative School to ensure consistency in the allocation process.

Distance Measurement
As an Admission Authority, NET’s policy is to follow the criteria set out by NCC with regard to distance measurement. Unless otherwise stated, distances are measured from the Address Point of a child’s Home Address to the Address Point of Manor School Sports College on a straight-line basis, using a geographical information system. Each address has a unique address point established by the National Land and Property Gazetteer (NPLG), Ordnance Survey Master Map, Royal Mail Postal Address File and The Valuation Office Agency. The Address Point for a property does not change. In the case where multiple applications for the same shared dwelling (e.g. Flats) occurs; a randomiser will be used to decide the priority in which the pupils within the shared dwelling are selected in the event of a tiebreaker.

Priority Admission Area means the town of Raunds and the following villages: Stanwick, Ringstead, Hargrave, Chelveston.

Linked Feeder Primary Schools means: Windmill Primary School, St Peter’s Church of England Academy, Ringstead Church of England Primary School, Stanwick Primary School.

Trust Primary Schools means: Newton Road School, Woodford C of E Primary School.

Home Address means the address your child is living at on the closing date for applications which is the permanent residence of the child. This address must be your child’s only or main residence, which is:

- Owned by a child’s parent, parents or carer/guardian; or
- Leased to or rented by a child’s parent, parents or guardian under a lease or written rental agreement of not less than six months’ duration. The property leased should be that in which the family lives. Written proof of ownership or a rental agreement and proof of actual permanent residence at the property may be required.

Home Address does not include:

- An intended future address, unless house moves have been confirmed through the exchange of contracts with a set completion date, or the signing of a formal lease agreement. An intended future address will not be counted as a Home Address after the closing date for applications.
- The address of any second home – checks will be made on which address is your main home.
- Any address to which only part of a family moves, unless this was as a result of a divorce or permanent separation arrangement. Proof will be required of such an arrangement.
- An address used for childcare arrangements.

Multiple Births and Twins:
Applicants with twins or multiple births do not have to be allocated their first preference school but do, where possible, have an entitlement for their children to be kept together if they so wish. However, this may not be at their first preference school and may even be at a different school altogether. Please indicate that your child is a twin etc. on your Common Application Form to ensure that we are aware. The school would not automatically allocate two places for twins if this means the PAN will be exceeded.
Prince William School

<table>
<thead>
<tr>
<th>DfE Number: 928 4016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Herne Road, Oundle, Northamptonshire, PE8 4BS</td>
</tr>
<tr>
<td>Headteacher: Mrs Elizabeth Dormor</td>
</tr>
<tr>
<td>Telephone: 01832 272881</td>
</tr>
<tr>
<td>Email: <a href="mailto:reception@princewilliamschool.co.uk">reception@princewilliamschool.co.uk</a></td>
</tr>
<tr>
<td>Website: <a href="http://www.pws.emat.uk">www.pws.emat.uk</a></td>
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<tr>
<td>Type of School: Academy (age range 11-18)</td>
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<td>Denominal Affiliation: None</td>
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<td>Published Admission Number (PAN): 280</td>
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<td>Estimated Number on Roll (Sept 2020): 1192</td>
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<td>Was the school oversubscribed on National Offer Day, 02 March 2020? No</td>
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<td>Total number of 1st, 2nd and 3rd preferences received by 31st October 2019 235</td>
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<tr>
<td>Does my child have to sit a test for this school? No</td>
</tr>
<tr>
<td>Is there a Supplementary Information Form for this school? No</td>
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Places will first be allocated to pupils who have an Education, Health and Care Plan (EHCP) that names the school as appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, child arrangements order or special guardianship order. All LAC and previously LAC are given the highest priority in all schools’ oversubscription (see full definition on page 138).

2. To children who have an older brother or sister continuing at the school at the time of transfer.

3. To children attending one of the feeder schools:
   - Glapthorn CE Primary School, Kings Cliffe Endowed Primary School, Nassington Primary School
   - Oundle CE Primary School, Polebrook CE Primary School, Thrapston Primary School
   - Titchmarsh CE Primary School, Trinity CE Primary School and Warmington School.

4. To other children who live within the linked villages:

5. Children who live closer to Prince William School than any other Secondary school.

6. Other children.
Allocation to PAN

If the published admission number (PAN) is exceeded within any criterion, priority will be given to those who live closest to the school. Distance will be measured on a ‘straight line’ basis, with distances measured using the NCC’s GIS system.

siblings:

A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion.

For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Home Address (Child’s):

The child’s home address is defined as the address at which the child normally resides with their parent/carer at the time of application. If a child lives with parents who are separated, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive). If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address before we can process the application. Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.
Rushden Academy

Hayway, Rushden, NN10 6AG

Principal: Mrs Jane Burton

Telephone: 01933 350391

Email: info@rushden-academy.net

Website: www.rushden-academy.net

Type of School: Academy (age range 11-18)

Published Admission Number (PAN): 180

Estimated Number on Roll (Sept 2020): 835

Was the school oversubscribed on National Offer Day, 02 March 2020? No

Total number of 1st, 2nd and 3rd preferences received by 31st October 2019 199

Does my child have to sit a test for this school? No

Is there a Supplementary Information Form for this school? No

All children whose Education, Health and Care (EHC) plan names the school will be admitted before any other places are allocated.

If the school is not oversubscribed, all applicants will be offered a place.

If there are more requests than there are places available within the Academy’s admission number, places will be allocated in accordance with the following criteria and in the order shown:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).

2. Children who live in the catchment area* who have a sibling** on roll at the Academy at the time of application and who is expected to remain on roll at the point of admission.

3. Children who live in the catchment area* and attend Rushden Academy feeder primary schools and continue in attendance until the final offer of places is made:

   Alfred Street Junior School, Denfield Park Primary School, Newton Road School, Rushden Primary Academy, South End Primary School or Whitefriars Primary School.

4. Children living outside the catchment area* who have a sibling** on roll at the Academy at the time of application and who is expected to remain on roll at the point of admission

5. Other children

Allocation of places up to PAN (Published Admission Number)

Where there are more children in a particular criterion than there are places remaining to take the school up to its PAN, the children are ranked according to the distance from their home address to the Academy with priority being given to those who live closest to the Academy.
**Distance measurement**
A straight-line measurement will be made, using a computerised mapping system, from the centre of the child's residence - to the centre of the Academy site. The address used must be the child's permanent home address.

**Tie-breaker**
Where there are two or more applications that cannot otherwise be separated, a randomiser will be used to decide who is allocated a place.

**Home address**
A child's home address is considered to be a residential property that is their only or main residence. Proof of permanent residence at the property may be required at any point during the admission process.

Where a child lives with separated parents for different parts of the week, we will consider the child's home address to be where the child sleeps for most of the school week (Sunday night – Thursday night). If a child spends equal amounts of time at the two addresses, parents must name the address to be used for the purpose of allocating a place.

If a place at the Academy is offered on the basis of an address that is subsequently found to be different from a child's normal and permanent home address, then that place is liable to withdrawal.

*Catchment area*
One of the aims of the Academy is to serve its neighbourhood and develop links with the local community. The catchment area for Rushden Academy is the area of Rushden, which is a town and civil parish located in East Northamptonshire.

Children of UK service personnel and other Crown Servants will be treated as meeting the residency criteria for a catchment area once proof of posting has been provided.

**Sibling**
We see the benefits of children from the same family attending the same Academy and we give priority to sibling connections in our admissions policy.

The definition of sibling includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters and children living in foster care living at the same permanent address. However, where the Academy is over-subscribed no guarantee can be given that places will be available for brothers and sisters.

**Twins and Multiple Births**
In the case of twins or other siblings from a multiple birth, where there is only one place available in the Academy, these will be considered together as one application. The Academy’s admission number may be exceeded by one.

In the case of siblings in the same year group, where there is only one place available in the Academy, both will be considered together as one application. The Academy may go above its admission number as necessary to admit all the children.
Schools in the Northampton area

- Thomas Becket Catholic School
- Kingsthorpe College
- Weston Favell Academy
- Malcolm Arnold Academy
- Northampton International Academy
- Northampton School For Girls
- Northampton School For Boys
- Northampton Academy
- The Duston School
- Abbeyfield School
- Wootton Park School
Plates will first be allocated to children who have an Education, Health and Care Plan (EHCP) that names the school as appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and Previously Looked After Children (full definition on page 138).
2. Children of Staff at Abbeyfield School where any of the following are met:
   i. The member of staff has been employed at the school for two or more years at the time at which the application for admission to the academy is made.
   ii. The member of staff is appointed to fill a vacant post for which there is a demonstrable skill shortage, applications can only be made once the member of staff accepts the offer of employment;
3. Children who will have an older brother or sister continuing at Abbeyfield School at the time of admission of the younger child;
4. Children who live closer to Abbeyfield School than any other secondary school;
5. Other children.

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school using NCC’s Geographical Information System.

If two pupils live exactly the same distance away from the school, random allocation will be used as an additional tiebreak to decide who has the highest priority for admission.

Definition of a Sibling:

- A brother or sister living at the same address, who shares the same parents.
- A half-brother or half-sister living at the same address, where two children share one common parent.
- A step brother or step sister living at the same address, where two children are related by a parent’s marriage.
- Adopted or fostered children living in the same household.
This school requires applicants to complete a Supplementary Information Form (SIF). The SIF is available from the school and on their website. It must be returned to the school by 31 October 2020.

All children whose Education, Health and Care (EHC) plan names the school will be admitted before any other places are allocated. If the school is not oversubscribed, all applicants will be offered a place.

In the event that the school receives more applications than the number of places it has available, places will be given to those children who meet the criteria set out below, in order until all places are filled.

1. LAC - Children in public care (looked after children) or previously in public care (see definition on page 138).

2. Children of a member of staff.

   Children of a member of staff defined in accordance to the School Admissions Code 1.39 Admission authorities may give priority in their oversubscription criteria to children of staff in either or both of the following circumstances:
   a) Where the member of staff has been employed at the school for two or more years at the time at which the application for the admission to the school is made, and/or
   b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

3. Year 6 students already on roll at The Duston School (primary phase) that apply for a place at The Duston School (secondary phase) on-time via the Local Education Authorities coordinated admission scheme.
4. Priority will next be given to children with siblings at the school. Siblings include step siblings, foster siblings, adopted siblings and other children living permanently at the same address. Priority will not be given to children with siblings who are former pupils of the school.

5. Pupils who live in the area defined as NN5 4 and NN5 6.

6. Pupils who live in the area defined as NN5 5, NN5 7 and NN5 9.

7. Other pupils

**Tie break**

In the case of 2 or more applications that cannot be separated by the oversubscription criteria outlined above, the school will use the distance between the school and a child’s home as a tie breaker to decide between applicants. Priority will be given to children who live closest to the school. Distance will be measured in a straight line from the child’s home address to the address point of the school. A child’s home address will be considered to be where he/she is resident for the majority of nights in a normal school week.

Where the distance between 2 children’s homes and the school is the same, random allocation will be used to decide between them. This process will be independently verified.
The College will allocate places to students with an Education, Health and Care Plan (EHCP) where the College, after consultation with the Local Authority, has been named on the EHCP as appropriate provision.

Where the College is oversubscribed, places will be allocated using the following criteria:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).

2. Children of staff at Kingsthorpe College where any of the following conditions are met:
   - The member of staff has been employed at the school for two or more years at the time at which the application for admission to the academy is made, or
   - The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

3. Up to 24 students with a demonstrated particular aptitude in the visual or performing arts (art, dance, drama or music). Students will be selected through workshops. All applicants will be scored across a range of skills within their area of aptitude.
   
