

Job description

Job details

Position

2 x Female Personal Assistants required / job share

Job reference:

AW09/13/DR

Hours

35 hours a week

1 x PA to cover 3 days a week (9am – 4.00pm)

1 x PA to cover 2 days a week (9.00am – 4.00pm)

These times may vary and are flexible. All of this will be discussed further at interview.

Rate

£9.50 per hour

Area

Northampton (NN3 area)

About the employer

The employer is a lady living with her pet dog in her own home in Northampton.

The employer has Functional Neurological Disorder and a diagnosis of Parkinson's disease. Both of these cause lack of ability to communicate, concentrate and the ability to speak some of the time, especially when in pain.

The employer requires a female Personal Assistant to support with all day to day needs. To prepare and cook food to sustain nutrition and fluid intake, personal care, showering, hair care, getting dressed and undressed and sometimes to go to the toilet and maintain her hygiene. The employer also needs support from her Personal Assistant to access the community and engage in some form of activity.

A Personal Assistant is sought to support the employer to continue living an independent life and enabling her to enjoy her pastimes.

all of the above will be discussed further at interview

Main Duties

- To support with all domestic tasks such as laundry, cleaning and shopping, removing rubbish, clearing work surfaces, sinks, bathrooms and toilet.
- To support and maintain the employer's home environment due to the employer having a low immune system. To include daily housework plus a weekly more thorough clean, bed changing etc.
- To support and maintain nutrition and adequate fluid intake. The employer has difficulties with cutlery and will need some food cut up. The employer can experience lack of appetite due to low mood.
- To support the employer to get to the toilet. The employer has regular urine infections and wears pads. The employer will need support to change and dispose of incontinence products. Toilet raiser in situ.
- To support with showering/washing (wet room with shower stool). Requires support to dry bottom half and back and to apply creams to groin area and where else necessary.
- To support with dressing and undressing.
- To support with day to day paperwork, finances and appointments.
- To support with writing shopping lists and to go out shopping. The employer uses a perching stool and will try to complete minimal tasks in the kitchen alongside her Personal Assistant.
- Any other task which the employer may reasonably ask you to do which falls within the scope of the job as a Personal Assistant.

Additional employment information

The successful applicant will be friendly, able to give empathetic support, while respecting the employer's independence but also able to take instruction.

Car owner/driver essential.

DBS check will be completed on appointment of Personal Assistant role. Cost borne by employer.

Must be flexible, trustworthy and active with a good sense of humour.

Please note you will be directly employed by the person (or their representative) that you will be assisting. The Council is **not** the employer.