

# Job description

## Job details

### Position

**Personal Assistant**

### Job reference:

**CD04/19/CW**

### Hours

6 hours a week to be used flexibly in the evenings and weekends to be discussed at interview.

On occasion including overnight stays or being available on call when Mum is away, to be discussed at interview.

During College holidays hours may be used for longer days.

Additional 12 hours to cover Maternity leave available TBC confirmed but around Sept/Oct.

Plus there are additional flexible hours available to be used as and when required.

### Rate

£9.50 per hour

### Area

Raunds

## About the employer

I require a PA to support my 18 year old son who has Asperger's, a moderate learning disability, IBS and some mental health issues which can lead to self-harm and depression. He can display challenging behaviour but this tends to be shown to me, no issues usually when out and about. I am looking for a fun, outgoing, young at heart PA to support him with socially with the following:

## Main Duties

- The main duties provided are to support him to access the community and activities suitable for his age. He enjoys playing Pool and I am sure would show an interest in learning Snooker, to attend the Gym and help with motivation and join in, he enjoys bowling, different types of Music, DJ-ing, producing Music, going for a Costa, walks and on occasion going to the cinema in particular horror movies.
- Over the college holidays the hours can be used for longer trips out for the day.
- We are open to looking and encouraging with new activities or clubs.

- A car driver is essential and for insurance requirements need to be over 25 years old to drive our mobility car. If under 25 other options available to be discussed at interview.
- It won't all be going out it is also to support with promoting independence and social skills, this includes money management, cooking and general household tasks.
- No personal care required but you will need to pick up on signs of issues with his IBS and he doesn't like to use Public Toilets although can access Disabled toilets. Prompting/encouraging with showering but don't need to assist.
- Support with medication.
- Any other task which the employer may reasonably ask you to do which falls within the scope of the job as a Personal Assistant.

## Additional employment information

The successful applicant will be friendly, able to give empathetic support, while respecting his independence but also able to give instruction.

You need to be able to have a good understanding of complex autism, like various types of music, enjoy doing social things like playing pool, going to the pub and usual stuff that 18yr olds like

A can-do attitude and aptitude to assist the employer with his varied interests, joining in when appropriate.

Must be flexible, trustworthy and active with a good sense of humour.

Please note you will be directly employed by the person (or their representative) that you will be assisting. Northamptonshire County council is **not** the employer.