   If you wish your child to be considered for a place under the criterion aptitude for visual or performing arts, please complete an ‘Aptitude Admissions’ form (Supplementary Information Form), available from the school and return it to Kingsthorpe College by Friday 25 September 2020. The tests/workshops will be held on Saturday 10 October 2020.

4. Students who live in the postcode areas NN2 8, NN2 7, NN3 6.

5. Students who will have an older brother or sister continuing at Kingsthorpe College at the time of admission of the younger child (see full definition below).

6. Other students.
**Tie breaker & Home address**

Should there be an oversubscription in any criterion, places will be awarded to those students who live nearest to the school. Distances are measured from the address point of the home address to Kingsthorpe College on a straight-line basis using the NCC’s Geographical Information System. If a student lives with separated parents for different parts of the week, the College will treat their home address as the place the student sleeps for most of the school week. If the student spends equal amounts of time at the two addresses, the parents must agree which address they wish to be the student’s main address.

If 2 students live exactly the same distance away from the College, random allocation will be used as an additional tiebreak to decide who has the highest priority for admission.

**Aptitude Allocations**

Up to 24 places will be offered to children who apply under this criterion and complete the Supplementary Information Form and return it to Kingsthorpe College. If there are more applications than places available, applicants who meet the scoring requirements will be ranked in order of distance to the school.

Students will be selected through our aptitude workshops. All applicants will be scored across a range of skills within their area of aptitude.

**Definition of a sibling**

A brother or sister living at the same address, who shares the same parents;
A half-brother of half-sister living at the same address, where two children share one common parent;
A step brother or step sister living at the same address, where two children are related by a parent’s marriage;
Adopted or fostered children living in the same household.
This school requires a Supplementary Information Form (SIF) to be completed if you would like your child to be considered under the Faith criterion. The form is available from the school/online their website and must be returned to the school by 31 October 2020. See below for more information.

In accordance with legislation the allocation of places for children with an Education, Health and Care Plan (Children and Families Act 2014) naming the school in the plan will take place first.

If there are more applications than places available, we will apply the oversubscription criteria listed below:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).

2. **Group A** – Up to 60 places allocated to students who attend Malcolm Arnold Preparatory School at the time of application to Malcolm Arnold Academy.

3. **Group B** - Up to 120 places allocated to those expressing a preference for admission under Faith Grounds (as defined below in the Definitions section), such places being awarded using the following sub-criteria in descending order:
   i. Applicants who have demonstrated the required religious allegiance (as certified in a satisfactorily completed Form SIF/B) to the Church of England or any other church that is a member of Churches Together in England and the student is currently attending a designated link school.
   The following schools are defined as designated link schools: All Saints CEVA Primary School; Collingtree CEVA Primary School; St Andrew’s CEVA Primary School; St James’ CEVA Primary School; St Luke’s CEVA Primary School; Weston Favell CEVA Primary School.
ii. Other applicants who have demonstrated the required religious allegiance (as certified in a satisfactorily completed Form SIF/B) to the Church of England or any church that is a member of Churches Together in England.

iii. Applicants who have demonstrated the required religious allegiance (as certified in a satisfactorily completed Form SIF/B) to another faith, which is represented on the Interfaith Network for the UK as listed below.

4. **Group C** - Up to 24 students who display an aptitude for learning music. A child with aptitude is one who is identified as being able to benefit from the teaching in Music, or who demonstrates a particular capacity to succeed in this subject.

The process to be considered under this criterion is as follows:

- Complete a Common Application Form (CAF) and return it to your local authority by 31 October.
- Apply for a musical aptitude test and Beckwith scholarship by 16 October 2020. Applications to be made online via [https://forms.gle/btoGJikKLzwMRQQy5](https://forms.gle/btoGJikKLzwMRQQy5)
- Aptitude testing will take place at the academy on 20 October 2020
- There will be no further test days after the application deadline.
- Parents will be notified of the result of aptitude testing by 22 October.

5. **Group D** - places are allocated on Community Grounds as follows (and as defined further below in the Definitions section), with the remaining places being awarded using the following criteria in descending order:

   i. Admission of students whose siblings currently attend either Malcolm Arnold Preparatory school, or Malcolm Arnold Academy and who will continue to do so on the date of admission.
   
   ii. Admission of students currently attending a named feeder school. The named feeder schools of Malcolm Arnold Academy are: Briar Hill Primary School, Cedar Road Primary School, Eastfield Academy, Kings Heath Primary School, The Arbours Primary Academy.
   
   iii. Children of staff where that member of staff has been employed at for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage in the area.

6. Other children

**Allocation of Places up to PAN**

If there are more applicants that meet a given criterion or sub-criterion above, than there are remaining places available, excluding criterion 1 ‘Looked after children and previously looked after children’, distance from the child’s permanent home address point to the Academy address point will be used to determine which children are admitted. Those children living nearest to the Academy will be given preference. The distance will be measured using the NCC’s computerised measuring system.

**Home Address**

Where a child lives normally during the school week with more than one parent at different addresses, the permanent home address for the purposes of school admissions will be the one where the child spends the majority of school nights Sunday – Thursday. If the child spends an equal amount of time at two addresses, the parents must decide which address they wish to use as the child’s main address for the application.
Tie Breaker
If two or more children live the same distance from the Academy and there is only one place available random allocation will be used to decide which child is admitted.

Multiple Births and Brothers and Sisters in the Same Year Group
If twins or multiple birth children are split by operation of the oversubscription criteria, the school will go above its published admission number to accommodate all children unless this would make the class too large and prejudice the education of the other children.
If brothers and sisters in the same year group are split by operation of the oversubscription criteria, the school will go above its published admission number to accommodate all children unless this would make the class too large and prejudice the education of the other children.

Definitions

Group B – ‘Faith Grounds’
‘Religious allegiance’ is demonstrated and defined as at least one of the parents or guardians of the child being regarded by the priest/minister/worship leader as part of the worshipping community at the church/worship centre. This would not necessarily mean that the parent or child is a ‘member’ in a technical sense (e.g. through baptism, confirmation or electoral roll) but would imply a pattern of attendance at worship (on Sunday or at other times) that is more than ‘occasional’ and has been sustained for more than a short, very recent period of time.
For the full list of Member Churches of Churches Together in England, please visit www.cte.org.uk.
The following religious groups are represented on the Interfaith Network for the UK: Baha’i; Buddhist; Christian; Hindu; Jain; Jewish; Muslim; Sikh; Zoroastrian communities.

Group C – ‘Aptitude for the learning of Music’
Up to 24 students who display an aptitude for learning music. A child with aptitude is one who is identified as being able to benefit from the teaching in Music, or who demonstrates a particular capacity to succeed in this subject. Admission of students on the basis of Musical Aptitude will be subject to completion by the applicant student’s parent of the Academy’s form SIF/3 and a musical ability test.

Group D – ‘Community Grounds’
Sibling is defined in these arrangements as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
NOTE: A brother or sister must be living at the same address when the application is made.
The named feeder schools of Malcolm Arnold Academy are: Briar Hill Primary School. Cedar Road Primary School, Eastfield Academy, Kings Heath Primary School, The Arbours Primary Academy.
The Borough of Northampton consists of the following Council ward districts: Abington, Billing, Boughton Green, Castle, Delapre, East Hunsbury Eastfield, Ecton Brook, Headlands, Kingsley, Kingsthorpe, Lumbertubs, Nene Valley, New Duston, Old Duston, Parklands, Spencer, St James, St Crispin, St Davids, Thorplands, West Hunsbury, and Weston.
# Northampton Academy

**DfE Number:** 928 6905

**Wellingborough Road, Northampton, NN3 8NH**

<table>
<thead>
<tr>
<th>Principal:</th>
<th>Mr Chris Clyne</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone:</td>
<td>01604 210017</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:enquiries@northampton-academy.org">enquiries@northampton-academy.org</a></td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.northampton-academy.org">www.northampton-academy.org</a></td>
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<tr>
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<td>Academy (age range 11-18)</td>
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<th>300</th>
<th>Estimated Number on Roll (Sept 2020):</th>
<th>1610</th>
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- **Was the school oversubscribed on National Offer Day, 02 March 2020?** Yes
- **Total number of 1st, 2nd and 3rd preferences received by 31st October 2019** 792
- **Does my child have to sit a test for this school?** No
- **Is there a Supplementary Information Form for this school?** No

The school will first admit all children who have an EHC (Education, Health and Care) Plan which names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. **Looked After Children** and Previously Looked After Children (full definition on page 138).
2. **Children of a member of staff** – To ensure the highest quality of teaching staff, priority will be given to children of staff where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage or where the member of staff has been employed at the Academy for two or more years at the time when the application for admission to the Academy is made;
3. **Sibling link** – children who, at the time of their admission, will have an older sibling attending the Academy in Years 7 to 13 or had a sibling in Year 13 on National Secondary Offer Day.
   - A sibling includes step siblings, foster siblings, adopted siblings and other children living permanently at the same address. A sibling link does not apply to cousins or other more distant relations or to any sibling living at a different address.
   - A twin or children from a ‘multiple birth’ will be given a sibling link as soon as the first child is allocated a place. This is to avoid the situation where only one sibling of a multiple birth is successful in obtaining a place;
4. **Other Pupils**

**Tiebreaker – Distance to the Academy**

Where more than one child is equally entitled to a place under any of the oversubscription criteria, a distance tiebreaker will be applied with priority being given to those living closest to the school. Distances are measured on a straight line basis from the address point of the child’s permanent address to the address point of Northampton Academy, using a geographical information system. In the event of two or more distances being the same, random allocation will be used to decide the priority given to each application.

The child’s permanent address is where he or she normally lives and sleeps and goes to school from on the majority of school nights (Sunday – Thursday). Proof of residence can be requested at any time throughout the admissions process. If false or misleading information is used to gain entry to the Academy, the offer of a place may be withdrawn and the application cancelled.
<table>
<thead>
<tr>
<th><strong>Northampton International Academy</strong></th>
<th><strong>DfE Number:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Barrack Road, Northampton, NN1 1AA</td>
<td>928 4018</td>
</tr>
</tbody>
</table>

| **Headteacher:**       | Dr Jo Trevenna |
| **Telephone:**         | 01604 212811   |
| **Email:**             | info@nia.uk.com|
| **Website:**           | www.nia.emat.uk|
| **Type of School:**    | Free School (age range 11-18) |
| **Denominal Affiliation:** | None |

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<td><strong>Does my child have to sit a test for this school?</strong></td>
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Places will first be allocated to pupils who have an Education, Health and Care Plan (EHCP) that names the school as appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).
2. Siblings of pupils who will continue to attend NIA.
3. Pupils from Castle Academy for admission to the Secondary Phase.
4. Pupils who live closer to the preferred school than any other school.
5. Other children.

**Allocation to PAN**

If the published admission number (PAN) is exceeded within any criterion, priority will be given to those who live closest to the school. Distance is measured from the address point of the child’s home to the address point of the main entrance to the academy using the NCC measuring process.

**Siblings:**

A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion.
For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

**Home Address (Child’s):**

The child’s home address is defined as the address at which the child normally resides with their parent/carer at the time of application. If a child lives with parents who are separated, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive).

