

Job description

Job details

Position

Personal Assistant

Job reference:

BB07/10/JH

Hours

Up to 15 Hours per week worked over 3/4 days a week, which could include weekdays and weekends. Mornings, afternoons and some evenings, with some flexibility as hours may be varied according to the employer's needs, with notice given.

Rate

£9.50 per hour

Area

Corby

About the employer

The employer is a disabled lady living in her family home in Corby.

A personal assistant is sought to support her continued independent life by supporting with daily living tasks both inside and outside the home.

Main Duties

- To assist the employer in the preparation and cooking of meals. Cleaning and tidying the kitchen afterwards, as necessary.
- Cleaning and tidying throughout the home.
- Support with laundry, changing beds and putting away of laundry.
- Accompanying on local shopping trips and outings including outpatient appointments.
- Support by carrying shopping, stowing in the car and putting away in the cupboards at her home. .
- Any other task which the employer may reasonably ask you to do which falls within the scope of the job as a Personal Assistant.

Additional employment information

There is no personal care involved.

The successful applicant will be friendly, able to give empathetic support, while respecting the employer's independence but also able to take instruction.

A driver is preferred with the use of a reliable car.

A can-do attitude and aptitude to assist the employer is essential.

Must be flexible, trustworthy and active with a good sense of humour.

Please note you will be directly employed by the person (or their representative) that you will be assisting. North Northamptonshire Council is **not** the employer.

