

Job description

Job details

Position

Personal Assistant

Job reference:

U03/21/JH

Hours

6 hours p/w term time.

10 hours p/w non-term time, worked flexibly, mainly weekends term time & weekends in the holidays.

This will be discussed at interview.

Rate

£9.50

Area

Kettering.

About the employer

You will be helping a 17 year old, young man, L, living at home with his family.

L has a visual impairment, uses a cane when out walking and is on the ASD spectrum. He is seeking a pro-active PA able to support him to access the community and widen both his independence skills and social activities out of the home.

Main Duties

- Support with general tasks within the home to build confidence in independent living.
- Support to ensure involvement in his local community.
- Support to build confidence in accessing the community generally, both walking and on public transport.
- Support with visits to live music venues.
- Support with continuing his hobbies centre around his love of music.
- Visits to recreation venues, i.e. a bowling alley, restaurant etc.
- Shopping trips and visits to coffee bars & other social venues, ensuring his safety at all times and enabling his enjoyment.
- Accompany on walks in the local area and occasionally further afield. Training on the straight forward support L may need with his walks will be given.

- Any other task which the employer may reasonably ask you to do which falls within the scope of the job as a Personal Assistant.

Additional employment information

L has a well-behaved domestic dog.

The successful applicant will be expected to be someone who is motivated, positive and keen to support a young man to expand his horizons at his own pace;

The successful applicant will be someone who can be both warm and engaging, and also able to build a rapport with the employer, but also empathic to his general mood and abilities.

The successful applicant will be both reliable and trustworthy.

A cheerful disposition is needed, happy to join in the employer's various activities and enabling his enjoyment of the same whilst supervising & ensuring the employer's safety.

The successful applicant will be someone who is proactive, keen and motivated to broaden horizons, activities, and who will, without prompting, source and suggest activities and places of interest to client.

Please note you will be directly employed by the person (or their representative) that you will be assisting. North Northamptonshire council is **not** the employer.