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address before we can process the application.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.
Northampton School for Boys

Billing Road, Northampton, NN1 5RT

Headmaster: Mr Richard Bernard
Telephone: 01604 230240
Email: nsb@nsb.northants.sch.uk
Website: www.nsb.northants.sch.uk
Type of School: Single Sex Academy (age range 11-18)
Specialisms: Technology and Music
Denominational Affiliation: None

Published Admission Number (PAN): 215
Estimated Number on Roll (Sept 2020): 1650

Was the school oversubscribed on National Offer Day, 02 March 2020? Yes
Total number of 1st, 2nd and 3rd preferences received by 31st October 2019 928
Does my child have to sit a test for this school? Yes
Is there a Supplementary Information Form for this school? Yes

Children with an Education, Health and Care plan (EHC plan) will be admitted to the school where the school – after consultation with the Local Authority – has been named on the EHC plan as an appropriate provision.

If the school is oversubscribed, places are allocated using the following oversubscription criteria in the following order.

1. All Looked After Children (LAC) and Previously Looked After Children (PLAC) (for full definition see page 138).
2. Aptitude – 10% of places are awarded to boys with a demonstrated particular aptitude for Music and/or Technology, approximately half in each specialism.

Parents wishing to give their son the opportunity to take up one of these 21 reserved places MUST sit one or both of these aptitude tests before the application deadline. Parents will receive information about the outcome of the test before the closing date for secondary applications on 31 October so as to support them in making an informed choice of school. There will be no further test days after the application deadline.

IMPORTANT NOTICE

ALL students who seek a place at the school under ANY criteria MUST complete an NSB Supplementary Information Form and submit it to the school by 5.00 pm on Saturday 31st October 2020, AS WELL AS submitting the Local Authority Application Form to the Local Authority by 5.00 pm on Saturday 31st October 2020
3. Children of staff directly employed by Northampton School for Boys where either or both of the following conditions are met:
   a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
   b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

4. Sibling Link – where an elder brother/sister, living at the same address, are on roll and attending the school on the closing date for applications (31 October).

For the purposes of this criterion, 'sibling' is taken to include a step-brother/sister, half-brother/sister, or child who is adopted or fostered, in all cases providing they are living at the same address. Parents applying under this criterion will be required to provide evidence of the address:

5. The remaining places are allocated using a system of Norm Referenced Banding as described in the DfE School Admissions Code. ALL applicants to the school will take the same Common Ability test. The test will be used to place ALL applicants into five equal sized ability bands. An equal number of applicants will be selected fairly from each band using an approved process overseen by an independent third party.

**Banding & Aptitude:**
Note: Criteria 1, 2, 3, 4 will be applied strictly in the order stated above. Children allocated places under these criteria will also be included in the bands. These children will be allocated places from the bands first, before Criterion 5 is then finally applied. The total number admitted from each band will be equal. Selection by criterion 5 will be in line with the explanatory notes in Appendix C. Where in any criterion the number of applicants exceeds the number of places available in a band, a process of random allocation will be applied. Such process will be overseen by an independent third party.

ALL students who seek a place at the school under ANY of the above criteria MUST complete an NSB Supplementary Information Form and submit it to the school by **5.00 pm on Saturday 31st October 2020**, AS WELL AS submitting the Local Authority Application Form to the Local Authority by **5.00 pm on Saturday 31st October 2020**.

Students who wish to have the opportunity of gaining a place under the Aptitude criterion MUST attend the Aptitude test days which occur prior to the deadline for completing the NSB supplementary information form. There will be no further opportunity to be tested for aptitude after these dates. You must book a test time online to be able to sit the Aptitude Test/s. Please visit the school’s website for more information and to book.

The Technology Aptitude test will take place on **Saturday 10th October 2020**
The Music Aptitude test will take place on **Monday 19th October 2020**.

ALL applicants will be required to attend on the morning of **Saturday 14th November 2020** in order to sit a Common Ability Test, the results of which will be used to both operate the banding system fairly and to provide valuable management information used for setting purposes.

**Twins or other multiple births**
In the case of twins or other multiple births from the same household, if, when applying the oversubscription criteria, one twin or multiple birth is offered a place and the other is not, then a place will be offered to the other twin or multiple birth sibling above the Published Admission Number of 215. If the qualifying sibling withdraws, then the second place (or places) will be forfeited.
**Northampton School for Girls**  
DfE Number: 928 4076

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<tbody>
<tr>
<td>Spinney Hill Road, Northampton, NN3 6DG</td>
<td></td>
</tr>
<tr>
<td>Headteacher:</td>
<td>Mrs Cristina Taboada-Naya</td>
</tr>
<tr>
<td>Telephone:</td>
<td>01604 679540</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:admin@nsg.northants.sch.uk">admin@nsg.northants.sch.uk</a></td>
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</tr>
<tr>
<td>Total number of 1&lt;sup&gt;st&lt;/sup&gt;, 2&lt;sup&gt;nd&lt;/sup&gt; and 3&lt;sup&gt;rd&lt;/sup&gt; preferences received by 31&lt;sup&gt;st&lt;/sup&gt; October 2019</td>
<td>737</td>
</tr>
<tr>
<td>Does my child have to sit a test for this school?</td>
<td>Yes</td>
</tr>
<tr>
<td>Is there a Supplementary Information Form for this school?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**IMPORTANT NOTICE**

ALL students who seek a place at the school under ANY criteria MUST complete an NSG Supplementary Information Form and submit it to the school by 5.00 pm on Saturday 31 October 2020, AS WELL AS submitting the Local Authority Application Form to the Local Authority by 5.00 pm on Saturday 31 October 2020.

The school will first admit children with an education, health and care plan (EHC) which names the school as appropriate provision.

Where there are more applicants than places available, the following criteria will then be applied in order:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).
2. Children who will have an older sibling continuing at NSG at the time of admission (see below for definition of sibling).
3. Children of staff (see below for definition)
4. Other children using Fair Allocation (see below)

ALL applicants will be required to attend on the morning of Saturday 14th November 2020 in order to sit a common ability test, the results of which will be used to both operate the banding system fairly and to provide valuable information used for grouping students. For details of the operation of the banding system see below.
Fair Allocation & Banding

Fair, or random, allocation of the remaining places is used to decide which students will be offered the remaining places after the allocation of Children with an EHCP and Criteria 1 to 3 have been applied. The remaining students (to be considered under criterion 4) will be placed in five bands of cognitive ability.

i The bands of cognitive ability will be of equal size and will be based on the same common ability test.

ii The number to be admitted from each band is determined by dividing the places remaining (after application of criteria 1-3) by five.

iii The places are then allocated in a statistically random order generated by computer within each band.

This process is approved by the Department for Education as a fair and objective method of allocating places when there are more applicants than there are places available in any band and the number of places available is exceeded within any criterion.

Notes:

- Banding only operates when `the number of applications exceeds the number of places available.

- If places remain vacant in one (or more) bands after the allocation places, these will be filled by children in the adjacent bands before children who have not sat the test are considered.

Sibling Definition:

Children applying who have an elder sister or brother who will still be at the school when the applicant starts in the September will take priority (i.e. the sibling is on roll at the school both at the point of application and at the point of admission). For the purposes of this criterion, `sibling` is taken to include a step-brother/sister, half-brother/sister, or child who is adopted or fostered, in all cases providing they are living at the same address. Although their place is not dependent on the performance in the common ability test, all girls applying for a sibling criterion place are required to sit the test in order that the information may be used for grouping purposes.

Children of staff Definition

Children of staff directly employed by Northampton School for Girls will be allocated a place if either or both of the following conditions are met:

- **a)** where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or

- **b)** the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

Twins, triplets or other multiple births

In the case of twins/multiple births from the same household, places will be offered above the published admission number to the other twin or multiple birth children whose twin or multiple birth sibling was offered a place within the admission number. If the qualifying sibling withdraws, then the second place (or other places) is forfeit.
Children with an Education, Health and Care plan (EHCP) in which the school is named will be admitted according to the regulations and the policy of the Local Authority.

If there are more applications than places available, priority will be given as follows:

1. "Looked after Children" or previously "Looked after Children" (see definition on page 138) who are baptised in the Catholic Faith
2. Baptised Catholic children who have a brother or sister in the school at the time of admission.
3. Baptised Catholic children whose family are practising Catholics and whose application is supported by the Clergy of their parish.
4. Other Catholic children.
5. Other "Looked after Children" or previously "Looked after Children" (see page 138).
6. Other children who have a brother or sister in the school at the time of admission.
7. Children of families of other Christian denominations whose application is accompanied by a statement that the applicant is "a known and practising member of the congregation" and is supported by their Minister of religion.
8. Children who currently attend Our Lady Immaculate Catholic Academy Trust (OLICAT) primary schools at time of admission:
   - St. Mary’s Catholic Primary School
   - St. Gregory’s Catholic Primary School
   - The Good Shepherd Catholic Primary School
9. Children of staff.
10. All other children whose parents or guardians wish their child to receive a Christian education.

If the admission number is exceeded within any criterion, priority will be given to those who live nearest to the school. Distances are measured from the address point of the school to the child’s home address on a straight line basis, using the Local Authority’s Geographical Information System. In the event of two distances being the same, random allocation will be used to determine which child should be offered the place.
Faith & Sibling Criteria
Applicants wishing to be considered under the school's faith and sibling criteria should also complete the **Supplementary Information Form** available from the school and return it to the school by **5.00pm on 31st October 2020** with the relevant section completed by their Parish clergy, minister or faith leader. Although these forms are not mandatory if one is not received the Governors may not be able to fairly apply their admission criteria. In this circumstance the application will be considered under admission criterion **10** “All other children”.

**Definitions**

**Brother or sister (Sibling)** - means a brother or sister sharing the same parents, or a half-brother or half-sister where two children share one common parent, or a step-brother or step-sister, where two children are related by a parent’s marriage/partnership, including adopted or fostered children. A brother or sister must be living at the same address when the application is made.

**Baptised Catholic** - means children who have been baptised as Catholics, or have been formally received into the Catholic Church. All applicants seeking admission under this criterion will be asked to provide evidence that the child has been baptised as a Catholic or has been received into the Catholic Church. A baptismal certificate or a letter from their Parish Clergy confirming their baptism into the Catholic Church will be required.

**Children of Staff** - will be admitted where either the member of staff has been employed at the school for two or more years when the application is made, or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

**Christian** - means a member of a church which is part of Churches Together in England.

**Families** - means parents, step parents and grandparents.

**Home address** - the permanent residence of the child when the place is made. Where a child lives between two parents, the address is where the child sleeps the majority of the school week.

**Known and Practising Member of the Congregation** - means the family of the child is regarded by the priest/minister/worship leader as part of the worshipping community of the church/worship centre. This would not necessarily mean that the parent is a ‘Member’ in a technical sense (e.g. through baptism, confirmation or electoral roll) but would imply a pattern of attendance at worship (on Sunday or at other times) that is more than ‘occasional’ and has been sustained for more than six months in the year prior to the date of signature.

**Children of Other Christian Denominations** - means children who belong to other churches and ecclesial communities which, acknowledge God’s revelation in Christ, confess the Lord Jesus Christ as God and Saviour according to the Scriptures, and, in obedience to God’s will and in the power of the Holy Spirit commit themselves: to seek a deepening of their communion with Christ and with one another in the Church, which is his body; and to fulfil their mission to proclaim the Gospel by common witness and service in the world to the glory of the one God, Father, Son and Holy Spirit. An ecclesial community which on principle has no creedal statements in its tradition, is included if it manifests faith in Christ as witnessed to in the Scriptures and is committed to working in the spirit of the above. All members of Churches Together in England and CYTÚN are deemed to be included in the above definition, as are all other churches and ecclesial communities that are in membership of any local Churches Together Group (by whatever title) on the above basis.

