

Job description

Job details

Position

Personal Assistant

Job reference:

AB11/21/UL

Hours

4 Hours per week worked over 2 days from 10am to 12pm which could include weekdays and weekends. Days will be flexible and can be the same or different each week.

Rate

£9.50 per hour if on payroll £10.75 if officially self-employed*

*If self-employed you will need to provide official proof of your self-employed status with HMRC, and evidence of your public liability insurance.

Area

Northampton (NN2 Area)

About the employer

The employer is a gentleman living in his family home in Northampton and has Huntington's disease who may display a demanding attitude or become agitated while his needs are not met in a timely way.

Main Duties

- To be the employer's companion while at home.
- Supporting with the employer's attendance of occasional, local outings. A Driving Licence is essential.
- Accompanying on local shopping trips and outings, the employer has a mobility car and manual wheelchair to enable him to re-establish or find new hobbies outside of the family home.
- Any other task which the employer may reasonably ask you to do which falls within the scope of the job as a Personal Assistant.

Additional employment information

The successful applicant will be friendly, able to give empathetic support, while respecting the employer's independence but also able to take instruction.

A can-do attitude and aptitude to assist the employer with his interests are needed with a willingness to help him explore new activities, joining in when appropriate.

Must be flexible, trustworthy and active with a good sense of humour.

Please note this role is subject to satisfactory disclosure from DBS checks.

Please note you will be directly employed by the person (or their representative) that you will be assisting. The Council is **not** the employer.

