


Instructions to download a PEP

Firstly click onto the young person's 'Profile'

Your ePEP Learners Northamptonshire

Username	Forename	Surname	Actions			
 U8457	Test	Child (Nursey)	Profile			

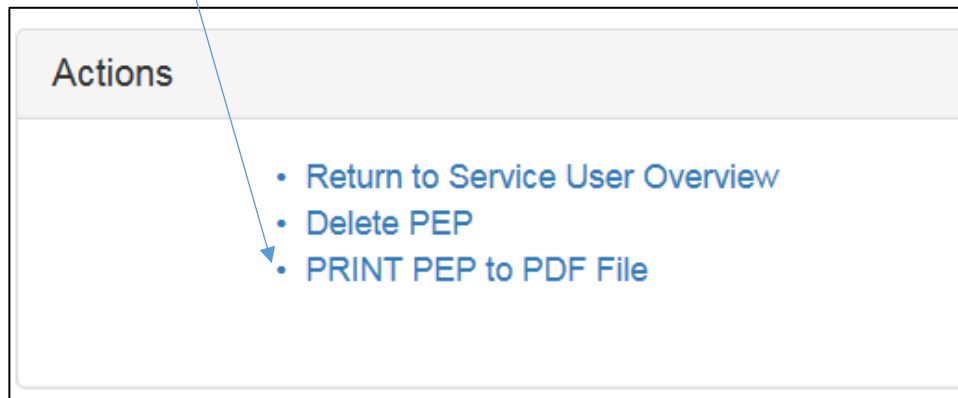
Date Started	Target date	Meeting date	Year group	YP	SW	DT	Actions	
17/04/2019	23/05/2019	16/05/2019	Age 2-3	X	X	X	View	Pro

Next click on VIEW next to the relevant PEP:

Completed PEPs

	Date Started	Completed Date	Last Meeting Date	Year group	RAG	Actions	
10086	01/03/2019	17/04/2019	31/07/2019	Age 2-3		View	Pro
10038	19/02/2019	25/02/2019	19/04/2019	Year R		View	Pro

Then click on PRINT PEP to PDF File:



Instructions continue below.

Then select relevant sections or select all:

Select All:

A. Social Worker Section

- Personal Information
- Care Information
- Social Worker Sign Off Page

B. Educational Information

- Education Information
- Attendance
- Academic Achievements
- Parent/Carer Views
- SEND
- Social, Emotional and Mental Health
- Transition Planning
- Young Persons Views
- Designated Teacher Sign Off Page

• **C: Young Persons View**

• **D. The PEP Meeting**

- Key Contacts
- PEP Meeting
- PEP Targets
- PEP Sign Off

[Create a report](#)

Lastly click 'Create a report' and save.