**Practising Catholic** - means that one parent or grandparent attends Mass on days of obligation, unless excused for a serious reason (for example, illness, the care of infants) or dispensed by their own pastor. Evidence of this commitment must be provided by their Parish Clergy where the family normally worship through a certificate of catholic practice.
Weston Favell Academy

Booth Lane South, Northampton, NN3 3EZ

Principal: Ms Lorna Leventhal
Telephone: 01604 402121
Email: admin@westonfavellacademy.org
Website: www.westonfavellacademy.org
Type of School: Academy (age range 11-18)
Denominal Affiliation: None
Published Admission Number (PAN): 270
Estimated Number on Roll (Sept 2020): 1259
Was the school oversubscribed on National Offer Day, 02 March 2020? No
Total number of 1st, 2nd and 3rd preferences received by 31st October 2019 369
Does my child have to sit a test for this school? No
Is there a Supplementary Information Form for this school? No

The Weston Favell Academy will first accept all pupils with a statutory right to a place through an Education Health and Care Plan naming the Academy.

Criteria will be applied for the remaining places in the order in which they are set out below:

1. Looked After children or previously Looked After children (see definition on page 138).
2. Children with a sibling on roll at the Academy at the time of application and admission (see definition of sibling below).
3. Children of staff in either or both of the following circumstances:
   - where the member of staff has been employed at the Academy for two or more years at the time at which the application for admission to the Academy is made;
   - the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.
4. Other children.

Distances will be measured on a straight line basis from the child’s home to the address point of the school using a geographical information system (GIS). Each address has a unique address point established by the Ordnance Survey and the Royal Mail address files. This address point does not change.

Where two applications cannot otherwise be separated, for example when two distances are equal or 2 or more children’s home addresses have the same address point (e.g.: in a block of flats), random allocation will be used to decide which child should be allocated the place.
Sibling

Sibling is defined as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters or another child normally living for the majority of term time in the same household, where an adult in the household has parental responsibility as defined by the Children Act 1989, or any child in the household where an adult in the household is defined as a parent for the purposes of Section 576 of the Education Act 1996. This could include a person who is not a parent but who has responsibility for him/her.

In the case of twins or other siblings from a multiple birth, where there is only one place available in the Academy, these will be considered together as one application. The Academy’s admission number may be exceeded by one.

In the case of siblings in the same year group, where there is only one place available in the Academy, both will be considered together as one application. The Academy may go above its admission number as necessary to admit all the children.

Home address

The child’s place of residence is taken to be the parental home, other than in the case of children fostered by a Local Authority, where either the parental address or the foster parent(s) address may be used. Where a child spends part of the week in different homes, their place of residence will be taken to be their parent or parents’ address.

If a child’s parents live at separate addresses, the address where the child permanently spends at least three ‘school’ nights (i.e. Sunday, Monday, Tuesday, Wednesday or Thursday) will be taken to be the place of residence. Evidence that a child’s place of residence is permanent may also be sought.

If a child spends equal amounts of time at the two addresses, the parents must agree which address they wish to be the child’s main address.

A fraudulent claim to an address may lead the Academy to withdraw an offer of a place.
### Wootton Park School

<table>
<thead>
<tr>
<th>DfE Number: 928 4020</th>
</tr>
</thead>
</table>

Wootton Hall Park, Northampton, NN4 0JA

<table>
<thead>
<tr>
<th>Principal:</th>
<th>Mr Dan Rosser</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone:</td>
<td>01604 931139</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:info@woottonparkschool.org.uk">info@woottonparkschool.org.uk</a></td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.woottonparkschool.org.uk">www.woottonparkschool.org.uk</a></td>
</tr>
<tr>
<td>Type of School:</td>
<td>Free School (age range 4-18)</td>
</tr>
<tr>
<td>Denominal Affiliation:</td>
<td>None</td>
</tr>
<tr>
<td>Published Admission Number (PAN):</td>
<td>120</td>
</tr>
<tr>
<td>Estimated Number on Roll (Sept 2020) Yr. 7-11:</td>
<td>600</td>
</tr>
</tbody>
</table>

| Was the school oversubscribed on National Offer Day, 02 March 2020? | Yes |
| Total number of 1st, 2nd and 3rd preferences received by 31st October 2019 | 903 |
| Does my child have to sit a test for this school? | No |
| Is there a Supplementary Information Form for this school? | No |

The school will first allocate places to pupils with an Education, Health and Care (EHC) Plan where the school is named in the EHC Plan.

Places will then be allocated according to the criteria below in the following order:

1. Looked After Children and Previously Looked After Children (for full definition see page 138).

2. Pupils with an older sibling attending the secondary section of the school at the time of the admission of the younger child.

   Sibling is defined in these arrangements as children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

3. Children of Wootton Park School staff where:
   
   - the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
   - the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage

4. Children by distance from the school: Reserved percentage.

   To fulfil the school’s role as a community school, after places have been filled under the first three criteria, up to 60% of any remaining places will be offered to those children who live nearest to the school. Distances are measured from the address point of the home address to the address point of the school on a straight line basis.

5. After places have been allocated under the first four criteria, remaining places will be offered to other children. Where the number of applicants in this category exceeds the number of places, offers will be determined by random allocation.
Tie Break

If the admission number is exceeded within criteria 1-4, priority will be given to those children who live closest to the school. Distances are measured from the address point of the home address to the address point of the school on a straight line basis. Should two distances be the same, a process of random allocation will be used.

**Home address** - means the permanent residence of the child at the 31st October in the year prior to admission.

Where time is spent between two addresses the home address is the address the child normally lives, sleeps and goes to school from on the majority of school nights (Sunday – Thursday.) Proof of residence can be requested at any time.

Where a child lives on a boat, distance will be measured from the authorised mooring point.

**Twins, triplets or other multiple births**

In the case of twins/multiple births from the same household, places will be offered above the published admission number to the other twin or multiple birth children whose twin or multiple birth sibling was offered a place within the admission number. If the qualifying sibling withdraws, then the second place (or other places) is forfeit.
Schools in Daventry and South Northamptonshire (1 of 2)
Schools in Daventry and South Northamptonshire (2 of 2)
### Campion School

<table>
<thead>
<tr>
<th>DfE Number: 928 4051</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kislingbury Road, Bugbrooke, Northamptonshire, NN7 3QG</td>
</tr>
<tr>
<td><strong>Headteacher:</strong> Ms Patricia Hammond</td>
</tr>
<tr>
<td><strong>Telephone:</strong> 01604 833900</td>
</tr>
<tr>
<td><strong>Email:</strong> <a href="mailto:csoffice@campion.northants.sch.uk">csoffice@campion.northants.sch.uk</a></td>
</tr>
<tr>
<td><strong>Website:</strong> <a href="http://www.campion.northants.sch.uk">www.campion.northants.sch.uk</a></td>
</tr>
<tr>
<td><strong>Type of School:</strong> Academy (age range 11-18)</td>
</tr>
<tr>
<td><strong>Specialism:</strong> Languages</td>
</tr>
<tr>
<td><strong>Denominational Affiliation:</strong> None</td>
</tr>
<tr>
<td><strong>Published Admission Number (PAN):</strong> 240</td>
</tr>
</tbody>
</table>

Was the school oversubscribed on National Offer Day, 02 March 2020? **No**

Total number of 1st, 2nd and 3rd preferences received by 31st October 2019 354

Does my child have to sit a test for this school? **No**

Is there a Supplementary Information Form for this school? **No**

Places will be allocated to pupils who have an Education, Health and Care (EHC) plan that names the school as appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care (looked after children) and children previously in public care (see definition on page 138).

2. Children of staff at the school: a) where the member of staff has been employed at the school for two or more years at the time at which the application is made, and/or b) Where the member of staff is recruited to fill a vacant post for which there is demonstrable skill shortage as indicated on the school website.

3. Pupils who live in the linked area (see below), who have an older brother or sister continuing at Campion School at the time of admission of the younger child.

4. Pupils who live in the linked area associated with the school:

   Astcote, Banbury Lane, Brington, Brockhall, Bugbrooke, Cold Higham, Dalscote, Eastcote, Flore, Fosters Booth, Gayton, Grimscote, Harpole, Kislingbury, Lower Heyford, Milton Malsor, Nether Heyford, Nobottle, Pattishall, Pineham Barns, Rothersthorpe, Upper Heyford, Whilton, Whilton Locks, Upton Meadows (South of Weedon Road, West of Upton Way).

5. Pupils who do not live in the linked area who have an older brother or sister continuing at Campion School at the time of admission of the younger child.

6. Pupils attending the designated contributory Primary Schools and continuing in attendance until the final offer of places is made:
9. **Distance tiebreaker**

If the admission number is exceeded within criterion 4, priority will be given to those who live furthest from the nearest alternative school. If the admission number is exceeded in any other criterion, priority will be given to those who live closest to the school.

If the distance tiebreak is equal in 2 or more cases, random allocation will be applied.

Distance is measured on a straight line basis from the child’s address to the address point of the school using NCC’s Geographical Information System. LA Mapping process.

**Sibling**

A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

**Home Address**

The child’s home address is defined as the address at which the child normally resides with their parent/carer at the time of application. If a child lives with parents who are separated, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive).

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address before we can process the application. If equal time spent at both addresses, then the child will be considered under criterion 4 if one of the two addresses is in the linked area.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.
<table>
<thead>
<tr>
<th>Caroline Chisholm School</th>
<th>DfE Number: 928 4005</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wooldale Road, Wootton Fields, Northampton, NN4 6TP</td>
<td></td>
</tr>
<tr>
<td><strong>Principal:</strong></td>
<td>Mr David James</td>
</tr>
<tr>
<td><strong>Telephone:</strong></td>
<td>01604 669200</td>
</tr>
<tr>
<td><strong>Email:</strong></td>
<td><a href="mailto:office@ccs.northants.sch.uk">office@ccs.northants.sch.uk</a></td>
</tr>
<tr>
<td><strong>Website:</strong></td>
<td><a href="http://www.ccs.northants.sch.uk">www.ccs.northants.sch.uk</a></td>
</tr>
<tr>
<td><strong>Type of School:</strong></td>
<td>Academy (age range 4-18)</td>
</tr>
<tr>
<td><strong>Denominational Affiliation:</strong></td>
<td>None</td>
</tr>
<tr>
<td><strong>Published Admission Number (PAN):</strong></td>
<td>219</td>
</tr>
</tbody>
</table>

This is an all-through school and Year 6 children will automatically transfer to Year 7. The total capacity for Year 7 is 279.

| **Estimated Number on Roll (Sept 2020):** | 1383 |
| **Was the school oversubscribed on National Offer Day, 02 March 2020?** | Yes |
| **Total number of 1st, 2nd and 3rd preferences received by 31st October 2019** | 490 |
| **Does my child have to sit a test for this school?** | No |
| **Is there a Supplementary Information Form for this school?** | No |

Places will be allocated to pupils who have an Education Health and Care (EHC) Plan that names the school as appropriate provision.

