

**Minutes of the Northampton Health and Wellbeing Forum
Held at 1.30 pm on Thursday 16th October at
The Kinetic Room, Francis Crick House, Moulton Park, Northampton**

Present:

Suzanne McBride – Chair	(SMc)	Northampton Borough Council
Dr Darin Seiger	(DS)	Chair, Nene Commissioning
Rosie Newbigging	(RN)	Chief Executive, Healthwatch
Stephen Marks	(SM)	Service Development and Relationship Manager, Northamptonshire County Council
Lynne Jones	(LJ)	Service Manager, Northamptonshire County Council
Dr Dipesh Naik	(DN)	GP Representative, Nene Clinical Commissioning Group
David Ward	(DW)	Northamptonshire's Strategy and Business Development Manager, Voluntary Impact Northamptonshire
David Atkinson	(DA)	Chair, Northampton, East and south Locality Group

Minute Taker:

Cheryl Bird	(CB)	PA, Northamptonshire County Council
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Apologies:

Andrew Jepps	(AJ)	Assistant Director Integrated Wellbeing Services, Northamptonshire County Council
Peter Lynch	(PL)	Health and Wellbeing Board Business Manager, Northamptonshire County Council
Caroline Capell	(CC)	Locality Manager, Nene Clinical Commissioning Group
Jane Carr	(JC)	Chief Executive, Voluntary Impact Northamptonshire

1. Introductions

SMc introduced herself as the Interim Chair of the Northampton Health and Wellbeing Forum and welcomed everyone to the first meeting. SMc noted this first meeting will concentrate setting the priorities for the Forum and agree how the forum will function.

2. Terms of Reference

The group reviewed and discussed the draft Terms of Reference circulated and the following amendments were agreed:

- The group agreed to be named the Northampton Health and Wellbeing Forum, rather than using the name of Healthier Northampton, to avoid confusion with the Healthier Northamptonshire Programme.
- 1.1 to add 'contributing to Healthier Northamptonshire work programme' at the end of the paragraph.
- 1.6 to amend to 'Northampton Health and Wellbeing Forum will be a local forum for ensuring public engagement.
- 2.1 The purpose is to be changed to read 'The Northampton Health and Wellbeing Forum is established to enable local partners to work together to improve the health and wellbeing of the people in the local area'.
- 2.2 to include 'to align with and support the Healthier Northamptonshire programme'.
- 3.2 Membership to include a children's social care representative. SMc to ask Michael Robinson regarding a member of the Children's Early Help & Prevention to be a representative.

Action: SMc

A service manager from Northampton General Hospital to be added to the membership. DS to forward SMc a contact name.

Action: DS

- 3.2.9 amended to read 'A representative from the three Nene Patient Engagement Groups'. DS confirmed representatives from all three groups have been invited to attend.
- 6.1 DS agreed Nene CCG will provide administration for the Forum.

SMc agreed to circulate the amended ToR to the Forum for approval with a review date of April 2015. The Forum agreed.

Action: SMc

DS commented Michael Tunnicliffe produced a diagram of how countywide meetings linked together. DS to circulate to the Forum.

Action: DS

3. Northampton Health & Wellbeing Forum Priorities

The reviewed a presentation by DS on Nene CCG locality profiles. SMc noted there is a need to identify potential priorities and initiatives for Northampton which can be completed by this Forum and add value to the borough. The following priorities were agreed and would be reviewed in April 2015.

- Improving the health and wellbeing of the Eastern European Community.
 - By encouraging them to register with a GP in order to tackle some preventable attendances at A&E. SMc confirmed there are two outreach workers within her team working with the homeless and they host a surgery at Oasis House, with one of the priorities is to encourage the homeless to be registered with a GP. SMc to circulate Oasis House contact details to the Forum.

Action: SMc

- To establish communication links by identifying key people within this community to establish communication networks such as local eastern European shop keepers, by asking them to display health education posters and leaflets on the health system. DS confirmed the Nene locality Manager will lead on this and asked for a sub group to meet, share experiences/initiatives/resources on engaging with this community.
- RN asked about the possibility of having health champions within this community to act as roles models for healthy living.
- Reducing teenage pregnancy rates within Northampton.
 - SM agreed for public health to lead on this. SM will liaise with colleagues establish the initiatives already in place in this borough and to identify best practice from other boroughs within the county, to be discussed at the next meeting.

Action: SM

- SM advised NCC have awarded contracts for new children's centres in Northampton, which would be a good communication link for teenage pregnancy conversations.
- Reduce high mortality from cardiovascular disease.
 - DN asked for more information on the rates of mortality from cardiovascular disease and the causes to enable more information around prevention. DS will liaise with Tim Donovan (TD) who has completed some work in this area and ask TD to attend the next meeting to discuss in more detail.

Action: DS/TD

4. Any other business

DW advised VIN have been invited by Chris Pallot to link with NGH to see how VIN assist with the older patient cohort. DW will bring an update at the next meeting.

LJ advised a Care Services Directory for older people has been compiled and LJ will circulate to the group for feedback. DW will review the contact details and SMC will review the sheltered housing details.

Action: DW/SMc

5. Dates of next meetings

The dates of the next meetings are:

15th January 2015

16th April 2015

16th July 2014

All to commence at 1.30 pm at Francis Crick House.