

# Job description

## Job details

### Position

**Personal Assistant**

### Job reference:

**BL08/17JH**

### Hours

10 Hours per week worked weekdays, Monday to Friday:

7.30 am to 8.30 am

7.30 pm to 8.30 pm

### Rate

£9.50

### Area

Corby (NN17 Area)

## About the Employer.

The employer is a mother caring for her disabled 13 year old son in the family home. The role is to support her with early morning and evening tasks giving her respite from her fulltime caring role.

## Main Duties

### **Mornings 7.30am to 8.30 am**

- Get ready for school attendance by helping him to get dressed, wash and brush teeth and any other necessary personal care.
- Prepare breakfast and wash and tidy-up afterwards.
- Ensure this is all done in a timely manner in order that he is ready for school on time.

### **Evenings 7.30 pm to 8.30 pm**

- Help with straight forward therapeutic stretching exercises for which training will be given. Wash and get ready for bed.
- On a Wednesday and Friday help to shower before getting him ready for bed.
- Any other task which the employer may reasonably ask you to do which falls within the scope of the job as a Personal Assistant.

## Additional employment information

The successful applicant will be friendly, able to give empathetic support, and have a natural caring disposition.

This position is subject to an enhanced DBS check; the cost is met by the employer.

Must be flexible, trustworthy and active with a good sense of humour.

Please note you will be directly employed by the person (or their representative) that you will be assisting. The Council is **not** the employer.