If the number of applications exceeds the number of places remaining, priority will be given to children in the following order:

1. Children in public care (looked after children) or previously in public care - children who ceased to be in public care because they were adopted or became subject to a child arrangements or special guardianship order (for full definition see page 138).
2. Pupils with a brother or sister continuing at the secondary section of the school at the time of the admission of the child AND who live in the linked area of Grange Park, Wootton, Wootton Fields, St George’s Fields, Courteenhall, and Quinton associated with the school.
3. Pupils who live in the linked areas of Grange Park, Wootton, Wootton Fields, St George’s Fields, Courteenhall and Quinton associated with the school (see note below on linked area).
4. Pupils attending the designated contributory primary schools (i.e. Preston Hedges Primary School, Woodland View Primary School and Wootton Primary School) and continuing in attendance until the final offer of places is made.
5. Pupils who will have a brother or sister continuing at the secondary section of the school at the time of admission of the child.
6. Children of staff who have been directly employed by Caroline Chisholm Education Trust (formerly Caroline Chisholm School) for a period of not less than 2 calendar years at the time of the child’s admission and continuing to be in direct employment at the time of the child’s admission AND children of staff recruited to fill a vacant post within Caroline Chisholm Education Trust where there is a demonstrable skills shortage.
7. Other pupils.
**Linked Area:**
Wootton Fields is defined by the A45 to the west, the B526 Newport Pagnell Road to the north, Wooldale Road to the south and south East and the extent of the Wootton Fields development accessed from Lady Hollow Drive.
Grange Park is defined by the development east of Saxon Avenue bounded by the M1 to the south, and to the north by Bridge Meadow Way, Little Field and Lark Lane.
St George's Fields is defined as the housing development accessed directly from Poppyfield Road NN4.
The hamlet of Courteenhall and the village of Quinton lie to the east and south east respectively.

**Distance Tiebreaker:**
If the admission number is exceeded within criterion 3, priority will be given to those who live furthest away from the nearest alternative school.
If the admission number is exceeded within any other criterion, priority will be given to those who live closest to the school.
Distances are measured on a straight line basis from the child’s home address to the nearest entry point to the school using a geographical information system provided by Northamptonshire County Council.

**Child’s home address (where they live):**
Defined as: The permanent residence of the child when the place is offered. The address must be the child’s only or main residence that is either:
- Owned by the child’s parent, parents or guardian.
- Leased to or rented by the child’s parent, parents or guardian under a lease or written rental agreement of not less than six months’ duration. The property leased should be that in which the family lives and which is suitable for the family’s needs.

**Siblings defined as:**
- Brothers or sisters sharing the same parents.
- Half-brothers or half-sisters, where two or more children share one common parent.
- Step-brothers or step sisters, where two or more children are related by a parent’s marriage or partnership. (Partners must have lived together in a permanent exclusive relationship - as though they were husband or wife or civil partners - for at least two years.)
- Children adopted to parents with other children.
For the sibling link to apply, a brother or sister must live at the same address when the application is made. If siblings live between two addresses, applicants must provide proof to show that the main address is the same for both children.

**For the sibling link to apply, the sibling must be in attendance at Caroline Chisholm School and must still be in attendance in the same phase of the school at the time of admission of the sibling being offered a place.**

**Children of Staff:**
For the purposes of the Admissions Criteria for Caroline Chisholm School, staff are defined as follows:
- Full and/or part-time members of staff on a permanent employment contract who are directly employed by Caroline Chisholm School and receive their wages via the Caroline Chisholm School wages provider. The employment contract can be for any number of weeks or hours. This includes both teaching and non-teaching staff.
- Members of staff on a temporary/fixed term contract providing the term of their contract fits the timescales in the admissions criterion to qualify for staff status within the published criteria.
Places will first be allocated to children who have an Education, Health Care (EHC) Plan that names the school as offering the appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order (for full definition see page 138).

2. Pupils who live in the linked area associated with the school:


3. Pupils who will have an older brother or sister continuing at Chenderit School who is expected to remain on roll at the time of admission of the younger child.

4. Pupils attending the designated contributory Primary Schools and continuing in attendance until the final offer of places is made:

Boddington CE Primary Academy, Chacombe CEVA Primary Academy, Chipping Warden Primary Academy, Culworth CE Primary Academy, Farthinghoe Primary School, Greatworth Primary School, Kings Sutton Primary Academy, Middleton Cheney Primary Academy, St Loys CE Primary Academy, St Mary’s Catholic Primary (Aston-le-Walls).

5. Pupils selected for their aptitude in the visual arts. A maximum of 10% will be selected through the presentation of a portfolio and assessments as to aptitude. If you are applying for one of the aptitude places you will need to submit a portfolio to the school by the closing
date for consideration, which is **5.00pm Friday 16th October 2020**. Please contact the school directly for details of what to include in your portfolio – details are also available on the school website.

6. Children of a member of staff who has been directly employed by Chenderit School for a period of not less than 2 calendar years at the time of the child's application and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage leading to the child’s admission in the following academic year.

7. Other pupils

**Allocation to PAN**

If the admission number is exceeded within criterion 5, priority will be given according to the aptitude scores. If the admission number is reached within any other criteria, priority will be given to those who live closest to the school.

Distances are measured on a straight line basis from the address point of the child’s home address to the address point of the school using NCC’s Geographical Information System.

**Tie-breaker**

If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

**Siblings:**

A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

**Home Address (Child's):**

The child's home address is defined as the address at which the child normally resides with their parent/carer at the time of application. If a child lives with parents who are separated, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive).

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child's main address before we can process the application.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.
Places will be allocated to pupils who have an Education, Health and Care (Plan) which names the academy as appropriate provision.

When there are more applications for admission than places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order (for full definition see page 138).

2. Children of staff employed at DSLV academy in excess of 2 years.

3. Where there will be an older sibling in attendance at DSLV at the date of admission. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent or carer’s partner where the children live at the same address.

4. Exceptional social or medical needs. If you believe that your child has exceptional medical or social needs you will need to provide evidence of this from an appropriate professional. The needs must relate to your child and the evidence must detail how the needs of your child can only be met at DSLV. Information on exceptional medical needs should be sent directly to the academy before the deadline 31 October 2020.

6. Pupils attending any of the designated contributory primary schools and continuing in attendance until the final offer of places is made:

Badby Primary School, Byfield Primary School, Newnham Primary School, Weedon Bec Primary School, Woodford Halse CE Primary Academy.

7. Other pupils

If the admission number is exceeded within any of the above criteria, priority will be given to those who live closest to the academy.

**Distance measurements:**

Distances are measured from the property to the address point of the school. It is measured on a straight-line basis, using a geographical information system. The point from which your property is measured is known as the ‘address point’. Each address has a unique address point established by the Ordnance Survey and the Royal Mail address files. The address point for a property does not change. In the case of multiple applications from the same shared dwelling (e.g. flats), random allocation will be used to decide the priority given to each of the pupils within the shared dwelling.
Elizabeth Woodville School

South Campus: Stratford Road, Deanshanger, MK19 6HN
North Campus: Stratford Road, Roade, Northamptonshire, NN7 2LP

DfE Number: 928 4041

Headteacher: Mrs Sharon Matharu
Telephone: South Campus: 01908 563468, North Campus: 01604 862125
Email: generalenquiries@ewsacademy.org.uk
Website: www.ewsacademy.org.uk

Type of School: Academy (age range 11-18)
Denominational Affiliation: None

Published Admission Number (PAN):

<table>
<thead>
<tr>
<th>South Campus</th>
<th>150 (North)</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Campus</td>
<td>120 (South)</td>
</tr>
</tbody>
</table>

Estimated Number on Roll (Sept 2020): 1100

Was the school oversubscribed on National Offer Day, 02 March 2020? No

Total number of 1st, 2nd and 3rd preferences received by 31st October 2019

<table>
<thead>
<tr>
<th>South Campus</th>
<th>155 (North)</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Campus</td>
<td>109 (South)</td>
</tr>
</tbody>
</table>

Does my child have to sit a test for this school? No

Is there a Supplementary Information Form for this school? No

All children whose Education, Health and Care (EHC) plans name the school will be admitted before any other places are allocated. If the school is not oversubscribed, all applicants will be offered a place.

When the Academy is oversubscribed, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. 'Looked after children' or children who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

2. Children who live in the linked area associated with the school:

   **South Campus:** Alderton, Cosgrove, Deanshanger, Furtho, Grafton Regis, Old Stratford, Passenham, Paulerspury, Potterspury, Pury End, Puxley, Wicken, Yardley Gobion, Heathencote

   **North Campus:** Ashton, Blisworth, Collingtree, Hackleton, Hardingstone, Hartwell, Horton, Piddington, Preston Deanery, Roade, Shutlanger, Stoke Bruerne or Wootton Hall Park or Grange Park.

3. Children who have a brother or sister living at the same address as the applicant (within a family unit) including adopted children, step-brothers, step-sisters and children in foster care.

4. Children of current staff working at the school where:
a. the member of staff has been employed at the school for two or more years at the
time at which the application for admission to the school is made
and/or
b. the member of staff is recruited to fill a vacant post for which there is a
demonstrable skill shortage.

5. Children attending the designated contributory primary schools and continuing in
attendance until the final offer of places is made:

**South Campus:** Cosgrove Village Primary School, Deanshanger Primary School, John
Hellins Primary School, Old Stratford Primary School, Paulerspury CE School, Yardley
Gobion CE Primary.

**North Campus:** Ashton CE Primary School, Blisworth Community Primary School,
Collingtree CE Academy, Hackleton CEVA Primary School, Hardingstone Academy,
Hartwell Primary School, Roade Primary School, Stoke Bruerne CE Primary School.

6. Other children.

**Distance**
If the admission number is exceeded within any criterion, priority will be given to those who live
closest to the school using Northamptonshire County Council’s Geographical Information System.
Distances are measured on a straight line basis from the address point of the child’s home address
to the address point of the school.

**Tie break**
In the case of 2 or more applications that cannot be separated, the school will use random
allocation as a tie breaker to decide between applicants. This process will be independently
verified.

**Brother or Sister (Sibling)**
The admission authority sees the benefits of children from the same family attending the same
Academy and gives priority to brother and / or sister connections in its policy for allocating places.
However, where the Academy is over-subscribed no guarantee can be given that places will be
available for brothers and sisters.

The definition of brother or sister includes step-brothers, step-sisters, half- brothers, half-sisters
and adopted brothers and sisters living at the same permanent address.
Brothers and sisters are required to be of compulsory Academy age within the oversubscription
criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be
joining the Academy.

Where the final place in a year group is offered to one of twins or other multiple births the parent
has to decide which child will take up the place.

**Home Address**
The child’s home address is defined as the address at which the child normally resides with their
parent/carer at the time of application.

If a child lives with separated parents, the home address will be treated as the place where the
child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive).

Documentary evidence of ownership or rental agreement may be required together with proof of
actual permanent residence at the property concerned. If false or misleading information is used to
try and gain a place, this may lead us to reject the application or to withdraw the offer of a place.
Guilsborough Academy

DfE Number: 928 4042

West Haddon Road, Guilsborough, Northamptonshire, NN6 8QE

Principal: Mr Simon Frazer
Telephone: 01604 740641
Email: info@guilsborough.northants.sch.uk
Website: www.guilsborough.northants.sch.uk

Type of School: Academy (age range 11-18)

Published Admission Number (PAN): 238

Estimated Number on Roll (Sept 2020): 1147

Was the school oversubscribed on National Offer Day, 02 March 2020? No

Total number of 1st, 2nd and 3rd preferences received by 31st October 2019 359

Does my child have to sit a test for this school? No

Is there a Supplementary Information Form for this school? No

Places will first be allocated to children who have an Education, Health Care (EHC) Plan that names the school as offering the appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care or previously in public care but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order (for full definition see page 138).

2. Children of staff at the school, in either or both of the following circumstances:
   a) Where the member of staff has been employed by Guilsborough Academy for one or more years at the time which the application for admission to the school is made, and/or
   b) Where the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.

3. Children who live in the linked area associated with the Academy:

4. Children with a brother or sister at the school who is expected to remain on roll at the time of admission of the child.

