

# Job description

## Job details

### Position

**Personal Assistant**

### Job reference:

**TT07/13/DR**

### Hours

Total of 6 hours and 45 minutes a week.

Days and times to be discussed – can be flexible.

### Rate

£9.50 per hour

### Area

Wellingborough (NN8 Area)

## About the employer

I am a lady living in the NN8 area. I live in supported living accommodation, and I'm supported to make use of my home safely. I have short term memory resulting from a stroke and an eyesight problem (which is mild). I can walk independently but I can be slow and cannot stand for long hours. I would like to employ a PA to support me with social activities.

## Main Duties

- To support and assist with going swimming once a week.
- To support and assist with going to the Cinema.
- To support and assist with showering.
- To support and assist with my love of make-up.
- To support and assist when going to pub quizzes.
- To support and assist if I want to go on holiday.
- To support me when looking for future activities.

PA will need to have their own transport as driver essential within this role.

## Additional employment information

*The role requires close personal contact with an individual who is extremely vulnerable to the risk of infection and disease transmission. Preference may be given to applicants who have been fully vaccinated against Covid-19. Careful consideration will be given to applicants who can show the vaccination is not suitable for them on reasonable grounds.*

Full references and DBS check will be required.

Must be flexible, trustworthy and active.

Please note you will be directly employed by the person (or their representative) that you will be assisting. The Council is **not** the employer.