

Fees and Charges Schedule 2017-2018- CHILDREN'S SERVICES

Consumer Price Index 1.6% as at December 2016

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
LEARNING SKILLS & EDUCATION	Provision of appropriate body functions to academies (per term)	80.00	80.00	0.00	0%
	Education Psychology Services				
	21 days or more: daily rate	420.00	425.00	5.00	1%
	11 to 20 days: daily rate	460.00	470.00	10.00	2%
	4 to 10 days: daily rate	475.00	490.00	15.00	3%
	1 to 3 days: daily rate	535.00	550.00	15.00	3%
	Hourly Rate	90.00	n/a	0.00	0%
	School Effectiveness				
	Consultancy Rate - Commissioned Heads	330.00	330.00	0.00	0%
	Education Entitlement Team				
	Non-School Attendance fixed penalty notice	60.00	60.00	0.00	0%
	Non-School Attendance fixed penalty notice	120.00	120.00	0.00	0%
	Virtual School				
	Virtual School Conference	75.00	75.00	0.00	0%
	Leadership and Governance				
	Governor Hub (charge per school)	n/a	150.00	0.00	0%
	Governor conference (charge per delegate)	n/a	80.00	0.00	0%
	Moderation				
	Key Stage 1: Moderation visit of Y2 Teacher Assessments - single form entry	300.00	300.00	0.00	0%
	Key Stage 1: Moderation visit of Y2 Teacher Assessments - two form entry	350.00	350.00	0.00	0%
	Key Stage 1: Moderation visit of Y2 Teacher Assessments - three form entry	400.00	400.00	0.00	0%
	Partnership heads / consultancy occasional extra Senior School Improvement Manager day (charge per day)	n/a	400.00	0.00	0%
	Key Stage 1: Statutory assessment training for experienced teachers in Y2			0.00	0%
Key stage 2: Monitoring of Y6 tests (unannounced visit)	50.00	50.00	0.00	0%	
Key stage 2: Moderation visit of Y6 writing teacher assessments - single form entry	300.00	300.00	0.00	0%	
Key stage 2: Moderation visit of Y6 writing teacher assessments - two form entry	350.00	350.00	0.00	0%	
Key stage 2: Moderation visit of Y6 writing teacher assessments - three form entry	400.00	400.00	0.00	0%	
Key Stage 2: Statutory assessment training for teachers new to Y6			0.00	0%	
Key Stage 2: Statutory assessment training for experienced teachers in Y6			0.00	0%	

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
School Admissions	1. Initial Entry Admissions:				
	Measurement Detail only	2.75	2.75	0.00	0%
	Priority ranking	0.00	0.00	0.00	0%
	Maintaining reserve/waiting list (including ranking as above)	4.75	4.75	0.00	0%
	2. Mid-Phase/In Year Admissions:				
	Primary - distance measuring only				
	1 form entry (or fewer)	100.00	100.00	0.00	0%
	2 form entry	125.00	125.00	0.00	0%
	3 form entry	175.00	175.00	0.00	0%
	Primary - distance measuring & Maintenance of waiting lists				
	1 form entry (or fewer)	150.00	150.00	0.00	0%
	2 form entry	175.00	175.00	0.00	0%
	3 form entry	225.00	225.00	0.00	0%
	Secondary - distance measuring only - for any size school	250.00	250.00	0.00	0%
	Secondary - distance measuring and maintenance of waiting lists - for any size school	350.00	350.00	0.00	0%
	3. Fair Access				
	Fact finding over and above that indicated on the standard fair access additional information form.	50.00	50.00	0.00	0%
	4. Appeals for OAA Schools				
	First Appeal each day (for each intake year)	130.00	130.00	0.00	0%
	For subsequent appeals	45.00	45.00	0.00	0%
5. Representation at Parent/Open Evenings					
Schools Admissions Team representative	130.00	130.00	0.00	0%	
6. Other Services					
Pay-as-you-use agreement	Variable	Variable	0.00	0%	

Fees and Charges schedule 2017-18 - WELLBEING & PREVENTION SERVICES

Consumer Price Index 1.6% as at December 2016

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %	
COUNTRY PARKS	Car Parking					
	Parking (day ticket) ALL YEAR	3.00	3.00	0.00	0%	
	Parking season ticket (one park)	36.00	36.00	0.00	0%	
	Parking season ticket (all parks)	49.00	49.00	0.00	0%	
	Parking season ticket (additional car)	5.00	5.00	0.00	0%	
	Parking season ticket (changed car)	5.00	5.00	0.00	0%	
	Parking season permit (Per car charge for additional ticket for vehicles registered to same address)	0.00	10.00	10.00		
	Early payment excess charge	20.00	20.00	0.00	0%	
	Standard excess charge	50.00	50.00	0.00	0%	
	Room Hire					
	<u>Brixworth – Mackintosh Centre</u>					
	Lapwing Room	20.00	0.00	-20.00	-100%	
	Wagtail Room	20.00	20.00	0.00	0%	
	<u>Irchester</u>					
	Nature Hut	15.00	15.00	0.00	0%	
	<u>Fermyn Woods</u>					
	Skylark Activity Shelter	8.00	8.00	0.00	0.00	
	Activities					
	Education Ranger standard activities	4.00	4.50	0.50	13%	
	Education Ranger survival skills - Children	7.00	7.50	0.50	7%	
	Education Ranger survival skills - Adults	10.00	10.00	0.00	0%	
	Education Ranger team building - Children	7.00	7.50	0.50	7%	
	Education Ranger team building - Adults	10.00	10.00	0.00	0%	
	Education Ranger team building - Adults	18.00	18.00	0.00	0%	
	Birthday Parties	6.00	6.00	0.00	0%	
	Nature Tots	3.50	3.50	0.00	0%	
	Orienteering maps	2.00	2.00	0.00	0%	
	Meadow hire	£100 booking fee + 10% gross takings (less VAT) over £1,000	£100 booking fee + 10% gross takings (less VAT) over £1,000	0.00	0%	
	Stalls in park	Minimum £10 plus 10% gross takings	Minimum £10 plus 10% gross takings	0.00	0%	
	Themed Trail with prize	Various	Various	x	x	

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Coarse Fishing				
	Coarse Fishing - Barnwell	5.00	5.00	0.00	0%
	Coarse Fishing - Barnwell (Concessionary)	3.00	3.00	0.00	0%
	Coarse Fishing - Barnwell	90.00	90.00	0.00	0%
	Coarse Fishing - Barnwell (Concessionary)	72.00	72.00	0.00	0%
	Coarse Fishing - Barnwell - Winter ticket	50.00	50.00	0.00	0%
	Coarse Fishing - Barnwell - Winter ticket (Concessionary)	40.00	40.00	0.00	0%
	Coarse Fishing - Sywell	8.00	8.00	0.00	0%
	Coarse Fishing - Sywell	4.00	4.00	0.00	0%
	Coarse Fishing - Sywell	4.00	4.00	0.00	0%
	Coarse Fishing - Sywell	12.00	12.00	0.00	0%
	Coarse Fishing - Sywell	6.00	6.00	0.00	0%
	Coarse Fishing - Sywell- Season ticket (Standard)	100.00	100.00	0.00	0%
	Coarse Fishing - Sywell - Season ticket (Concessions)	50.00	50.00	0.00	0%
	Coarse Fishing - Sywell - Winter ticket (Standard)	50.00	50.00	0.00	0%
	Coarse Fishing - Sywell - Winter ticket (Concessions)	25.00	25.00	0.00	0%
	Coarse Fishing - Fermyn	3.00	3.00	0.00	0%
	Other				
	Memorial Bench - Standard	300.00	Variable	x	x
	Memorial Bench - Heavy duty	1,100.00	Variable	x	x
	Mobility Scooter hire - Spot Hire per hour	4.00	4.00	0.00	0%
	Mobility Scooter hire - Season ticket	30.00	30.00	0.00	0%