5. Pupils attending the designated contributory primary schools and continuing in attendance until the final offer of places is made:
6. Other children.

**Allocation to PAN:**
If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school. Distances are measured on a straight line basis from the address point of the child’s home address to the address point of the school using NCC’s Geographical Information System.

**Tie-breaker:**
If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

**Siblings:**
A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- step-brothers and step-sisters
- half-brothers and half-sisters,
- adopted or fostered child living at the same address.

Parents applying under this criterion may be required to provide evidence of the address.

**Home Address (Child’s):**
The child’s home address is defined as the address at which the child normally resides with their parent/carer at the time of application. If a child lives with parents who are separated, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive)

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address before we can process the application.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.

**Twins or other multiple births:**
In the case of twins or other multiple births from the same household, if, when applying the oversubscription criteria, one twin or multiple birth is offered a place and the other is not, then a place will be offered to the other twin or multiple birth sibling above the Published Admission Number of 238. If the qualifying sibling withdraws, then the second place (or places) will be forfeited.
Places will first be allocated to children who have an Education, Health Care (EHC) Plan that names the school as offering the appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Children in public care (looked after children) or; previously Looked After Children (LAC) also known as children in public care (for full definition see page 138);

2. Students who live in the linked area associated with the school:
   

3. Students who will have an older brother or sister continuing at Magdalen College School at the time of admission of the younger child;

4. Students attending the designated contributory primary school and continuing in attendance until the final offer of places is made:

   Bracken Leas Primary School, Brackley CofE Junior School, Croughton All Saints CE Primary School, Helmdon Primary School, Newbottle and Charlton CEVA Primary School, Silverstone CE Primary School, Southfield Primary Academy and Syresham St James CE Primary School.

5. Other students.
**Allocation to PAN**

If the admission number is exceeded within criterion 2, priority will be given to those who live furthest from the nearest alternative school. If the admission number is exceeded within any other criterion priority will be given to those who live closest to the school.

Distances are measured on a straight line basis from the address point of the child’s home address to the address point of the school using Northamptonshire County Council’s Geographical Information System (GIS).

**Tie-breaker**

If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

**Siblings:**

A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

**Multiple Birth Groups:**

In the case of twins or other siblings from a multiple birth, if the last child to be admitted is from a multiple birth group, the applications will be considered together as one application, meaning we will offer places to all children in the group, even if it means exceeding the Published Admission number.

In the case of siblings (see definition above) in the same year group, where there is only one place remaining, these too will be considered as one application.

**Home Address (Child’s):**

The child’s home address is defined as the address at which the child normally resides with their parent/carer at the time of application. If a child lives with parents who are separated, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive)

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address before we can process the application.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.
Places will first be allocated to children who have an Education, Health Care (EHC) Plan that names the school as offering the appropriate provision.

When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked after children and all previously looked after children (for full definition see page 138).

2. Students who live in the **defined area** associated with Moulton School.

3. To students attending, at the time of application, Moulton School’s designated **contributory primary schools** and continuing in attendance until the formal offer of places is made.

4. To students who are children of staff employed by the school in either or both of the following circumstances:
   - Where the member of staff has been employed at the MSSC for two or more years at the time at which the application for admission to MSSC is made;
   - Where the member of staff is recruited to fill a vacant post for which there is a demonstrable skills shortage.

5. To students who will have a **sibling** continuing at Moulton School in the year of admission.

6. To other students.
Allocation to PAN
If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school. Distances are measured on a straight-line basis from the address point of the child’s home address to the address point of the school using NCC’s Geographical Information System.

Tie-breaker
If two or more applications cannot otherwise be separated and there is only one place available, a random allocation process will be used to determine who should be allocated the place.

*Defined Area (also known as linked or designated area/village):
The defined area for the school is: Boughton, Buckton Fields, Brixworth, Scaldwell, Harlestone, Althorp, Moulton, Moulton Leys, Overstone, Overstone Leys, Pitsford, Sywell, Church Brampton, Chapel Brampton, Walgrave, Hannington, Holcot and Old.

**Contributory Primary Schools:
Boughton Primary School, Brixworth CEVC Primary School, Harlestone Primary School, Moulton Primary School, Overstone Primary School, Pitsford Primary School, Sywell CEVA Primary School, The Bramptons Primary School and Walgrave Primary School.

***Sibling:
A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify under this criterion. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Home Address (Child’s):
The child’s home address is defined as the address at which the child normally resides with their parent/carer at the time of application. If a child lives with parents who are separated, the home address will be treated as the place where the child sleeps for most of the school week (e.g. Sunday night – Thursday night inclusive)

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address before we can process the application.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.
Parker E-ACT Academy, The

Ashby Road, Daventry, Northamptonshire, NN11 0QF

Headteacher: Mr Simon Cox
Telephone: 01327 705816
Email: theparkerenquiries@e-act.org.uk
Website: www.theparkeracademy.e-act.org.uk
Type of School: Academy (age range 11-18)
Denominal Affiliation: None

Published Admission Number (PAN): 240
Estimated Number on Roll (Sept 2020): 943

Was the school oversubscribed on National Offer Day, 02 March 2020? No
Total number of 1st, 2nd and 3rd preferences received by 31st October 2019 238
Does my child have to sit a test for this school? No
Is there a Supplementary Information Form for this school? No

Children with an Education, Health and Care Plan (EHCP) which names the school as appropriate provision will first be admitted.

Where there are more applications for admission than places available, priority will be given in the following order:

1. Children in public care (looked after children) or previously in public care. But immediately after being looked after became subject to an adoption, a child arrangement order or special guardianship order (for full definition see page 138).
2. Where there will be an older a sibling in attendance at the school at the date of admission. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent or carer’s partner, where the children live at the same address.
3. Other pupils.

Distance tiebreaker
If the admission number is exceeded within any of the above criteria, priority will be given to those who live closest to the school. Distances are measured from the property to the nearest access point to the school grounds. It is measured on a straight-line basis, using a geographical information system. The point from which your property is measured is known as the ‘address point’. Each address has a unique address point established by the Ordnance Survey and the Royal Mail address files. The address point for a property does not change.

In the case of multiple applications from the same shared dwelling (e.g. flats), random allocation will be used to decide the priority given to each of the pupils within the shared dwelling.
Silverstone UTC

<table>
<thead>
<tr>
<th>DfE Number: 928 4011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Silverstone Circuit, Towcester, Northamptonshire, NN12 8TL</td>
</tr>
<tr>
<td>Principal: Mr Neil Patterson</td>
</tr>
<tr>
<td>Telephone: 01327 855010</td>
</tr>
<tr>
<td>Email: <a href="mailto:info@utc-silverstone.co.uk">info@utc-silverstone.co.uk</a></td>
</tr>
<tr>
<td>Website: <a href="http://www.utc-silverstone.co.uk">www.utc-silverstone.co.uk</a></td>
</tr>
<tr>
<td>Type of School: Academy (age range 14-18)</td>
</tr>
<tr>
<td>Denominal Affiliation: None</td>
</tr>
<tr>
<td>Published Admission Number (PAN): 110 – High Performance Engineering 28 – Business &amp; Technical Events Management</td>
</tr>
<tr>
<td>Estimated Number on Roll (Sept 2020): 500</td>
</tr>
<tr>
<td>Was the school oversubscribed on National Offer Day, 02 March 2020? No</td>
</tr>
<tr>
<td>Total number of applications received by 31st October 2019: 115 – Engineering 22 - Business</td>
</tr>
</tbody>
</table>

Applicants should state on their application whether their preference is to follow High Performance Engineering or Business & Technical Events Management (or either, stating which their highest preference is).

All applicants will need to complete the UTC’s online application form so that we know what specialism is being applied for. Applications must be made directly to the UTC by the dates shown in Appendix A.

The Local Authority no longer coordinates admissions to Silverstone UTC.

Silverstone UTC Academy will first admit pupils who have an Education, Health and Care Plan (EHCP) that names the school as appropriate provision.

1. Places will be allocated up to the admission number in each specialism in accordance with the oversubscription criteria as shown below:

   a) Children in public care (looked after children) and previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

   b) Children of staff who are employed by Silverstone UTC (either full- or part-time) provided that the member of staff has been employed at the school for two or more years at the time at which the application to the school is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

   c) Siblings of existing students at Silverstone UTC. A sibling is defined as a biological or legally adopted brother or sister residing in the same household. This is taken to include a step-brother/sister, half-brother/sister, or child who is adopted or fostered, in all cases providing they are living at the same address. Cousins, nieces, nephews and unrelated children sharing an address with the applicant are not considered siblings. The older sibling must be continuing at the UTC at the time of admission of the younger sibling.
d) Remaining places will be allocated by random allocation (independently verified) within each of the following ‘zones’ as follows:

   i. 40% of places will be allocated whereby priority is given to applicants whose home address is in Northamptonshire and Buckinghamshire.

   ii. 15% of places will be allocated whereby priority is given to applicants whose home address is in Milton Keynes.

   iii. 15% of places will be allocated whereby priority is given to applicants whose home address is in Central Bedfordshire.

   iv. 15% of places will be allocated whereby priority is given to applicants whose home address is in Oxfordshire.

   v. 15% of places will be allocated whereby priority is given to applicants whose home address is outside of the other zones.

2. If places remain available from any of the five zones these will be redistributed to those applicants from zones that are oversubscribed using random allocation.

3. In the case where Northamptonshire or Buckinghamshire is one of the oversubscribed zones a weighting of places will be applied before random allocation occurs. This will be two places for the Northamptonshire and Buckinghamshire zone to one place across all of the other oversubscribed zones, unless no other zones are oversubscribed in which case the Northamptonshire and Buckinghamshire zone will be allocated all remaining places. Random allocation of places will then take place for the Northamptonshire and Buckinghamshire zone and separately across all of the other zones as a whole.

4. Home address” is defined as the home address as registered with the Doctor.

5. The Academy will operate a waiting list. Where in any year Silverstone UTC receives more applications for places than there are places available, a waiting list will operate until the end of the first half-term (in October). This will be maintained by Silverstone UTC and it will be open to any parent to ask for his or her child’s name to be placed on the waiting list, following an unsuccessful application.

6. Children’s position on the waiting list will be determined solely in accordance with the oversubscription criteria set out in paragraph 6a – b. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

7. There will be a right of appeal to an Independent Appeals Panel for internal pupils refused transfer and external applicants refused admission. Those wishing to appeal will need to write to the Clerk of the Board of Silverstone UTC at Silverstone UTC, Silverstone Circuit, Towcester, Northamptonshire, NN12 8TL.

