

<b>KierWSP IMS</b>	Process Number: 29	<b>Northamptonshire Highways</b>
Procedure Title:	Meeting Minutes	

<b>Meeting Title:</b>	Northamptonshire Local Access Forum		
<b>Meeting Date:</b>	29 May 2018	<b>Location:</b>	Oak Conference Room, Brixworth

Members in Attendance:		Apologies	
John Shenfield (Chair) - JS		Cllr Ian Morris	
Tony Hoyle - TH		Lisa Fell	
Chris Glasspool - CG		Joy Tripp	
Andrew Knapman - AK		Richard Taylor	
Bob Martin - BM		Paul Henson	
Steve Rockhall - SR		Steve Fowler	
Bob Entwistle - BE		Jacqui Williams	
Chris Shaw			
Leon Jolly			
Officers in Attendance:			
Matt Hammon			
Andrew Leighton			
Distribution: all above and NLAf web page.			

Minutes			
		Actions	Action Deadline
1.	<p><b>Welcome and Introductions – JS:</b></p> <p>JS welcomed all to the meeting and offered apologies for Cllr Ian Morris, Lisa Fell, Joy Tripp, Richard Taylor, Paul Henson and Chris Shaw. JS introduced Officers LJ, SF and JW.</p>	<b>Note</b>	
2.	<p><b>Standing Orders of Business:</b></p> <p><b>Review of RoW issues, diversion / modifications (TRO) recommendations:</b></p> <p>LJ provided an update on RoW, including:</p> <ul style="list-style-type: none"> <li>It was advised that although Northamptonshire Highways welcome the offers from local groups to maintain RoW, requirements under the Health and Safety at Work Act can mean that such works are difficult to manage. All offers are welcome though and full consideration will be given to all.</li> <li>LJ discussed the ROW maintenance budget and confirmed at this stage the budget has been set for ROW and no further savings have been requested.</li> <li>Discussed the Structures asset survey and committed to distribute the data and costs of repairs to the group.</li> <li>LJ stated that it was NH intention to publish a</li> </ul>	<p><b>Note</b></p> <p><b>LJ</b></p>	

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	<p>programme of works on the NCC website and include within the ROW improvement plan.</p> <ul style="list-style-type: none"> <li>• <b>Open Spaces</b> Following discussion, it was confirmed that the Boroughs and Districts are responsible for processing planning applications, with the County Council acting as a consultee. 45 outstanding applications for open space access. LJ to investigate.</li> <li>• <b>Lost Ways</b> – 31st December 2025 deadline</li> <li>• <b>Oundle Bridge</b> – Group requested information on the weight restriction. LJ confirmed that costs to strengthen would be in excess of 900k</li> <li>• <b>Mileage claims</b> – NLA forum requested JW confirm how mileage claims should be submitted</li> </ul> <p><b>Forward Plan of RoW:</b></p> <p>LJ acknowledged that the RoW Improvement Plan is overdue and that the delay could be attributed to challenges within NCC and hoped the draft plan would be ready and distributed to the group for the next meeting.</p> <p>Following discussion, it was noted that Northamptonshire Highways has plans to re-launch the Parish Path Warden Scheme and that this may include information on Wardens being empowered to undertake minor tasks such as vegetation clearance. This is to be encouraged. LJ to discuss the Parish Path Warden scheme with Colin Wicks.</p> <p>LJ requested that if any member is aware of grant money or awards that can be secured to assist with the maintenance of RoW then to please forward them to JW.</p>	LJ  LJ  JW    LJ  LJ    Note	
<b>3.</b>	<p><b><u>Presentation on Local Issues:</u></b></p> <p><b>Northampton Greenway Project:</b> It was confirmed that a representative was unable to attend but will endeavour to re-invite to give the group a discussion on the Northampton Greenway Project.</p> <p>Andrew Leighton presented on the functionality of street doctor. LJ confirmed that the plan was to update Street Doctor that included photo uploads. LJ to update the group at the next meeting.</p> <p><b><u>Local Scheme Updates: Local Scheme Updates:</u></b> MH briefed the group on future schemes and planning conditions.</p> <p><b>Isham Bypass</b> – County had a decision to make regarding continuing with the scheme &amp; match funding</p> <p><b>Northern relief Road</b> – JS requested further information as</p>	Note    LJ    Note    Note  Note	

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	<p>to the route</p> <p><b>Phase 1B Moulton Bypass</b> – Due to start Summer 2018 (money secured)</p> <p><b>Core strategy</b> Sywell &amp; Oxford to Cambridge corridor</p> <p><b>Daventry Development Link</b> – Can the group have some detail on the canal extension</p>	<p><b>Note</b></p> <p><b>Note</b></p> <p><b>Note</b></p>	
4.	<p><b>Forward Plan:</b></p> <p><b>Annual Report:</b> Ongoing</p> <p><b>Cross Boundary Liaison with other LAF's:</b> It was confirmed that all are committed to working with neighbouring authorities.</p> <p>It was requested that clarification be provided as to whether RoW are maintained using s106 funds. JW to seek clarification.</p>	<p><b>Note</b></p> <p><b>JW</b></p>	
5.	<p><b>AOB:</b></p> <p>Concerns were raised regarding the shared use of Cycle ways; it was noted that the Ramblers Association has issued guidance and the Ramblers wish to be consulted on any proposal that changes a footpath to a Cycleway. It was requested that an Officer attend the next meeting to provide an overview of Cycle ways and cycling in Northamptonshire. JW to ascertain the most appropriate person and make arrangements.</p> <p><b>Governance</b> to be reviewed to include digital forms of communication e.g. Skype meetings</p> <p>Future events – Major walking event Stoke Bruere – can we advertise on the NCC page? LJ confirmed that he did not see any reason why not. All requests of this nature to go through JW.</p> <p><b>Additional members</b> e.g. British waterways &amp; land owners to be invited</p> <p><b>Blocked ROW</b> – The Quicks overgrow. LJ to contact Sarah Cureton</p>	<p><b>JW</b></p> <p><b>LJ / JW</b></p> <p><b>Note</b></p> <p><b>JW</b></p> <p><b>LJ</b></p>	
7.	<p><b>Next meeting:</b></p> <p>The next meeting is scheduled to be held at the Northamptonshire Highways Brixworth Depot, NN6 9BE on Tuesday July 24<sup>th</sup> @ 1900 – 2100hrs.</p>		

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