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
LIBRARIES	Room Hire (Non Private Space)				
	Not for profit - per hour	7.00	7.00	0.00	0%
	Room Hire / Pod Hire (Private Space)				
	Not for profit - per hour	10.50	10.50	0.00	0%
	Standard charge for caretaker/staff - per hour	35.00	35.00	0.00	0%
	Non Commercial & Commercial - per hour	16.50	16.50	0.00	0%
	Standard charge for caretaker/staff - per hour	35.00	35.00	0.00	0%
	Carnegie Room - Central Library				
	Not for profit - per hour	16.50	16.50	0.00	0%
	Standard charge for caretaker/staff - per hour	35.00	35.00	0.00	0%
	Commercial - per hour	18.00	18.00	0.00	0%
	Standard charge for caretaker/staff - per hour	35.00	35.00	0.00	0%
	Light refreshments & catering equipment		On Request	x	x
	Computer Suite Hire				
	Brixworth, Daventry Northamptonshire Central & Wellingborough Per Computer	3.00	3.00	0.00	0%
	Not for profit room hire per hour	7.00	7.00	0.00	0%
	Commercial room hire per hour	13.00	13.00	0.00	0%
	Standard charge for caretaker/staff - per hour	30.00	30.00	0.00	0%
	Exhibition Space Hire				
	20% of sales + VAT				
	Minimum charge + VAT	40.00	40.00	0.00	0%
	Daily Exhibition charge	10.00	10.00	0.00	0%
	Company House Prints				
	Plus postage & packaging	2.00	2.00	0.00	0%
	Printouts charged separately				
	Kompass				
	Printouts - per page	0.30	0.30	0.00	0%
	Download of company information per company	0.10	0.10	0.00	0%
	Handling Fee (if enquirer not present)	4.00	4.00	0.00	0%
	Computer Hire (Free on Fridays)				
	Per hour	3.00	3.00	0.00	0%
	Minimum charge for 20 minutes	1.00	1.00	0.00	0%
	Laminating				
	A4 and smaller – per sheet	1.50	1.50	0.00	0%
	A3 – per sheet	3.00	3.00	0.00	0%
	Photocopying				
	Black & White				
	A4 – per sheet	0.20	0.20	0.00	0%
	Minimum 50 copies from one original sheet	0.10	0.10	0.00	0%
	A3 – per sheet	0.30	0.30	0.00	0%
	Minimum 50 copies from one original sheet	0.15	0.15	0.00	0%
	Colour				
	A4 – per sheet	0.50	0.50	0.00	0%
	Minimum 50 copies from one original sheet	0.30	0.30	0.00	0%
	A3 – per sheet	1.00	1.00	0.00	0%
	Minimum 50 copies from one original sheet	0.75	0.75	0.00	0%
	Printing				
	Black and White				
	A4 – per sheet	0.20	0.20	0.00	0%
	A3 – per sheet	0.30	0.30	0.00	0%
	Colour				
	A4 – per sheet	0.50	0.50	0.00	0%
	A3 – per sheet	1.00	1.00	0.00	0%
	Faxing				
	UK, Ireland, Europe, USA, Canada				
	First Page	1.80	1.80	0.00	0%
	Subsequent Page	0.70	0.70	0.00	0%
	Rest of the World				
	First Page	2.40	2.40	0.00	0%
	Subsequent Page	1.30	1.30	0.00	0%
	Fax receipt at Libraries				
	First Page	1.00	1.00	0.00	0%
	Subsequent Page	0.05	0.05	0.00	0%
	Searching and printing				
	Maps - A4 sheet	7.00	7.00	0.00	0%
	Patent and Trademark Searching	70.00	70.00	0.00	0%
	Scanning and Printing from Local Studies photographs				
	Basic				
	Higher quality on request	10.00	10.00	0.00	0%
	Permission Fee for photo's etc.				
	For commercial	50.00	50.00	0.00	0.0%
	Other by negotiation				

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Local and Family History Research Fee Up to 1hr plus cost of printing	20.00	20.00	0.00	0%
	Fees for copying resources where research is not required Handling Fee plus cost of copies/prints and postage	5.00	5.00	0.00	0%
	Group/school visits to Discover Fees on request	On Request	On Request	x	x
	Talks Per hour plus travelling costs	35.00	35.00	0.00	0%
	Items for Sale – Withdrawn Stock and Donations				
	<u>Adult Books – per book or individually priced</u>				
	Hard back Non Fiction/Information	1.55	1.55	0.00	0%
	Paperback Non Fiction/Information	0.50	0.50	0.00	0%
	Hardback Fiction/novels	0.50	0.50	0.00	0%
	Paperback Fiction/novels	0.25	0.25	0.00	0%
	<u>Childrens Books – per book or individually priced</u>				
	Hard back Non Fiction/Information	0.50	0.50	0.00	0%
	Hardback Fiction/novels	0.40	0.40	0.00	0%
	Paperbacks	0.25	0.25	0.00	0%
	Picture Books	0.50	0.50	0.00	0%
	<u>Multimedia</u>				
	Audiobooks on tape	1.50	1.50	0.00	0%
	Audiobooks on CD	5.00	5.00	0.00	0%
	CDs – single disc	1.50	1.50	0.00	0%
	CDs – each additional disc in sets	0.75	0.75	0.00	0%
	DVDs	2.00	2.00	0.00	0%
	Lost or damaged stock items				
	Membership cards	2.50	2.50	0.00	0%
	Replacing lost damaged stock handling fee	5.00	5.00	0.00	0%
	Replacing lost damaged stock				
	Adult Non Fiction Hardback	16.67	16.67	0.00	0%
	Adult Non Fiction Paperback	12.25	12.25	0.00	0%
	Adult Fiction Hardback	14.06	14.06	0.00	0%
	Adult Fiction Paperback	9.99	9.99	0.00	0%
	Graphic novel	12.99	12.99	0.00	0%
	Child Non Fiction Hardback	12.73	12.73	0.00	0%
	Child Non Fiction Paperback	10.07	10.07	0.00	0%
	Child Fiction Hardback	11.44	11.44	0.00	0%
	Child Fiction Paperback	9.88	9.88	0.00	0%
	Young Adult Non Fiction Hardback	13.97	13.97	0.00	0%
	Young Adult Non Fiction Paperback	11.07	11.07	0.00	0%
	Young Adult Fiction Hardback	12.74	12.74	0.00	0%
	Young Adult Fiction Paperback	10.38	10.38	0.00	0%
	Giant picture book	16.31	16.31	0.00	0%
	Large Print Adult Non Fiction Hardback	23.76	23.76	0.00	0%
	Large Print Adult Non Fiction Paperback	19.17	19.17	0.00	0%
	Large Print Adult Fiction Hardback	22.26	22.26	0.00	0%
	Large Print Adult Fiction Paperback	15.83	15.83	0.00	0%
	<u>Audio Books</u>				
	Individual tapes	5.50	5.50	0.00	0%
	Individual CDs	10.50	10.50	0.00	0%
	Playaway audio book and player combined	50.00	50.00	0.00	0%
	<u>Sets</u>				
	Single CD	13.80	13.80	0.00	0%
	Set of CDs	15.78	15.78	0.00	0%
	<u>Language Course</u>				
	CD single	29.30	29.30	0.00	0%
	Multi CD	28.59	28.59	0.00	0%
	Single DVD	19.50	19.50	0.00	0%

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Late Return Charges				
	<u>Static Library</u>				
	Adults – per day	0.35	0.35	0.00	0%
	Maximum	7.35	7.35	0.00	0%
	5 – 15's – per day	0.05	0.05	0.00	0%
	Maximum	2.10	2.10	0.00	0%
	Under 5's	No Charge	No Charge		
	<u>Mobile Library</u>				
	Adults – per visit missed	0.60	0.60	0.00	0%
	Maximum	7.20	7.20	0.00	0%
	5 – 15's – per visit missed	0.15	0.15	0.00	0%
	Maximum	1.80	1.80	0.00	0%
	Under 5's	No Charge	No Charge		
	<u>Audio Books(Tape/CD)</u>				
	Adult	1.80	1.80	0.00	0%
	Child	0.80	0.80	0.00	0%
	CDs - includes sets	1.00	1.00	0.00	0%
	Maximum	10.00	10.00	0.00	0%
	<u>DVD's</u>				
	1 week loans	2.50	2.50	0.00	0%
	Maximum	25.00	25.00	0.00	0%
	3+ discs	4.00	4.00	0.00	0%
	Maximum	40.00	40.00	0.00	0%
	Children's Non Feature	1.50	1.50	0.00	0%
	Maximum	15.00	15.00	0.00	0%
	Language course (single)	1.50	1.50	0.00	0%
	Maximum	15.00	15.00	0.00	0%
	Language course (multi-part)	3.50	3.50	0.00	0%
	Maximum	35.00	35.00	0.00	0%
	Reservation Charges				
	Stock – per item (Northamptonshire)	1.30	1.30	0.00	0%
	British Library other Library	10.17	10.17	0.00	0%
	Stock and Hire Charges				
	<u>Audio Books on CD and tape</u>				
	Adults – per item	1.50	1.50	0.00	0%
	Children – per item	0.60	0.60	0.00	0%
	<u>Drama Sets</u>				
	3 week hire	4.50	4.50	0.00	0%
	<u>DVDs</u>				
	Single DVDs - per item for 1 week	2.00	2.00	0.00	0%
	Sets of 3 discs or more - per set for 2 weeks	3.50	3.50	0.00	0%
	Children's non-feature DVDs - per item	1.50	1.50	0.00	0%
	<u>Language Courses</u>				
	Single DVDs – per item	1.50	1.50	0.00	0%
	Multi part – per item	3.50	3.50	0.00	0%
	Music CDs (include sets) – per item	1.00	1.00	0.00	0%
	<u>Storage Sacks</u>				
	Loan of Storage Sacks - charge for 3 weeks	2.50	2.50	x	x
	<u>Music score sets – up to 50 copies</u>				
	Maximum of 10 sets per year of up to 50 copies per set	220.00	220.00	0.00	0%
	Up to 50 additional copies	20.00	20.00	0.00	0%
	Individual charge (flat charge for any number of copies)	35.00	35.00	0.00	0%
	Up to 50 additional copies	20.00	20.00	0.00	0%
	Late return charge for a 3 week re-hire period (or part of) - per set	10.00	10.00	0.00	0%
	Passport Services				
	European Passport Return Service	x	15.00	x	x