8. Post-16 admissions follow the same over-subscription criteria having first established if students have achieved the required entry criteria as stated above.
## KEY DATES IN THE UTC APPLICATION PROCESS FOR YEAR 10

<table>
<thead>
<tr>
<th>Stage in process</th>
<th>Date</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepare and apply</td>
<td>Any time, but no more than two years in advance</td>
<td>Read the information on our website carefully. Visit the UTC on open evenings and read our online prospectus.</td>
</tr>
<tr>
<td>Deadline for applying in the Early Applicant Allocation Round</td>
<td>31 August of Year 8</td>
<td>Submit your electronic application by midnight on this date for the next but one academic year. Please note that there may be curriculum changes between your application and this date. Check the website for details.</td>
</tr>
<tr>
<td>Early Applicant offers made</td>
<td>1 October of Year 9</td>
<td>Offer letters emailed to parents</td>
</tr>
<tr>
<td>Deadline for applying in the 1st Normal Allocation Round</td>
<td>31 October of Year 9</td>
<td>Submit your electronic application by midnight on this date for the next academic year.</td>
</tr>
<tr>
<td>Offers made</td>
<td>1 December of Year 9</td>
<td>Offer letters emailed to parents. <strong>You will need to confirm your acceptance to ensure that your place is not reallocated to another applicant.</strong></td>
</tr>
<tr>
<td>2nd Allocation Round closes</td>
<td>30 March of Year 9</td>
<td>Submit your electronic application by this date. Offers will be made within one month.</td>
</tr>
<tr>
<td>3rd Allocation Round closes</td>
<td>31 April of Year 9</td>
<td>Submit your electronic application by this date. Offers will be made within one month.</td>
</tr>
<tr>
<td>4th Allocation Round closes</td>
<td>31 May of Year 9</td>
<td>Submit your electronic application by this date. Offers will be made within one month.</td>
</tr>
<tr>
<td>5th Allocation Round closes</td>
<td>30 June of Year 9</td>
<td>Submit your electronic application by this date. Offers will be made within one month.</td>
</tr>
<tr>
<td>Final Allocation Round closes</td>
<td>End of Academic Year 9</td>
<td>Applications received after 1 July will be dealt with as promptly as possible in batches of no less than two weeks up to the start of the next academic year.</td>
</tr>
</tbody>
</table>
## Sponne School

<table>
<thead>
<tr>
<th>Published Admission Number (PAN):</th>
<th>232</th>
<th>Estimated Number on Roll (Sept 2020):</th>
<th>1168</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Was the school oversubscribed on National Offer Day, 02 March 2020?</strong></td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total number of 1st, 2nd and 3rd preferences received by 31st October 2019</strong></td>
<td>430</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Does my child have to sit a test for this school?</strong></td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Is there a Supplementary Information Form for this school?</strong></td>
<td>No</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All students whose Education, Health and Care (EHC) plan names the school as appropriate provision will be admitted.

If the school is oversubscribed, then the following criteria are used to determine the allocation of places:

1. Children in public care (looked after children) and children who were previously looked after but immediately after being looked after became subject to an adoption, child arrangements order, or special guardianship order (for full definition see page 138).

2. Children who appear (to the admission authority of the school) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.

3. Children of current staff working at the school where the member of staff has been employed at the school for at least two years at the time at which the application for admission is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable shortage.

4. Students who will have an older brother or sister continuing at Sponne School during the year of application of the younger child and who live at the same address.

6. Students attending the designated contributory primary and continuing in attendance until the final offer of places is made:

Blakesley CE Primary School, Greens Norton CE Primary School, Nicholas Hawksmoor Primary School, Silverstone CE Primary School, Tiffield CEVA Primary School, Towcester CE Primary School, Whittlebury CE Primary School.

7. Other students will be allocated any further places that remain once the other criteria have been satisfied up to the published admission number using a distance tiebreaker.

If the admission number is exceeded within criterion 4 priority will be given to those who live furthest from the nearest alternative school. If the admission number is exceeded within any other criterion priority will be given to those who live closest to the school.

Distances will be measured in a straight line from door to school gate using postcodes and house numbers. The school uses a GIS via OS to establish the straight line distance from the House where the student lives to the front gate of the school when applying the distance tiebreaker criterion.
Section 4 – Glossary and More

This section contains additional information that may help you with the process of applying for a Secondary school place in Northamptonshire for the school year that begins in September 2021.

We have grouped the information under the following headings:

- Glossary
- NCC Definitions
- Index of villages with linked or closest schools

Glossary

Please find below the meaning of some of the terms used in this prospectus.

Academic Year (also known as School Year)

The period beginning with the first school term to begin after July and ending with the beginning of the first such term to begin after the following July.

Academy

A school which receives funding from the Government (through a “funding agreement” and follows the same rules on admissions, special educational needs and exclusions as other state schools and students sit the same exams. The Academy Trust is the Admission Authority.

Academy Trust

A non-profit company that has trustees who are responsible for the performance of the academies in the trust and employs the staff for these academies. Trusts may run a single academy or a group of academies known as a multi academy trust (MAT).

Admission Arrangements

The overall procedure, practices and oversubscription criteria used in deciding the allocation of school places including any device or means used to determine whether a school place is to be offered.

Admission Authority

This is the body responsible for setting a school’s Admission Arrangements:

- Northamptonshire County Council is the admission authority for Community and Voluntary Controlled Schools
- The Governing Body is the admission authority for Voluntary Aided and Foundation Schools
- The Academy Trust is the admission authority for Academies and Free Schools
Admission Criteria (see Oversubscription Admission Criteria)

Admission Number (also known as Published Admission Number)
See Published Admission Number

Age Range
This refers to the ages of the children who attend the school, eg: a secondary school’s age range is 11-18 years.

Allocation of places up to PAN (Published Admission Number)
Where the number of applications exceeds the Published Admission Number (PAN) for a particular school, applicants will be ranked according to the over-subscription criteria for the school (see pages 33-127).

Where there are more children in a particular criterion than there are places remaining to take the school up to its PAN, the children are ranked according to the distance from their home address to the preferred school or their nearest alternative school, depending on the school and the criterion in question (see criteria on pages 33-127 to find out which type of distance ranking is used for your preferred school). Please note, some schools do not use distance to rank applicants at all and may use random allocation.

Any Other School
Some over-subscription criteria refer to children living, “Closer to the school than any other school”. For the purposes of School Admissions, this means any other school with an equivalent year group. For example, if this phrase was included in the oversubscription criteria for a Primary school for Reception, “any other school” would include all Infant and Primary schools. If the over-subscription criteria were being used to allocate an in-year place for a Year 4 child, “any other school” would include all Primary and Junior schools.

Appeal Panel (see School Admission Appeals Panel)
An independent panel which hears appeals relating to school admissions decisions.

Application Form (also known as Common Application Form or CAF)
See Common Application Form

Banding
Banding is not a process of selection. It is a preliminary grouping of children before a particular oversubscription criterion is considered. It is intended to ensure a proportionate spread of children of different abilities.

In order to “band” the children, applicants will be required to sit a Cognitive Ability Test (CAT) which will be arranged by the school or Admission Authority for the school.
This is not a test that a child can “pass” or “fail”. The results are used to place applicants into bands of ability either equally or according to local or national averages and may also be used to provide information for the grouping of students after admission.

**Catchment Area (also know as Linked Area, Defined Area or Designated Area)**
See Defined Area

**Children in public care or previously in public care (also know as Looked After Children)**
See Looked After Children and Previously Looked After Children

**Common Application Form (CAF)**
The form parents complete, listing their preferred choices of schools, and then submit to their local authority when applying for a school place for their child as part of the local coordinated scheme, during the normal admissions round. Parents in Northamptonshire can express a preference for a maximum of three schools.

**Community School**
A school which is controlled and run by the Local Authority and for whom the Local Authority is the Admission Authority

**Composite Prospectus**
The prospectus that the local authority is required to publish by 12 September in the offer year. This prospectus include detailed admission arrangements of all maintained schools in the area (including published admission numbers and catchment areas).

**Compulsory School Age**
A child reaches compulsory school age on the prescribed day following his or her fifth birthday (or on his or her fifth birthday if it falls on a prescribed day). The prescribed days are:
31 December, 31 March and 31 August.

**Coordinated Scheme**
The process by which local authorities coordinate the distribution of offers of places for schools in their area. All local authorities are required to co-ordinate the normal admissions round for primary and secondary schools in their area.

**Defined Area (also known as Linked Area, Catchment Area or Designated Area)**
A geographical area, from which children may be afforded priority for admission to a particular school. Please see pages 140-149 for an Index of villages/areas that have links to certain schools.
Department for Education (DfE)
The Government department responsible for Education.

Designated Area (also know as Linked Area, Catchment Area or Defined Area)
See Defined Area

Determined Admission Arrangements
Admission arrangements that have been formally agreed by the admission authority, i.e. arrangements have been agreed at a meeting of the admission authority and the decision recorded in the minutes of the meeting.

Distance Measurements
Unless otherwise stated, distances are measured from the address point of the home address to the address point of the school on a straight-line basis, using a Geographical Information System.

DfE Number
The unique 7 digit reference number for a school. The first 3 digits denote the Local Authority and the final 4, the school.

Education, Health and Care (EHC) Plan
A legal document for children with special educational needs and/or disabilities that describes a child’s special education, health and social care needs. It explains the extra help that will be given to meet those needs. Children with an EHC Plan have to be allocated a place at the named school prior to the application of the oversubscription criteria.

Equal Preferencing
This is the process that admission authorities must use to consider all applications that state a preference for a school, regardless of whether it is their first, second or third preference. More information about equal preferencing can be found on page 11.

Fair Access Protocols (FAP)
Each local authority must have a Fair Access Protocol, agreed with the majority of schools in its area to ensure that outside the normal admissions round - unplaced children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. In agreeing a protocol, the local authority must ensure that no school - including those with available places - is asked to take a disproportionate number of children who have been excluded from other schools, or who have challenging behaviour.
Faith Schools
A faith school is a school in the United Kingdom that teaches the National Curriculum but which has a particular religious character or formal links with a religious or faith-based organisation. The oversubscription admissions criteria and staffing policies may be different too, although anyone can apply for a place.

Feeder School (also known as Linked School)
Attendance at a “feeder school” may give a child priority to attend another school.

If a Junior or Secondary school wishes to give priority in its admission criteria to children who attend particular Primary or Infant schools, the Junior/Secondary school must name these “feeder school/s” in its admission criteria. Please note, attendance at a designated feeder school does not guarantee a place at the preferred school.

Free Schools
Free schools are all-ability schools funded by the government but not run by the local authority. Free schools can:

- set their own pay and conditions for staff
- change the length of school terms and the school day.

They do not have to follow the national curriculum.

Foundation School
A Government-funded school where the governing body is the Admission Authority for the school, employs the staff and usually owns the land and buildings.

Geographical Information System (GIS)
The system the Local Authority uses to work out distances from home to school addresses. In this prospectus, it is usually referred to as NCC’s GIS. Address points are determined using by Eastings and Northings points. Each address has a unique address point established by the most valuable elements from the National Land and Property Gazetteer (NPLG), Ordnance Survey Master Map, Royal Mail Postal Address File and The Valuation Office Agency. An address point for a property does not change.

Home Address (Child’s)
The permanent residence of the child at the closing date for applications (see page 138).

In-year Application
Applications for school places made at any time during the academic year other than for the normal points of entry (to Reception, junior school (Year 3), or secondary school (Year 7)) are known as ‘in-year applications’.
Late Application
Any application form received after the closing deadline, i.e. after 5pm on Saturday 31 October (see page 21 for more information on late applications). Late applicants will not receive an offer of a school place on 1 March 2021, but their applications will be processed in one of the further rounds of allocations (see page 6 for details and dates of additional rounds of allocations).

Linked Area (also know as Defined Area, Designated Area or Catchment Area)
See Defined Area

Linked School (also known as Feeder School)
See Feeder School

Local Authority (LA)
A child's home local authority is the local authority where the child lives.

Looked After Children (LAC)
Children who are in the care of local authorities as defined by Section 22 of the Children Act 1989. In relation to school admissions legislation a 'looked after child' is a child in public care at the time of application to a school.

National Offer Day
The specific day each year on which local authorities are required to send offers of school places to all parents/carers of children in their area who have made an on-time application. For secondary children, National Offer Day is 1 March (or the next working day). For Reception and Year 3, National Offer Day is 16 April (or the next working day).

Nearest Alternative School
Some schools determine which children should be allocated places depending on the distance their home address is from their “Nearest Alternative School”.

