APPLICATION FORM FOR A TRAFFIC REGULATION ORDER TO TEMPORARILY DIVERT/CLOSE A PUBLIC RIGHT OF WAY

Road Traffic Regulation Act 1984 Sections 14 and 15

Definitive Map Team, One Angel Square, Angel Street, Northampton, NN1 1ED
Tel: 01604 364351

1. APPLICANT/AGENT
Name…………………………………………………
Address………………………………………………
…………………………………………………………
…………………………………………………………
……………………………….Postcode………………
Telephone number…………………………………
Email …………………………………………………

2. LANDOWNER (if not applicant)
Name…………………………………………………
Address………………………………………………
…………………………………………………………
…………………………………………………………
……………………………….Postcode………………
Telephone number…………………………………

3. NAME AND ADDRESS FOR INVOICE
Name…………………………………………………
Address………………………………………………
…………………………………………………………
…………………………………………………………
……………………………….Postcode………………
Telephone number…………………………………

4. ADDRESS TO SEND NOTICES TO
Name…………………………………………………
Address………………………………………………
…………………………………………………………
…………………………………………………………
……………………………….Postcode………………
Telephone number…………………………………
Email …………………………………………………

5. Details of the Public Right(s) of Way affected
Please provide a detailed plan indicating the section(s) of path to be diverted/closed

6. Is the Right of Way a:
- Public Footpath (Pedestrians only)
- Public Bridleway (Pedestrians, horse riders and cyclists)
- Restricted Byway (Pedestrians, equestrians and non-mechanically propelled vehicles)
- Byway (Pedestrians, equestrians and motorists including motorcyclists)

7. Reason for applying for diversion/closure - Why does the path(s) need to be temporarily diverted/closed? (Please note this Order will not affect any private rights of way over the route)


8. Alternative Route - Wherever possible an alternative route for users of the right of way should be provided during a temporary diversion/closure. The alternative route should be as short as possible giving access to either side of the closed length of right of way. On the plan, please show an alternative route for users of the path.

If the alternative route is not on existing public highways, does the applicant own the land on which the alternative route runs? YES/NO

If no, please provide a letter and signed map from the landowner(s) consenting to the public using the alternative route for the duration of the Traffic Regulation Order.
9. **Dates**
   On what date is the Traffic Regulation Order required to take effect? *(Please note we need at least six weeks notice to make and publish an Order)*

   ………….day……………………month…………………year  Expected completion date…………………………

10. **Photographs**
   It is essential that you submit signed and dated photographs showing the surface condition of the Rights of Way to be diverted/closed and the condition of any affected furniture (i.e gates/stiles etc) with this application. You are advised to keep a copy of the photographs supplied for your own records.

11. **Notices**
   Notices for Traffic Regulation Orders must be displayed on site in a prominent position at each end of the route to be diverted/closed and at appropriate positions in the vicinity where users may need to be informed of the closure. Please provide a contact name and telephone number for inclusion on the notice for members of the public to contact if they have any queries about the works. Notices are sent to the address given in box 4 shortly before the Order commences, these can either be sent by post, or electronically by email for the recipient to print, laminate and display on site. Please specify whether you would like to receive the notices by email or post.

   Notices to be sent by:  Post [ ]  Email [ ]

   Contact for inclusion in notice: Name……………………………………………… Telephone…………………………

12. **Declaration**
   By making this application, I/we agree to pay Northamptonshire County Council all associated costs with the making of the Traffic Regulation Order. Current fees are outlined in the Definitive Map Charges for Legal Work price list, available from the Definitive Map Team. I/We also agree to ensure that the legally required notices are maintained on site at all times during the works. When the works are completed, I/we will ensure that the County Council is informed immediately and that the notices are removed from site promptly. On completion of the works I/we will reinstate the rights of way and any affected furniture to their original, or better, condition. Failure to do so will constitute an offence under the Highways Act 1980.

   Signed…………………………………………………………………………………………………………………………….. Date………………………………………………

   Name (in capitals)……………………………………………………………………………………………………………

   Position ……………………………………………………………………………………………………………………………

   On behalf of (company name) ………………………………………………………………………………………………………

   Order Number (if applicable)……………………………………………………………………………………………………

**Data Protection**
Northamptonshire Highways takes your privacy seriously and will only use your personal information to process your application and provide you with the service you have requested from us. Please be assured that we will keep your personal data secure and any processing will be performed in line with the requirements of the Data Protection Act 1998 The General Data Protection Regulation (GDPR) (EU) 2016/679. For further details on how your data is used and stored: www.northamptonshire.gov.uk/privacy-notice

**NOTES**
1. Applications for extensions must be submitted to the Definitive Map Team **at least** 6 weeks before the expiry date. If the County Council is satisfied that an extension is justified, it must request authorisation from the Secretary of State. A maximum of 6 months can be requested. **There is no guarantee that permission will be granted.**

2. Paths closed by Traffic Regulation Orders under Section 14 of the Road Traffic Regulation Act 1984 are only legally closed when notices are displayed at either end of the path subject to the closure and at the junction where any other path crosses the closed way. It is the applicants responsibility to ensure that the notices are placed on site and maintained for the duration of the closure. When works are completed the notices should be removed.