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
REGISTRATION SERVICE	Marriage or Civil Partnership Legal Formalities				
	Notice of Marriage/Civil Partnership	35.00	35.00	0.00	0%
	Notice of Marriage/Civil Partnership appointment booking fee (per person and subject to terms and conditions)	35.00	35.00	0.00	0%
	Appointment fee between 17:00 and 20:00 weekdays or between 09:00 16:30 on Saturday depending on availability. This is for an up to 30 minute appointment only, the statutory fee also applies and subject to availability. Ts and Cs apply	50.00	50.00	0.00	0%
	Appointment fee between 17:00 and 20:00 weekdays or between 09:00 16:30 on Saturday depending on availability. This is for an up to 60 minute appointment only, the statutory fee also applies and subject to availability. Ts and Cs apply	60.00	60.00	0.00	0%
	Copy Certificates				
	Copy of Certificate at time of Registering	4.00	4.00	0.00	0%
	Copy of Certificate open Register	7.00	7.00	0.00	0%
	Copy of Certificate closed Register	10.00	10.00	0.00	0%
	Priority Copy Cert Service	20.00	21.00	1.00	5%
	Supplementary fee for Copy certificate orders placed via telephone to the Customer Service Centre	5.00	6.00	1.00	20%
	Post, packaging and handling	1.80	2.00	0.20	11%
	Approved Venues				
	Approved Venue Licence (incl. Religious premises for civil partnerships)	1,500.00	1500.00	0.00	0%
	Appeal for licence refusal	450.00	450.00	0.00	0%
	Addition of a room mid licence (standard fee irrespective of expiry date of approved venue licence)	475.00	475.00	0.00	0%
	Health and Safety Inspection (commercial premises external open air structure when within 3 licence term) Non-refundable	35.00	35.00	0.00	0%
	Health and Safety Inspection (domestic premises). Non-refundable	35.00	35.00	0.00	0%
		0.00		0.00	0%
		0.00		0.00	0%
	<u>Civil Partnership Conversion</u>	0.00		0.00	0%
	Standard conversion procedure at the Register Office (providing information and signing in one appointment)	45.00	45.00	0.00	0%
	Civil Partnership Conversion ceremony Pt 1 providing information to the SR and checking of evidence	27.00	27.00	0.00	0%
Civil Partnership Conversion ceremony Pt 2 A ceremony at either a Registration Service venue or an approved venue - See ceremony fees below	Various	Various	x	x	
Note: A deposit for any ceremony taken at the time of booking. The deposit is set at £100.00 (extracted from overall ceremony fee) * Fee for Renewal of Vows and Naming ceremonies below excludes VAT at the prevailing rate					
Marriage, Civil Partnership Renewal of Vows* or Naming ceremony* held in an Approved Venue or Registration Office Venue between 08:00 and 18:00					
Ceremony held Monday to Thursday	375.00	385.00	10.00	3%	
Ceremony held on Friday	425.00	435.00	10.00	2%	
Ceremony held on Saturday	465.00	475.00	10.00	2%	
Ceremony held on Sunday & Bank Holiday (includes special dates e.g. Valentines, Easter Sunday, Christmas Eve, Christmas Day, Boxing Day, New Years Eve, New Years Day).	525.00	535.00	10.00	2%	
Your Day Your Way (Office registration, celebration ceremony, H&S inspection, NOM/CP, planning meeting with CO) held at a venue of customer's choice between 0800: and 18:00					
Ceremony held Monday to Thursday	n/a	595.00	n/a	n/a	
Ceremony held on Friday	n/a	£645.00	n/a	n/a	
Ceremony held on Saturday	n/a	£695.00	n/a	n/a	
Ceremony held on Sunday & Bank Holiday (includes special dates e.g. Valentines, Easter Sunday, Christmas Eve, Christmas Day, Boxing Day, New Years Eve, New Years Day).	n/a	£750.00	n/a	n/a	

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Registration Office Wedding or Civil Partnership ceremony Ceremony held Monday to Thursday between 08:00 and 18:00 Ceremony held on Friday (between 08:00 and 18:00) Ceremony held on Saturday (between 08:00 and 18:00) Ceremony held on a Saturday at Northampton Registration Office (between 15:00 and 18:00) Ceremony held on Sunday & Bank Holiday (includes special dates EG Valentines, Easter Sunday, Christmas Eve, Christmas Day, Boxing Day, New Years Eve, New Years Day, (limited building opening)		x x x N/A x	x x x x x	x x x x x
	Registration Office Wedding or Civil Partnership Registration Marriage or Civil Partnership Registration, Monday to Friday between 08:00 and 18:00 subject to Office availability (includes the first copy of the certificate)	50.00	50.00	0.00	0%
	Naming or Renewal of Vows ceremony Attendance of a Ceremony Officer to conduct ceremony Monday to Thursday Attendance of a Ceremony Officer to conduct ceremony Friday Attendance of a Ceremony Officer to conduct ceremony Saturday Attendance of a Ceremony Officer to conduct ceremony on Sunday, Bank Holiday and special dates as noted above	375.00 425.00 465.00 525.00	385.00 435.00 475.00 535.00	10.00 10.00 10.00 10.00	3% 2% 2% 2%
	Registration Office Naming or Renewals of vows ceremony Attendance of a Ceremony Officer to conduct ceremony on Monday to Thursday Attendance of a Ceremony Officer to conduct ceremony on Friday Attendance of a Ceremony Officer to conduct ceremony on Saturday Attendance of a Ceremony Officer to conduct ceremony on Sunday, Bank Holiday and special dates as noted above (limited building opening)		x x x x	x x x x	x x x x
	Non-Approved Venue Naming or Renewals of vows ceremony Fee (does not include Health and Safety Inspection) Attendance of a Ceremony Officer to conduct ceremony on Monday to Thursday Attendance of a Ceremony Officer to conduct ceremony on Friday Attendance of a Ceremony Officer to conduct ceremony on Saturday Attendance of a Ceremony Officer to conduct ceremony on Sunday, Bank Holiday and special dates as noted above		x x x x	x x x x	x x x x
	Combined wedding or civil partnership 'celebration' ceremony (wedding or civil partnership registration followed by 'celebration' . Fee does not include Health and Safety Inspection (see above for fee) Monday to Thursday Friday Saturday Sunday, Bank Holiday and special dates as noted above (limited building opening)	425.00 475.00 515.00 575.00	435.00 485.00 525.00 585.00	10.00 10.00 10.00 10.00	2% 2% 2% 2%
	Combined wedding or civil partnership including a naming ceremony Monday to Thursday Friday Saturday Sunday, Bank Holiday and special dates as noted above (limited building opening)	475.00 525.00 565.00 625.00	485.00 535.00 575.00 635.00	10.00 10.00 10.00 10.00	2% 2% 2% 2%
	Approved Venue combined wedding or civil partnership ceremony including a naming ceremony Monday to Thursday Friday Saturday Sunday, Bank Holiday and special dates as noted above (limited building opening)		x x x x	x x x x	x x x x

