

Job description

Job details

Position

Personal Assistant

Job reference:

EW09/11/JH

Hours

Are variable and irregular as:

Support needed every Tuesday and occasionally over other days to cover for the employer's regular support.

Worked flexibly by prior agreement and will be discussed at interview.

Rate

£8.72 per hour

Area

Bozeat (NN29 Area)

About the employer

The employer is an active young man and wheelchair user living at home with his family. He commutes to work most weekdays and is supported by his family to enable this and other daily living activities.

Main Duties

8.00 am onwards:

- Support with getting up in the morning; Help with showering, dressing and transfers to wheelchair. Then support with transfers to car ready for his daily commute.
- A hoist is used at home and training will be given in the use of this.

6.00 pm onwards:

- Support with early evening routines starting with transfer from car to wheelchair on his return from work.
- Preparation of a hot meal and drink. Washing up and tidying the kitchen afterwards. Other domestic duties as requested.
- Support with getting ready for bed; transfer to bed.

A summary of the duties is to provide friendly support in a reliable manner, enabling the employer's continued enjoyment and involvement in his working life.

Additional employment information

The successful applicant will be friendly, able to give empathetic support, while respecting the employer's independence but also able to take instruction.

A can-do attitude and aptitude to assist the employer with his daily routines.

Must be flexible, trustworthy and active with a good sense of humour.

Subject to an enhanced DBS check at the employer's expense.

Please note you will be directly employed by the person (or their representative) that you will be assisting. Northamptonshire County council is **not** the employer.