An Alternative School is one at which a place could have been allocated as an alternative to the preferred school, i.e. one with an equivalent year group, regardless of whether there are places available. The nearest alternative school will be determined using a Geographical Information System. It does not have to be one of the stated preferences and may be different for each child depending on where they live.

The Nearest Alternative School is also used when it is not possible to offer a place at one of an applicant’s preferred schools. In this situation, we will offer a place at the Nearest Alternative School with places after all applicants’ first, second and third preferences have been considered. This may not be the school closest to the child’s home address if that school has already reached its Published Admission Number.
Normal Admissions Round
The period during which parents are invited to express their preferences for a place at any state-funded school, in rank order on the common application form provided by their home local authority, for a normal point of entry. This period usually follows publication of the local authority composite prospectus on 12 September, with the deadline for parental applications of 31 October, and subsequent offers made to parents on National Offer Day as defined above.

Normal Age Group
The year group in which children are educated, as determined by their date of birth.

Normal Point of Entry
The September of the first year of each phase of schooling:
- Reception in a Primary or Infant School
- Year 3 in a Junior School
- Year 7 in aSecondary School
- Year 10 in a UTC

Oversubscription Admission Criteria
The published criteria that an admission authority applies when a school has more applications than places available in order to decide which children will be allocated places. Admission criteria may vary from school to school. The admission authorities of schools may choose to give priority to children:
- who live close to the school (distance)
- who have a brother or sister at the school already (sibling)
- from a particular religion (for faith schools)
- who pass an entrance exam (for selective schools, for example grammar schools)
- who attend a particular primary school (a ‘feeder school’)
- who are eligible for the pupil premium or the service pupil premium
- whose parent has worked at the school for 2 years or more (staff child)

Own Admission Authority School (OAA)
Schools for which the Local Authority is not the Admission Authority. See Admission Authority.

Parent
Refers to both individual parents and those with parental responsibility for a child, eg: carers and legal guardians.
Preferences (or Preferred Schools)
The schools for which you would like your child to be considered and which you have named on your Common Application Form.

Previously Looked After Child (PLAC)
Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

Public Care
See Looked After Children and Previously Looked After Children.

Published Admission Number (PAN)
The number of school places that the admission authority must offer in each relevant age group of a school for which it is the admission authority. Published Admission Numbers are part of a school’s admission arrangements.

Random Allocation
The process whereby places are allocated to applicants at random. All applicants to be considered are given a unique number. The range of numbers is then entered into a randomiser which returns the numbers in a random order. This order is then recorded and applicants will be ranked according to this randomly generated sequence.

Relevant Age Group
The age group to which children are normally admitted, i.e. at Year 7 and at Year 12. Each relevant age group must have admission arrangements, including a Published Admission Number (PAN). Some schools (for example schools with sixth forms which admit children into the sixth form) may have more than one relevant age group.

School Admission Appeals Panel
An independent panel which hears appeals relating to school admissions refusals.

School Year
See Academic Year

Sibling
NCCs definition is as follows:
A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify for a sibling link.

For School Admissions purposes, the term sibling includes:
- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Schools with their own admission authorities may have slightly different definitions. For more information, see individual school’s oversubscription admission criteria on pages 33-127.

**Sibling Link**

Some schools give priority to children whose brother(s) or sister(s) are already on roll at the school. This is called a sibling link. The sibling may be required to be on roll at the preferred school on the date of application and/or the date of admission of the child and may or may not be required to share the same main address as the child for whom the application is being made. Please check individual school’s definitions of sibling on pages 33-127.

If the sibling of a child for whom an application has been made is subsequently offered a place at a school which has been listed as a preference on a Common Application Form, the parent/carer should advise the School Admissions Team as a sibling link may now exist.

**Statement of Special Educational Needs (SEN)**

These no longer exist. Now known as an Education, Health and Care (EHC) Plans

Since the introduction of the Children and Families Act 2014, Statements of special educational needs (SEN) have been gradually replaced by Education, Health and Care (EHC) plans

**Summer Born Child**

This refers to a child born between 1 April and 31 August who does not reach Compulsory School Age until the September following their 5th birthday.

**Supplementary Information Form (SIF)**

An additional form which needs to be completed for certain schools as part of the application process for that school. Completed SIFs contain information which enable schools to allocate places according to their admission criteria and must be returned directly to the schools themselves. See individual school’s information on pages 33-127 to see if a SIF needs to be completed.
**Tie-breaker**

All admission arrangements must include an effective, clear and fair tie-breaker to decide between two applications that cannot otherwise be separated. Where two or more applications cannot otherwise be separated, random allocation will be usually be used to decide which applicant should be allocated a place. This process will be independently verified.

**University Technical College (UTC)**

A government-funded school with a STEM (Science, Technology, Engineering and Mathematics) focus, led by a sponsor/university with close ties to local business and industry. The normal point of entry for UTC is Year 10.

**Voluntary Aided School**

A school whose foundation or trust (usually a religious organisation) owns the land and buildings, inputs a small proportion of the capital costs for the school and forms a majority on the school's governing body. The governing body employs the staff and is responsible for the admission arrangements.

**Voluntary Controlled School**

A school whose foundation or trust (usually a religious organisation) owns the land and buildings and whose members make up a quarter of the school’s governing body. The Local Authority employs the staff and is responsible for the admission arrangements.

**Waiting List**

A list of children held and maintained by the admission authority (or the Local Authority if this has been pre-arranged) when the school has allocated all of its places, on which children are ranked in priority order against the school’s published oversubscription criteria.
Definitions

These are some of the most common definitions used by NCC in their admission arrangements. They may differ from those for individual schools who are their own admissions authority, eg: Academies, Free, Voluntary Aided and Foundation Schools. See definitions under individual criteria for these schools.

Looked After Children

Children who, at the time of making an application to a school, are:

- In the care of a local authority, or
- Being provided with accommodation by a local authority in exercise of its social services functions

Previously Looked After Children

Children who were looked after, but ceased to be so because they:

- Were adopted under the Adoption Act 1976 or the Adoption and Children Act 2002, or
- Became subject to a child arrangements order, or
- Became subject to a special guardianship order

Sibling

A sibling is defined as a child’s brother or sister. A sibling must be living at the same permanent address and as part of the same family unit (one or two parents plus children) to qualify for a sibling link. For School Admissions purposes, the term sibling includes:

- half-brothers and half-sisters
- step-brothers and step-sisters
- adopted children
- children in foster care
- children living in the same family unit, even if they are not biological brothers and sisters – for example when the parents are not married/in a civil relationship.

Cousins are not regarded as siblings.

Home Address (Child’s)

The child’s home address is defined as the address at which the child normally resides with their parent/carer on the closing date for applications (31 October for Secondary, 15 January for Primary).

When we refer to a child’s home address, we mean the permanent residence of the child. This address should be the child’s only or main residence which is;

- owned by the child’s parent(s)/carer(s) or
- leased to or rented by the child’s parent(s)/carer(s) under a lease or written rental agreement of not less than six months’ duration.
When parents live separately and the child spends time with each parent, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive).

If the child spends equal amounts of time at two addresses, the parents must agree which address they wish to be the child’s main address.

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned.

**Multiple Birth Groups**

In the case of twins or other siblings from a multiple birth, if the last child to be admitted to a particular school is from a multiple birth group, all other children in the group will be offered places at the school, even if it means exceeding the Published Admission number.

In the case of siblings (see definition above) in the same year group, where there is only one place remaining which is to be offered to one sibling, the other too will be offered a place.

**Fraudulent Applications**

The admissions authority (or the LA processing an application on behalf of the admission authority) has the right to investigate any concerns we may have about an application and to withdraw the offer of a place if it is considered that there is evidence that an applicant has made a fraudulent claim or provided misleading information.

**Conflicting Applications**

The LA can only process one application. Where more than one adult shares parental responsibility and if the adults live at different addresses, it is important that an agreement be reached on which schools to apply for, prior to making the application.

If multiple applications are received for the same child with conflicting address and/or preferences, or the School Admissions Team is made aware of a dispute between two parents, all applications will be placed on hold and will not be processed until:

- a new single application is made, signed by all parties; or
- written agreement is provided from both parents indicating which application they have agreed on; or
- a court order is provided confirming which parent’s application carries precedence.

If no agreement can be made, parents are recommended to seek legal advice. If an agreement cannot be reached before the closing date, this may affect the chances of your child being allocated a place at your preferred school/s.

Further information on parental responsibility can be found on the DfE website:

Index of villages with their linked or closest schools.

The list below gives the names of any schools linked to a particular village/area in Northamptonshire through their admissions arrangements (see pages 33-127 for admission arrangements for all secondary schools)

If a particular village/area is not linked to any schools through their admissions arrangements, the closest Northamptonshire Secondary school to that village/area is given instead.

Please note: Living in a particular village/area does not guarantee you a place at the school it shares links with, but it may put you in a higher criterion for that school.

Please note: The fact that a village has links with a particular school does not necessarily mean that free transport would be provided by NCC from this village to the school. Please check with individual schools or NCC’s transport team at mainstreamtransport@kierwsp.co.uk.

Please note: Wollaston School has two sets of linked villages in two different criteria. One is criterion 2, the other is criterion 5 (see page 69 for Wollaston School). This is shown on the list with either a (2) or a (5) by the school name.

Please note: Elizabeth Woodville School has two sites – North Campus and South Campus (see page 114). This is shown by a (S) or a (N) by the school name.

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<tr>
<th>Village/Town</th>
<th>School</th>
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<tr>
<td>Abthorpe</td>
<td>Sponne School</td>
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<td>Achurch</td>
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<tr>
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<td>Sponne School</td>
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<tr>
<td>Alderton</td>
<td>Elizabeth Woodville (S)</td>
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<td>Appletree</td>
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<td>Armston</td>
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<tr>
<td>Arthingworth</td>
<td>Guilsborough Academy</td>
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<tr>
<td>Ashby St. Ledgers</td>
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<tr>
<td>Ashley</td>
<td>Montsaye Academy</td>
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<tr>
<td>Ashton (Oundle)</td>
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<td>Ashton (Roade)</td>
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<td>Badby</td>
<td>DSLV</td>
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<td>Location</td>
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<td>Barby</td>
<td>None. Parker E-ACT = closest</td>
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<td>Barford</td>
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<td>Barnwell</td>
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<td>Broughton</td>
<td>Kettering Science Academy</td>
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<td>Charlton</td>
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<td>Chelveston-cum-Caldecott</td>
<td>Manor School Sports College, The Ferrers School</td>
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<td>Cotterstock</td>
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<td>Cottingham</td>
<td>Corby Technical School, Kingswood Secondary</td>
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<td>Guilsborough Academy</td>
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<tr>
<td>Weedon Bec</td>
<td>DSLV</td>
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<td>Weedon Lois</td>
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<tr>
<td>Weekley</td>
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<td>Weldon</td>
<td>Corby Business Academy, Corby Technical School, Prince William School</td>
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<td>Magdalen College School</td>
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<td>Whittlebury</td>
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<tr>
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</table>
Do you need any help?

We are unable to hold School Admissions Drop-in Sessions this year due to the Covid-19 pandemic.

If you need any assistance regarding your application for a secondary school place, please contact the School Admissions Team.

School Admissions
Northamptonshire County Council
One Angel Square
Angel Street
Northampton
NN1 1ED

Tel: Customer Service Centre – 0300 126 1000
Email: admissions@northamptonshire.gov.uk

Please visit our website to make your online application for a Secondary school place.

www.northamptonshire.gov.uk/admissions

The deadline for applications is:

5pm on Saturday 31 October 2020