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Combined Renewal of vows and Naming ceremony				
	Monday to Thursday	475.00	485.00	10.00	2%
	Friday	525.00	535.00	10.00	2%
	Saturday	565.00	575.00	10.00	2%
	Sunday, Bank Holiday and special dates as noted above	625.00	635.00	10.00	2%
	Approved Venue combined Renewal of vows and Naming ceremony				
	Monday to Thursday		x	x	x
	Friday		x	x	x
	Saturday		x	x	x
	Sunday, Bank Holiday and special dates as noted above		x	x	x
	Non-Approved venue combined Renewal of vows and Naming ceremony (does not include Health and Safety Inspection)				
	Monday to Thursday		x	x	x
	Friday		x	x	x
	Saturday		x	x	x
	Sunday, Bank Holiday and special dates as noted above		x	x	x
	Ceremonies starting after 18:00 (ceremony fee plus hour rate below)				
	Ceremony between 18:00 and 19:00	25.00	25.00	0.00	0%
	Ceremony between 19:00 and 20:00	35.00	35.00	0.00	0%
	Ceremony between 20:00 and 22:00	55.00	55.00	0.00	0%
	Ceremony between 22:00 and 00:00	105.00	105.00	0.00	0%
	Ceremony planning meeting				
	Planning meeting at Registration Service office (per meeting)	40.00	40.00	0.00	0%
	Nationality Checking Service (Type of application)				
	Adult (18 or over)	80.00	90.00	10.00	13%
	Couple (married or in civil partnership)	100.00	110.00	10.00	10%
	Family (2 adults and up to 2 children under 18)	140.00	150.00	10.00	7%
	Single Parent (and up to 2 Children under 18)	95.00	100.00	5.00	5%
	Additional children on parents application	40.00	50.00	10.00	25%
	Child under the age of 18 who applies separately from their parents.	50.00	60.00	10.00	20%
	Joint Citizenship and Passport application (at the time of NCS appt, additional fee per person).	n/a	10.00		
	Personal Citizenship Ceremonies (full fee collected at time of booking)				
	Personal Citizenship Ceremony (per adult taking part in the event, children under 18 free)	140.00	150.00	10.00	7%
	Other Fees				
	Cancelation Charges (Period of notice relative to the ceremony with refund applied to deposit)				
	Over 6 months before the date of the ceremony	100%	100%	0%	0%
	Between 6 months and 3 months	75%	75%	0%	0%
	Between 3 months and 8 weeks	50%	50%	0%	0%
	Less than 8 weeks	0%	0%	0%	0%
	Change of date/time/venue to existing booking				
	Change of date/time/venue to existing booking	20.00	30.00	10.00	50%
	Commemorative Certificate				
	Commemorative certificate	20.00	20.00	0.00	0%
	Application to reduce waiting period				
	Fee for service's time administering a customer's application to the regulator to reduce the waiting period after notice of marriage or civil partnership, in addition to the statutory fee payable by the customer.	35.00	35.00	0.00	0%
	Passports for newly weds and civil partners (PD2)				
	Administration fee for Superintendent Registrar to complete Part 1 of form PD2.	35.00	35.00	0.00	0%
	Advertising space on Yourdaynorthants.com				
	Gold Advert 12 months	520.00	520.00	0.00	0%
	Gold Advert 6 months	350.00	350.00	0.00	0%
	Gold Advert 3 months	260.00	260.00	0.00	0%
	Silver Advert 12 months	270.00	270.00	0.00	0%
	Silver Advert 6 months	180.00	180.00	0.00	0%
	Silver Advert 3 months	140.00	140.00	0.00	0%

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
EVERDON OUTDOOR	Residential Young People <u>High Season</u>				
LEARNING CENTRE	5 Day Visit - per person	219.00	219.00	x	x
	2 Nights	119.00	119.00	0.00	0%
	1 Night <u>Low Season</u>	59.00	60.00	1.00	2%
	5 Day Visit - per person	179.00	179.00	x	x
	2 Nights	99.00	99.00	0.00	0%
	1 Night	49.00	49.00	0.00	0%
	Activity Days				
	Primary Schools per child - high season		10.00	0.00	0%
	Primary Schools per child - low season		9.00	0.00	0%
	Pre-Schools per child		8.50	0.00	0%
	Pre-Schools per child		8.50	0.00	0%
	Forest School Courses per child		8.50	0.00	0%
	Forest School Courses per child		8.50	0.00	0%
	Activity Days				
	School age per child	10.00	10.00	0.00	0%
	Pre-Schools per child - full day	10.00	10.00	0.00	0%
	Pre-School age per child - half day - no mini bus	6.00	6.00	0.00	0%
	Forest School Courses 6 week half day per child - with mini bus	8.00	8.00	0.00	0%
	Forest School Courses 6 week half day per child - without mini bus	x	6.00	x	x
	Forest School Leaders Courses				
	Adult Courses over 2 weeks per year plus Observation Days - per person	850.00	850.00	0.00	0%
	Forest school assistants course	x	300.00	x	x
	Professional Development				
	Great Outdoors - 3 hour	x	x	x	x
	Introduction to Forest Schools - 2 hour	x	20.00	x	x
	Creative Crafts - 2 hour	x	20.00	x	x
	Science in the Outdoors - day	x	60.00	x	x
	Maths in the Outdoors - day	x	60.00	x	x
	Literacy in the Outdoors - day	x	60.00	x	x
	Twilight Session	20.00	25.00	5.00	25%
	Half Day	30.00	x	x	x
	Full Day	60.00	x	x	x
	INSET training (on school site)	x	295.00	x	x

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Bunkhouse Accommodation				
	Per Night - per person	15.00	15.00	0.00	0%
	Hall Hire				
	Full Day	x	135.00	x	x
	Half Day	x	90.00	x	x
	Ranger Outreach - Early Years & Forest Schools				
	<u>Half a day - September - February half term - inclusive</u> 1 session	85.00	85.00	x	x
	<u>Half a day - February half term - August - inclusive</u> 1 session	100.00	100.00	x	x
	Day Visits & Outreach Work With Schools & Academies				
	<u>Ranger For A Day</u> 1 session	189.00	195.00	6.00	3%
	<u>Ranger For Half A Day</u> 1 session	99.00	99.00	0.00	0%
	Travel charged @ .45p/mile	x	0.45	x	x
	Weekend Residentials				
	Self catering, self programming - per person for 2 nights	20.00	30.00	10.00	50%
	Fully catered, self programming - per person for 2 nights	50.00	60.00	10.00	20%
	Self catering, fully programmed - per person for 2 nights	60.00	70.00	10.00	17%
	Fully catered, fully programmed - per person for 2 nights	85.00	95.00	10.00	12%
	Holiday Activity Days				
	Dinky Discoverers	5.00	6.00	1.00	20%
	Intrepid Explorers	15.00	x	x	x
	Minibus Training				
	Standard Midas	149.00	149.00	0.00	0%
	Accessible Midas	x	169.00	x	x
	Refresher	x	90.00	x	x
	Accessible Midas - refresher	x	99.00	x	x

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
GRENDON OUTDOOR LEARNING CENTRE	Residentials				
	<u>High Season</u>				
	1 Night - Programmed	69.00	69.00	0.00	0%
	2 Nights - Programmed	129.00	129.00	0.00	0%
	Self Programmed - per person, per night	37.50	37.50	0.00	0%
	<u>Low Season</u>				
	1 Night - Programmed	59.00	59.00	0.00	0%
	2 Nights - Programmed	99.00	99.00	0.00	0%
	Self Programmed - per person, per night	37.50	37.50	0.00	0%
	<u>Additions</u>				
	Cooked evening meal	9.00	9.00	0.00	0%
	Cooked Breakfast	5.50	5.50	0.00	0%
	Packed Lunch	5.00	5.00	0.00	0%
	Training/Meeting Room Hire				
	<u>Half Day</u>				
	Willow Suite	35.00	35.00	0.00	0%
	Sycamore Room	35.00	35.00	0.00	0%
	Sanchos Room	35.00	35.00	0.00	0%
	Marlow Hall	90.00	90.00	0.00	0%
	Main House	90.00	90.00	0.00	0%
	<u>Full Day</u>				
	Willow Suite	60.00	60.00	0.00	0%
	Sycamore Room	60.00	60.00	0.00	0%
	Sanchos Room	60.00	60.00	0.00	0%
	Marlow Hall	135.00	135.00	0.00	0%
	Main House	135.00	135.00	0.00	0%
	<u>Additional Extras</u>				
	Tea & Coffee - Half Day	1.95	1.95	0.00	0%
	Tea & Coffee - Full Day	3.90	3.90	0.00	0%
	Buffet Lunch - per person	7.95	7.95	0.00	0%
	2-course hot buffet/cooked lunch - per person	11.95	11.95	0.00	0%
	Activity Session				
	2.5 Hrs per person	14.50	14.50	0.00	0%
	DofE Camping - per person per night	3.00	3.00	x	x
	Camping - per person per night	5.00	5.00	0.00	0%
	Fire Pit - per group session	49.00	49.00	0.00	0%
	Instructor Outreach				
	<u>Instructor For a Day</u>				
	1 session	189.00	189.00	0.00	0%
	<u>Instructor for Half a Day</u>				
	1 session	99.00	99.00	0.00	0%
	Holiday Activity Days - ages 6+				
	Day - Per Child	20.00	20.00	0.00	0%
	Day - 2 Children	30.00	30.00	0.00	0%
	Swimming				
	Per hourly session - Non-residential	69.00	69.00	0.00	0%
	Per hourly session - residential	39.00	39.00	0.00	0%
	Birthday Parties				
	Half Day per person - Including party buffet	19.50	19.50	0.00	0%
	Minibus Training				
	Standard Midas		149.00	0.00	0%
	Accessible Midas			x	x
	Refresher			x	x
	Accessible Midas - refresher			x	x
	Duke of Edinburgh's Award				
	Introduction to DofE	50.00	50.00	0.00	0%
	Expedition Supervisor	50.00	50.00	0.00	0%
	Expedition Assessor	50.00	50.00	0.00	0%
	DofE Courses				
	Intoduction to DofE - per person	50.00	50.00	0.00	0%
	Expedition Supervisor	50.00	50.00	0.00	0%
	Expedition Assessor	50.00	50.00	0.00	0%
	Educational Visits				
	Educational Visits SLA - per pupil on roll	2.15	2.15	0.00	0%
	EVC Training	95.00	95.00	0.00	0%
	On site visit leader training - full day	600.00	600.00	0.00	0%
	On site visits leader training - twilight	750.00	750.00	0.00	0%
	Visit Leader Training - Per Person	95.00	95.00	0.00	0%

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
LONGTOWN OUTDOOR LEARNING CENTRE	Residential				
	<u>High Season (March to October)</u>				
	4 Nights - Programmed	299.00	299.00	0.00	0%
	3 Nights - Programmed	239.00	239.00	0.00	0%
	2 Nights - Programmed	179.00	179.00	0.00	0%
	Weekend Package	159.00	159.00	0.00	0%
	<u>Low Season (November to February)</u>				
	4 Nights - Programmed	219.00	219.00	0.00	0%
	3 Nights - Programmed	179.00	179.00	0.00	0%
	2 Nights - Programmed	129.00	129.00	0.00	0%
	Weekend Package	129.00	119.00	-10.00	-8%
	NCS, 4 nights programmed	x	229.00	x	x
	Day Bookings Schools (Off site)	x	25.00	x	x
	Day Bookings Schools (On site)	x	22.00	x	x
	School Holiday Activity Days	x	25.00	x	x
	<u>Additional Extras</u>				
	Self Catering Accommodation: Economy standard, Maximum 20 people (excludes en suite rooms) Price for 2 nights	x	450.00	x	x
	Self Catering Accommodation: Premium standard, Maximum 35 people (includes ensuite rooms) Price for 2 nights	x	800.00	x	x
	Self Catering Accommodation: Economy standard per person, Minimum 8 people (excludes en suite rooms)	20.40	20.40	0.00	0%
	Self Catering Accommodation: Premium standard per person, Minimum 8 people (includes en suite rooms)	x	25.00	x	x
	Camping - High Season				
	4 Day package - Full board + activities	219.00	219.00	0.00	0%
	3 Day package - Full board + activities	169.00	179.00	10.00	6%
	2 Day package - Full board + activities	129.00	129.00	0.00	0%
	Weekend Rate - Full board + activities	119.00	119.00	0.00	0%
	Courses				
	Hill and Moorland Leader Course - Assessment	250.00	250.00	0.00	0%
	Hill and Moorland Leader Course - Training	240.00	240.00	0.00	0%
	Lowland Leader - Assessment (residential)	x	150.00	x	x
	Lowland Leader - Assessment (non residential)	x	125.00	x	x
	Lowland Leader - Training (residential)	x	140.00	x	x
	Lowland Leader - Training (non residential)	x	115.00	x	x
	Expedition Skills	x	125.00	x	x

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
KNUSTON HALL	Residential & Courses				
	Day Delegate Rate	34.80	34.80	0.00	0%
	Half Day Rate	30.00	30.00	0.00	0%
	Extended Day Delegate Rate	49.80	49.80	0.00	0%
	24 hour Rate	109.80	109.80	0.00	0%
	Bed & Breakfast (single occ)	60.00	60.00	0.00	0%
	Bed & Breakfast (shared occ)	40.00	40.00	0.00	0%
	Breakfast	7.00	7.00	0.00	0%
	2 course 'normal' lunch	10.80	10.80	0.00	0%
	Evening meal / Sunday Lunch	15.00	15.00	0.00	0%
	Tea / Coffee / fruit teas	1.50	1.50	0.00	0%
	Meeting Room (Room Only) DAY	30.00 - 250.00	30.00 - 250.00	x	x
	Meeting Room (Room Only) HALF-DAY	15.00 - 150.00	15.00 - 150.00	x	x
	Weekend Course (in a shared bedroom)	252.00	264.00	12.00	5%
	Weekend Course (in a single bedroom)	286.00	299.00	13.00	5%
	Weekend Course (non-resident)	193.00	198.00	5.00	3%
	Sun-Fri Course (in a shared bedroom)	544.00	544.00	0.00	0%
	Sun-Fri Course (in a single bedroom)	612.00	612.00	0.00	0%
	Sun-Fri Course (non-resident)	417.00	417.00	0.00	0%
	Day Course	62.00	62.00	0.00	0%
Dinner Talk	23.95	23.95	0.00	0%	
Lunch Talk	14.95	15.95	1.00	7%	
ADULT LEARNING	Hourly full fee rate (SFA Funded)				
	* One day courses (or longer) - £5.50 per hour plus £5 registration fee (courses with life models have an additional fee of £10 per learner)	5.00	5.50	0.50	10%
	*Two hour courses - £5.50 per hour with registration fee waiver	5.00	5.50	0.50	10%
	*One hour courses - £5.50 with registration fee waiver	5.00	5.50	0.50	10%
	Hourly Remitted fee rate (SFA Funded)				
	Calculated at 30% of the full fee (£5.50 per hour) plus a £5 registration fee	1.25	1.65	0.40	32%
	*Two hour courses – 30% of full fee plus £5 registration fee	7.50	8.30	0.80	11%
	Hourly Fee Rate (Non SFA Funded)				
	Leisure Course Programme	8.20	8.20	0.00	0%
	Dyslexia Assessment - Fee payers	150.00	150.00	0.00	0%
	Remitted Fee - Fee Payers	37.50	37.50	0.00	0%
Learners on free targeted provision	0.00	0.00	0.00	0%	
NCC Services Staff	250.00	300.00	50.00	20%	
NCC Services Staff - Post assessment support / Hour	New service for 2017	30.00	x	x	
SPORT	School Swimming				
	Swimming Lessons – 30 minutes charged on a termly basis	5.00	5.00	0.00	0%
	Swimming Lessons – 45 minutes charged on a termly basis	6.50	6.50	0.00	0%

Fees and Charges schedule 2017-18 - PLACE

Consumer Price Index 1.6% as at December 2016

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %	
TRADING STANDARDS	Business advice provided under a Primary Authority partnership - hourly rate	62.24	63.80	1.56	2.5%	
	Business advice outside of Primary Authority - hourly rate	62.24	63.80	1.56	2.5%	
	Environmental Searches	87.36	89.54	2.18	2.5%	
	Performing Animals Fee for registration to exhibit or train animals under the Performing Animals (Regulations) Act 1925	32.76	33.58	0.82	2.5%	
	Special Weighing & Measuring Equipment (Category A) Equipment not covered by B to F below - per hour (minimum charge 15 minutes) Plus support officer hourly rate (where relevant) - per hour (minimum charge 15 minutes)	62.24	63.80	1.56	2.5%	
		38.22	39.18	0.96	2.5%	
	Weights (Category B) Trade weight verification up to 25kg	10.37	10.63	0.26	2.5%	
	Bulk Fuel Systems (Above 100 litres) - (Category C) Wet Hose Meter Systems (2 fuels) Dry Hose Meter Systems (2 fuels) Regulation 65 or 66 occurrence functional tests - per category A	234.79	240.66	5.87	2.5%	
		283.90	291.00	7.10	2.5%	
		See Category A	See Category A			
		Dipstick - Initial	21.83	22.38	0.55	2.5%
		Dipstick - Spare	21.83	22.38	0.55	2.5%
	Dipstick - Replacement (including examination of compartment)	49.15	50.38	1.23	2.5%	
	Non-Automatic Weighing Scales - (Category D) Not exceeding 100kg: NAWM UK verification Not exceeding 100kg: NAWI EC verification Not exceeding 1 tonne: NAWM UK verification Not exceeding 1 tonne: NAWI EC verification Exceeding 1 tonne to 10 tonne: NAWM UK verification Exceeding 1 tonne to 10 tonne: NAWI EC verification Exceeding 10 tonne: NAWM UK verification Exceeding 10 tonne: NAWI EC verification Additional charge for testing weighing scales which incorporate price-computing, printing, multi-range, or remote facilities Discounts per weighing scale bought into our Wootton Hall Park office for verification. Discounts per weighing scale for second & subsequent weighing scales tested on site on the same occasion Discount per weighing scale over 1 tonne capacity when submitted provides assistance in testing	52.42	53.73	1.31	2.5%	
		67.70	69.39	1.69	2.5%	
		77.53	79.47	1.94	2.5%	
		108.53	111.24	2.71	2.5%	
		107.01	109.69	2.68	2.5%	
		157.24	161.17	3.93	2.5%	
		232.58	238.39	5.81	2.5%	
		274.09	280.94	6.85	2.5%	
		5.46	5.60	0.14	2.5%	
		-16.39	-16.39	0.00	0.0%	
		-16.39	-16.39	0.00	0.0%	
		-46.96	-46.96	0.00	0.0%	
	Automatic Weighing Machines - Automatic Catchweighers (Category E) Not exceeding 10kg: UK verification & EC verification Not exceeding 10kg: MID EC initial verification Not exceeding 100kg: UK verification & EC verification Not exceeding 100kg: MID EC initial verification Exceeding 100kg: UK verification & EC verification - as per section A Exceeding 100kg: MID EC initial verification - as per section A	62.24	63.80	1.56	2.5%	
		82.99	85.06	2.07	2.5%	
124.49		127.60	3.11	2.5%		
171.44		175.73	4.29	2.5%		
See Category A		See Category A				
See Category A		See Category A				
Automatic Gravimetric Filling Instruments (Category E) Not exceeding 60kg: UK verification & EC re-verification Not exceeding 60kg: MID EC initial verification Exceeding 60kg: UK verification & EC re-verification - as per section A Exceeding 60kg: MID EC initial verification - as per section A	207.47	212.66	5.19	2.5%		
	232.58	238.39	5.81	2.5%		
	See Category A	See Category A				
	See Category A	See Category A				
Measuring Instruments for Liquid Fuel and Lubricants - (Category F) First nozzle tested per site: UK verification & MID EC re-verification First nozzle tested per site: MID EC Initial verification Each additional nozzle tested that site: UK verification & MID EC re-verification Each additional nozzle tested that site: MID EC Initial verification Testing of ancillary electronic equipment or other additional testing on site - as per category A	122.29	125.35	3.06	2.5%		
	136.50	139.91	3.41	2.5%		
	58.97	60.44	1.47	2.5%		
	65.52	67.16	1.64	2.5%		
	See Category A	See Category A				
	See Category A	See Category A				

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Statements of Test - (Category G)				
	Statements of Test (OP 11.2)- as per category A	See Category A	See Category A		
	Weight Hire - (Category H)				
	Single day per tonne or part tonne	48.04	49.24	1.20	2.5%
	Second and subsequent days	24.03	24.63	0.60	2.5%
	Other equipment - rate negotiated with the approval of the Section manager				
	Metrology Laboratory Pricing Schedule Calibration of Weights & Poises - (Category I)				
	Up to 25kg: 1st 3 weights	28.39	29.10	0.71	2.5%
	Up to 25kg: 4 - 10 weights	41.50	42.54	1.04	2.5%
	Up to 25kg: 2nd and subsequent 10 weights	31.67	32.46	0.79	2.5%
	Up to 25kg: certificate	20.75	21.27	0.52	2.5%
	Above 25kg: 1st 3 weights	41.50	42.54	1.04	2.5%
	Above 25kg: 2nd and subsequent 3 weights	31.67	32.46	0.79	2.5%
	Certificate	20.75	21.27	0.52	2.5%
	Adjustment/Cleaning where necessary per weight	6.55	6.71	0.16	2.5%
	Accuracy test for Motor cycle brake testers & other non-automatic weighing scales equal or less than 200kg	20.75	21.27	0.52	2.5%
	Certificate	20.75	21.27	0.52	2.5%
	Where the above charges are inappropriate, charges shall be levied as per category A, with a charge of £21.27 for a Certificate.	See Category A	See Category A		

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
HIGHWAYS & TRAFFIC MANAGEMENT	Reports				
	Collision data reports - 3 years data	120.00	125.00	5.00	4%
	Collision data reports - 5 years data	200.00	205.00	5.00	3%
	Section 50 NRSWA 1991 – Private Apparatus	560.00	575.00	15.00	3%
	<u>Section 115(E) Highways Act 1980 – Use of objects on the highway</u>				
	1-4 Seats	200.00	225.00	25.00	13%
	5-10 Seats	240.00	270.00	30.00	13%
	11-16 Seats	350.00	390.00	40.00	11%
	17-24 Seats	560.00	630.00	70.00	13%
	Section 116 Highways Act 1980 – Stopping up of the highway	4,050.00	4,150.00	100.00	2%
	<u>Section 116E Promotions</u>				
	Large - weekday	170.00	190.00	20.00	12%
	Large - weekend	220.00	250.00	30.00	14%
	Small - weekday	110.00	125.00	15.00	14%
	Small - weekend	170.00	190.00	20.00	12%
	<u>Section 139 Highways Act 1980 – Skip</u>				
	First week	15.00	17.00	2.00	13%
	Subsequent weeks	15.00	17.00	2.00	13%
	Pedestrian area in larger towns - per week	100.00	110.00	10.00	10%
	Additional weekly charge for occupying on-street P&D in Northampton - per bay				
	Extra over for unlicensed skip	110.00	125.00	15.00	14%
	Section 142 Highways Act 1980 – Cultivation of verge	200.00	225.00	25.00	13%
	<u>Section 169 Highways Act 1980 – Scaffold</u>				
	<5m per month	55.00	60.00	5.00	9%
	5m-10m per month	85.00	95.00	10.00	12%
	10m-20m per month	110.00	125.00	15.00	14%
	plus for each additional 20m (or part of) over 20m per month	30.00	35.00	5.00	17%
	Additional weekly charge for occupying on-street P&D in Northampton - per bay				
	Extra over for unlicensed scaffold	110.00	125.00	15.00	14%
	<u>Section 171 Highways Act 1980 – Deposit of building materials</u>				
	Additional weekly charge for occupying on-street P&D in Northampton - per bay				
	Extra over for unauthorised storage	110.00	125.00	15.00	14%
	Section 171 Highways Act 1980 – Excavation in the highway road opening	200.00	225.00	25.00	13%
	<u>Section 172 Highways Act 1980 – Hoarding</u>				
	<5m per month	55.00	60.00	5.00	9%
	5m-10m per month	85.00	95.00	10.00	12%
	10m-20m per month	110.00	125.00	15.00	14%
	plus for each additional 20m (or part of) over 20m	30.00	35.00	5.00	17%
	Additional weekly charge for occupying on-street P&D in Northampton - per bay				
	Extra over for unlicensed hoarding	110.00	125.00	15.00	14%
	Section 176 Highways Act 1980 - Construction of bridge over the highway	470.00	525.00	55.00	12%
	Section 177 Highways Act 1980 – Construction of Building over highway	470.00	525.00	55.00	12%
	Section 177 Highways Act 1980 – Over sailing of crane over the highway	200.00	225.00	25.00	13%
	<u>Section 179 Highways Act 1980 – Construction of a Cellar under a street</u>				
	200.00	225.00	25.00	13%	
	Plus additional charge for Section 171	200.00	225.00	25.00	13%
	<u>Section 180 Highways Act 1980 – Control of cellar opening/lights under a street</u>				
200.00	225.00	25.00	13%		
Plus additional charge for Section 171	200.00	225.00	25.00	13%	
Section 184 Highways Act 1980 – Vehicular access	200.00	225.00	25.00	13%	
Section 1 Road Traffic Regulation Act 1984 – Permanent traffic order	3,100.00	3,500.00	400.00	13%	
<u>Section 14 Road Traffic Regulation Act 1984 – Temporary traffic order</u>					
1,550.00	1,750.00	200.00	13%		
Section 14 Road Traffic Regulation Act 1984 – Temporary traffic notice	1,210.00	1,355.00	145.00	12%	
Section 14 Road Traffic Regulation Act 1984 – Emergency temporary traffic notice	825.00	925.00	100.00	12%	
<u>Section 16A Road Traffic Regulation Act 1984 – Temporary traffic order for events</u>					
1,550.00	1,750.00	200.00	13%		

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Section 23 Road Traffic Regulation Act 1984 – Pedestrian crossing notice	1,550.00	1,750.00	200.00	13%
	<u>Section 65 Road Traffic Regulation Act 1984 – Temporary traffic signs</u>				
	AA/RAC temporary traffic signs	FREE	FREE	x	x
	Temporary traffic signs - Administration fee	110.00	120.00	10.00	9%
	Temporary traffic signs - Fee per sign	25.00	25.00	0.00	0%
	Sections 65/66 Highways Act 1980 - Footway to Cycle Track conversion notice	1,550.00	1,750.00	200.00	13%
	Section 90C Highways Act 1980 – Road hump notice	1,550.00	1,750.00	200.00	13%
	Access Road Marking	140.00	150.00	10.00	7%
	<u>Disabled/Access Road Marking</u>	165.00	175.00	10.00	6%
	If sign requires a post	110.00	125.00	15.00	14%
	<u>Rights of Way - Deposit of a Statement and Map</u>				
	Notice and A4 Map Size	197.00	202.00	5.00	3%
	Notice and A3 Map Size	235.50	241.00	5.50	2%
	Notice and A2 Map Size	307.50	315.00	7.50	2%
	Notice and A1 Map Size	376.10	385.50	9.40	2%
	Notice and A0 Map Size	393.70	403.50	9.80	2%
	<u>Rights of Way - Submission of Declaration of an Existing Deposit</u>				
	Notice and A4 Map Size	164.50	168.50	4.00	2%
	Notice and A3 Map Size	170.50	175.00	4.50	3%
	Notice and A2 Map Size	177.50	182.00	4.50	3%
	Notice and A1 Map Size	246.10	252.50	6.40	3%
	Notice and A0 Map Size	263.70	270.00	6.30	2%
	<u>Rights of Way - Additional Deposit Notice</u>				
	Per Notice and A4 Map Size	25.63	26.50	0.87	3%
	Per Notice and A3 Map Size	31.63	32.50	0.87	3%
	Per Notice and A2 Map Size	38.63	40.00	1.37	4%
	Per Notice and A1 Map Size	52.23	53.50	1.27	2%
	Per Notice and A0 Map Size	64.83	66.50	1.67	3%
	<u>Rights of Way - Extract of the Definitive Map - Scale 1:10000</u>				
	A4 Map Size	50.00	57.50	7.50	15%
	A3 Map Size	65.00	75.00	10.00	15%
	A2 Map Size	75.00	86.00	11.00	15%
	A1 Map Size	80.00	92.00	12.00	15%
	A0 Map Size	85.00	97.50	12.50	15%
	Additional copies:-				
	A4 Map Size	5.00	5.75	0.75	15%
	A3 Map Size	10.00	11.50	1.50	15%
	A2 Map Size	15.00	17.25	2.25	15%
	A1 Map Size	20.00	23.00	3.00	15%
	A0 Map Size	25.00	28.75	3.75	15%
	<u>Rights of Way - Extract of the Working Copy of the Definitive Map - Scale 1:10000</u>				
	A4 Map Size	20.00	20.50	0.50	3%
	A3 Map Size	25.00	26.00	1.00	4%
	A2 Map Size	30.00	31.00	1.00	3%
	A1 Map Size	35.00	36.00	1.00	3%
	A0 Map Size	40.00	41.00	1.00	3%
	Additional copies:-				
	A4 Map Size	5.00	5.75	0.75	15%
	A3 Map Size	10.00	11.50	1.50	15%
	A2 Map Size	15.00	17.25	2.25	15%
	A1 Map Size	20.00	23.00	3.00	15%
	A0 Map Size	25.00	28.75	3.75	15%
	Rights of Way - Public Path Orders	5,000.00	5,250.00	250.00	5%

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
	CON29 Required Enquiries				
	All CON29 Required Enquiries	17.50	23.00	5.50	31%
	<u>Individual CON29 Required Enquiries</u>				
	Q2 (a) Roads	0.75	1.00	0.25	33%
	Q2 (b) Roads	0.75	1.50	0.75	100%
	Q2 (c) Roads	0.75	1.00	0.25	33%
	Q2 (d) Roads	0.75	1.00	0.25	33%
	Q3.1 Land required for Public purposes	1.00	1.00	0.00	0%
	Q3.2 Land to be acquired for road works	1.00	1.00	0.00	0%
	Q3.4 Nearby Road Schemes (a-l)	4.50	4.00	-0.50	-11%
	Q3.6 Traffic Schemes (a-l)	6.00	4.00	-2.00	-33%
	Q3.7 Outstanding Notices (e)	2.00	2.00	0.00	0%
	Q3.11 Compulsory Purchase	1.00	1.00	0.00	0%
	<u>CON29 Optional Enquiries</u>				
	Q4 Part 11 Road proposals by private bodies	8.50	4.00	-4.50	-53%
	Q22 Part 11 Registered Common Land & Town or Village Green	12.00	10.00	-2.00	-17%
	Additional Highway Information - coloured plan 1:1250 scale - A4	50.00	57.50	7.50	15%
	Additional Highway Information - coloured plan 1:1250 scale - A3	65.00	75.00	10.00	15%
	<u>Parking Permits</u>				
	Residents annual permit	35.00	35.00	0.00	0%
	Short-term residents permit - over 6 months	35.00	35.00	0.00	0%
	Short-term residents permit - 6 months or less	17.50	17.50	0.00	0%
	Visitor annual permit	35.00	35.00	0.00	0%
	Business annual permit	350.00	350.00	0.00	0%
	Temporary permit	35.00	35.00	0.00	0%
	Replacement permit	7.50	7.50	0.00	0%
	Carer permit & healthcare worker permit	10.00	10.00	0.00	0%
	Generic annual permit	10.00	10.00	0.00	0%
	Waiver per 5m space for first day	10.00	10.00	0.00	0%
	Waiver per 5m space for additional consecutive day	5.00	5.00	0.00	0%
	Waiver per 5m space for full week	25.00	25.00	0.00	0%
	Bay suspensions per 5m space for first day	25.00	25.00	0.00	0%
	Bay suspensions per 5m space for additional consecutive day	10.00	10.00	0.00	0%
BLUE BADGE	Valid for 3yrs	10.00	10.00	0.00	0%

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
FIRE & RESCUE	Hire/use of vehicles				
	Fire appliance other than specified below (inclusive of personnel)	680.04	680.04	0.00	0.00%
	Prime mover (inclusive of personnel)	630.91	630.91	0.00	0.00%
	Portable pumps	330.36	330.36	0.00	0.00%
	Ancillary vehicle	60.60	60.60	0.00	0.00%
	Community Outreach vehicle (COV)				
	Half Day 4hrs	216.00	216.00	0.00	0.00%
	Full Day 8hrs	276.00	276.00	0.00	0.00%
	<u>Hire of fully trained driver to transport and set up the COV for use (maximum 25 mile round trip)</u>				
	4hrs RDS	62.40	62.40	0.00	0.00%
	4hrs WDS	92.40	92.40	0.00	0.00%
	8hrs RDS	123.60	123.60	0.00	0.00%
	8hrs WDS	186.00	186.00	0.00	0.00%
	Loan of Equipment				
	Delivery hose and ancillary equipment (per length, per week, part week)	18.00	18.00	0.00	0.00%
	Delivery hose and ancillary equipment (per length per day)	7.20	7.20	0.00	0.00%
	Charging of cylinders – per hour	14.39	14.39	0.00	0.00%
	Recharging of cylinders – per hour	40.04	40.04	0.00	0.00%
	Internal clean/testing of gas tight suits – Per suit including delivery	204.24	204.24	0.00	0.00%
	Testing and repair services				
	Hose testing – per length	49.98	49.98	0.00	0.00%
	Hose repair – per patch	13.38	13.38	0.00	0.00%
	Bindings couplings – per coupling	49.98	49.98	0.00	0.00%
	Hydrant test – per hydrant	27.18	27.18	0.00	0.00%
	Pump test including report – per pump	179.46	179.46	0.00	0.00%
	Dry raising mains – initial test	680.04	680.04	0.00	0.00%
	Dry raising mains – each additional installation	482.82	482.82	0.00	0.00%
	Dry raising mains – annual retest	428.40	428.40	0.00	0.00%
	Replacement costs				
	Oversize drums – per drum	197.22	197.22	0.00	0.00%
	Heavy duty salvage sheets (62051) – per sheet	42.44	42.44	0.00	0.00%
	Light duty salvage sheets (62050) – per sheet	10.69	10.69	0.00	0.00%
	Replacement of gas tight suit (after use at chemical incidents) – per suit including delivery	892.26	892.26	0.00	0.00%
	Delivery				
	Collection or delivery of equipment, or transportation of personnel not employed on appliances or portable pumps – per mile	1.68	1.68	0.00	0.00%
	Personnel				
	Interview with employee (no. of hrs x rate for role) minimum charge	61.30	61.30	0.00	0.00%
	Personnel rates				
	Firefighter – per hr or part thereof	23.40	23.40	0.00	0.00%
	Station Manager – part hr or part thereof	30.30	30.30	0.00	0.00%
	Role above Station Manager – part hr or part thereof	45.72	45.72	0.00	0.00%
	Others/manual/mechanic etc – per hr or part thereof	19.80	19.80	0.00	0.00%
	Personnel – all vehicle/equipment charges are inclusive of labour (unless stated). In the event of personnel being employed on a special service of a type other than set out above (i.e. standby for special theatre performance etc.) Cost will be levied per hour or part hour irrespective of role (the charge is based on the total crew hours rounded up to the next complete hr)	30.30	30.30	0.00	0.00%
	Miscellaneous				
	Copy of basic Incident Recording System (IRS) fire report (zero rated)	97.15	97.15	0.00	0.00%
	Fire investigation short report	412.44	412.44	0.00	0.00%
	Fire investigation full report (including extensive investigation and photographs)	538.62	538.62	0.00	0.00%
Court attendance – per hr or part thereof	58.50	58.50	0.00	0.00%	
Interviews (companies, insurance companies and loss adjusting agencies – zero rated) – part hr or part thereof	259.60	259.60	0.00	0.00%	
Effecting entry (no life or fire risk) – minimum charge	262.04	262.04	0.00	0.00%	
Gaining access – minimum charge	177.36	177.36	0.00	0.00%	
Light portable pumps/generators	29.64	29.64	0.00	0.00%	
Supply of smoke detectors to commercial premises	7.20	7.20	0.00	0.00%	
Fitting of two smoke detectors to commercial premises	108.48	108.48	0.00	0.00%	
Lift release (no life or fire risk) – per hour for first hour, then every 15 minutes thereafter	340.02	340.02	0.00	0.00%	
Abstraction of water from mains/open water (note: written permission must be sought prior to service being undertaken) – per hr, plus the cost of other equipment used eg. Hose, standpipe key bar)	680.04	680.04	0.00	0.00%	

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
ARCHIVES AND HERITAGE	Photocopying				
	Black & White				
	A4 per sheet	0.60	0.70	0.10	17%
	A3 per sheet	0.60	0.70	0.10	17%
	Colour				
	A4 per sheet	1.50	1.70	0.20	13%
	A3 per sheet	2.50	2.80	0.30	12%
	Printing from a PC				
	Black and White per sheet by customers	0.20	0.30	0.10	50%
	Colour per sheet by customers	0.50	0.60	0.10	20%
	B&W produced by staff	1.20	1.40	0.20	17%
	Colour produced by staff	1.50	1.70	0.20	13%
	Print out from film/fiche				
	Printed by staff	1.50	1.70	0.20	13%
	Self Service	0.80	0.90	0.10	13%
	PDF copies of documents				
	PDF copy (if could have been photocopied)	0.60	0.70	0.10	17%
	PDF of microfiche copy	1.50	1.70	0.20	13%
	Digital copies				
	Copies ordered onsite per scan	6.80	7.70	0.90	13%
	Copies ordered remotley per scan (not probate)	6.80	8.70	1.90	28%
	Printouts from digital image per sheet	1.00	1.00	0.00	0%
	Admin & handling for electronic transfer (standard)	5.80	6.50	0.70	12%
	Admin & handling electronic transfer (express 1-10)	£20.00	22.5	2.5	0.125
	Admin & handling electronic transfer (express 11-20)	30.00	33.80	3.80	0.13
	Probate ordered remotley	11.00	12.70	1.70	0.15
	Probate ordered onsite per scan	x	7.70	New	N/A
	Maps ordered remotley	22.00	x	Discontinued	N/A
	Consecutive pages from one volume per page	x	3.50	New	N/A
	Maps requiring more than 1 scan, per additional scan	x	5.00	New	N/A
	Reproduction for publication				
	Not for profit publication 1-5 images	11.30	12.70	1.40	12%
	Not for profit publication 6-10 images	11.30	20.00	8.70	77%
	Commercial publication	By request	By request		
	Certified copies of archival documents	22.50	25.30	2.80	12%
	Minimum charge for orders by post				
	UK	5.00	5.60	0.60	12%
	Overseas	10.00	11.30	1.30	13%
	Research Service				
	Up to 15 minute search	x	x	Discontinued	N/A
	Search up to 30 minutes	11.50	12.90	1.40	12%
	Family history/House History – per hour	28.00	31.50	3.50	13%
	Transcript of a document – (part or whole)	34.00	38.30	4.30	13%
	Commercial research	56.30	75.00	18.70	33%
	Priority research (per request + hourly charge)	x	50.00	New	N/A
	Personal Consultation Service				
	30 minutes	17.00	19.20	2.20	13%
per hour	28.00	31.50	3.50	13%	
additional hour	26.00	29.30	3.30	0.13	
Tours and presentations					
30 min introduction tour or talk	Free	Free	N/A	N/A	
Tour during office hours	73.00	82.20	9.20	13%	
Tour outside office hours	84.00	94.50	10.50	13%	
All presentations	84.00	94.50	10.50	13%	

Service area	Description of charge	Existing 2016-17 Fee £	2017-18 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Fees for Heritage Education Services				
	Teachers packs (paper copy) plus P&P	11.50	13.00	1.50	13%
	Teachers packs (PDF)	x	4.00	New	N/A
	CD of images (included with teachers' packs)	5.80	6.60	0.80	14%
	Consultation fee for heritage projects, conservation and preservation advice and cataloguing	33.80	38.50	4.70	14%
	Archive staff to accompany documents off site	33.80	38.50	4.70	14%
	Locality package	x	75.00	New	N/A
	Commercial filming at the Record Office				
	Normal Opening hours	90.00	101.30	11.30	13%
	Outside normal hours	100.00	112.50	12.50	13%
	Historic Environment Record				
	Commercial searches	56.30	75.00	18.70	33%
	Non commercial searches	28.00	31.50	3.50	13%
	Priority research (per request + hourly charge)	x	50.00	New	N/A
	Permit to use a camera in the office				
	Per day	6.50	7.50	1.00	15%
	Per week	17.00	19.50	2.50	15%
	Per 4 weeks	x	55.50	New	N/A
	Hire of circuit breaker to use electrical equipment				
	Per day	2.30	2.60	0.30	13%
	Per week	5.80	6.50	0.70	12%
	Per 4 weeks	x	15.60	New	N/A
	Coffee/Tea/pencils				
	Per cup	0.50	0.50	0.00	0%
	pencils	0.40	0.50	0.10	0.25
	Room hire				
	Commercial, per hour	x	20.00	New	N/A
	non commercial, per hour	x	10.00	New	N/A
	Out of hours staff fee, per hour	x	38.00	New	N/A
	Chester Farm				
	Engagement activities and events	5.00 - 20.00	5.00 - 20.00		
	Special events	50.00 - 150.00	50.00 - 150.00		